

APPROVED

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS  
FORMAL ADMINISTRATIVE HEARING**

**MINUTES**

**Friday, June 3, 2016**

**9:30 A.M.**

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**Department of Health Professions  
9960 Mayland Drive, Suite #300  
Henrico, Virginia 23233**

**CALL TO ORDER:** The Formal Hearing of the Board was called to order at 9:33 a.m.

**MEMBERS PRESENT:** Junius Williams, Chair  
Paul Welch, FSL  
Louis Jones, FSL  
Tommy Slusser, FSL  
Ibrahim Moiz, Esq., Citizen Member

**BOARD COUNSEL:** Erin L. Barrett, Assistant Attorney General

**DHP STAFF PRESENT:** Missy Currier, Deputy Executive Director  
Kathy Petersen, Discipline Operations Manager

**COURT REPORTER:** Andrea Pegram, Certified Court Reporter

**PARTIES ON BEHALF OF COMMONWEALTH:** James Schliessmann, Senior Assistant Attorney General  
Mykl Egan, Adjudication Specialist

**COMMONWEALTH WITNESS:** John Turner, Senior Investigator

**PARTIES ON BEHALF OF RESPONDENT:** Andrew Protyrou, Esq.

**MATTER SCHEDULED:** Thomas E. Graves, III, FSL  
License No.: 0502-840021  
Case No.: 163761

**ESTABLISHMENT OF A QUORUM:**

With five (5) members of the Board present, a quorum was established.

**DISCUSSION:**

Mr. Graves appeared before the Board in accordance with the Board's Notice of Formal Hearing dated April 26, 2016, and was represented by Andrew Protogyrou, Esq.

The Board received evidence and sworn testimony from the parties called by the Commonwealth and Mr. Graves, regarding the matters as set forth in the Statement of Particulars.

**CLOSED SESSION:**

Upon a motion by Tommy Slusser, and duly seconded by Louis Jones, the Board voted to convene a closed meeting at 10:13 a.m., pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Thomas E. Graves, III. Additionally, he moved that Ms. Barrett, Ms. Petersen and Ms. Currier attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Board in its deliberations.

**RECONVENE:**

Upon a motion by Paul Welch, and duly seconded by Tommy Slusser, the Board voted to re-convene at 10:50 a.m.

**CERTIFICATION:**

Mr. Slusser certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code of Virginia, the Board reconvened in open session.

**DECISION:**

Upon a motion by Ibrahim Moiz and duly seconded by Louis Jones, the Board moved to DISMISS the case regarding Thomas E. Graves, III, FSL. Motion carried.

**VOTE:**

The vote was unanimous

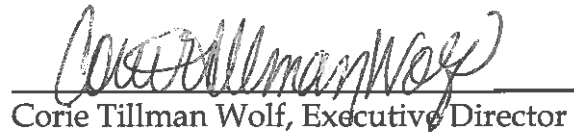
**ADJOURNMENT:**

The Board adjourned at 10:55 a.m.

*The decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decision of this formal hearing panel.*

  
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Junius Williams, Chair

\_\_\_\_\_  
Date

  
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Corie Tillman Wolf, Executive Director

10/18/16  
\_\_\_\_\_  
Date