

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
SPECIAL CONFERENCE COMMITTEE
MINUTES**

October 30, 2018

Department of Health Professions
Perimeter Center
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233

CALL TO ORDER: A Special Conference Committee of the Board was called to order at 11:20 a.m.

MEMBERS PRESENT: Louis Jones, FSL, Chair
Blair Nelsen, FSL

DHP STAFF PRESENT: Lynne Helmick, Deputy Executive Director
Claire Foley, Adjudication Specialist

OTHERS PRESENT: Desiree Franklin
Norine Smith
Doris McClenny

MATTER: Robert McClenny, Jr., FSL
License # 0502-900049
Case # 180158 & 186816

DISCUSSION: Mr. McClenny appeared before the Committee in accordance with the Notice of Informal Conference, dated September 25, 2018.

The Committee fully discussed the allegations as referenced in the September 25, 2018, Notice of Informal Conference.

CLOSED SESSION: Upon a motion by Mr. Nelsen, and duly seconded by Mr. Jones, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Robert McClenny, Jr., FSL. Additionally, he moved that Ms. Helmick attend the closed meeting because her presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

RECONVENE: Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session and announced its decision.

DECISION:

Upon a motion by Mr. Nelsen and duly seconded by Mr. Jones, the Committee voted to continue the probation status of Mr. McClenny's license. Additionally, the Committee ordered a monetary penalty of \$1,000 to be paid within 60 days of the entry of the Order; one hour of continuing education in Virginia Laws and Regulations within 90 days of entry of the Order.

The motion carried.

ADJOURNMENT:

The Committee adjourned at 11:26 a.m.

Louis R. Jones

Louis Jones, FSL, Chair

03/05/2019

Date

Corie Tillman Wolf

Corie Tillman Wolf, Executive Director

March 6, 2019

Date

