

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
SPECIAL CONFERENCE COMMITTEE
MINUTES**

June 13, 2018

Department of Health Professions
Perimeter Center
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233

- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 1:06 p.m.
- MEMBERS PRESENT:** Louis Jones, FSL, Chair
Tommy Slusser, FSL
- DHP STAFF PRESENT:** Lynne Helmick, Deputy Executive Director
Candice Carey, Discipline Assistant
Jessica Kelly, Adjudication Specialist
- OTHERS PRESENT:** Georgina Bolden
Annie Artis
- MATTER:** Jeffrey L. Dodson, FSL
License # 0502-860053
Case # 182872
- DISCUSSION:** Mr. Dodson appeared before the Committee in accordance with the Notice of Informal Conference, dated April 25, 2018. Mr. Dodson was present and was represented by Charles Cuthbert, Attorney at Law.
- The Committee fully discussed the allegations as referenced in the April 25, 2018, Notice of Informal Conference.
- CLOSED SESSION:** Upon a motion by Mr. Slusser, and duly seconded by Mr. Jones, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Jeffrey L. Dodson, FSL. Additionally, he moved that Ms. Helmick and Ms. Carey attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 2:00 p.m.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 2:35 p.m.


DECISION:

Upon a motion by Mr. Slusser and duly seconded by Mr. Jones, the Committee issued a reprimand to Mr. Dodson and ordered that he take one hour of continuing education in Virginia laws and regulations within 90 of the entry of the Order.

The motion carried.

ADJOURNMENT:

The Committee adjourned at 2:40 p.m.



Louis Jones, FSL, Chair

7/12/18

Date



Corie Tillman Wolf, Executive Director

7/13/18

Date

