

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
SPECIAL CONFERENCE COMMITTEE
MINUTES**

April 18, 2017

Department of Health Professions
Perimeter Center
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233

- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 1:14 p.m.
- MEMBERS PRESENT:** Blair Nelsen, FSL, Chair
Tommy Slusser, FSL
- DHP STAFF PRESENT:** Lynne Helmick, Deputy Executive Director
Emily Tatum, Adjudication Specialist
- MATTER:** **Erik Kather, FSI applicant**
Case # 178573
- H & S Removal Company, LLC
License # 0509-000191
Case # 177132
- OTHERS IN ATTENDANCE:** Daniel Olsen
- DISCUSSION:** Mr. Kather appeared before the Committee in accordance with the Notice of the Board dated March 31, 2017. Mr. Kather was present and was not represented by an attorney. Mr. Kather represented H & S Removal Company, LLC. He agreed to combine the informal conferences regarding his application for Funeral Service Intern and the change of ownership application for H & S Removal Company, LLC.
- Mr. Kather waived receiving 30 days' notice of the hearing.
- The Committee fully discussed the allegations as referenced in the March 31, 2017, Notice of Informal Conferences.
- CLOSED SESSION:** Upon a motion by Mr. Slusser, and duly seconded by Mr. Nelsen, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Erik Kather and H & S Removal Company, LLC. Additionally, he moved that Ms. Helmick and Ms. Tatum attend the closed meeting because their presence in the closed meeting was

deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 1:52 p.m.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 2:19 p.m.

DECISION:

Upon a motion by Mr. Slusser and duly seconded by Mr. Nelsen, the Committee moved to grant a funeral service intern certificate to Mr. Kather. Mr. Kather is not to be a manager of a surface transportation and removal service during his internship.

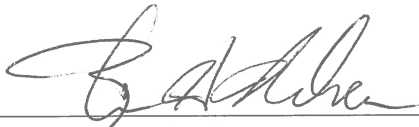
The motion carried.

Upon a motion by Mr. Slusser and duly seconded by Mr. Nelsen, the Committee moved to approve the change of ownership of H & S Removal Company, LLC to Mr. Kather.

The motion carried.

ADJOURNMENT:

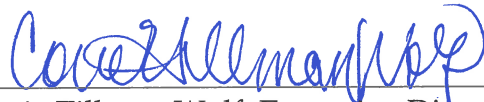
The Committee adjourned at 2:19 p.m.



Blair Nelsen, FSL, Chair

1/16/18

Date



Corie Tillman Wolf, Executive Director

1/16/18

Date



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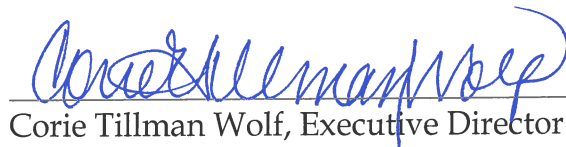
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