

APPROVED

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
SPECIAL CONFERENCE COMMITTEE
MINUTES**

January 15, 2014

**Department of Health Professions
Perimeter Center
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233**

CALL TO ORDER: A Special Conference Committee of the Board was called to order at 11:05 a.m.

MEMBERS PRESENT: Blair Nelsen, FSL, Chair
Chris Vincent, FSL

DHP STAFF PRESENT: Lynne Helmick, Deputy Executive Director
Kathy Petersen, Discipline Operations Manager
Jan Willis, Adjudication Specialist, APD
Anne Joseph, Deputy Director, APD

MATTER: David J. Sloan, II, FSL
License # 0502-900762
Case # 147801

Sloan Transfer Service, Inc. dba Beaverdam Funeral Home
License # 0501-000788
Case # 151534

DISCUSSION: Mr. Sloan appeared before the Committee in accordance with the Notice of the Board dated December 13, 2013. Mr. Sloan was present and was not represented by counsel.

The Committee fully discussed the allegations as referenced in the December 13, 2013, Notice.

CLOSED SESSION: Upon a motion by Mr. Vincent, and duly seconded by Mr. Nelsen, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of David J. Sloan, II, FSL and Sloan Transfer Service, Inc. dba Beaverdam Funeral Home. Additionally, he moved that Ms. Helmick, Ms. Petersen, Ms. Willis and Ms. Joseph attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 11:18 a.m.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 11:32 a.m.

DECISION:

Upon a motion by Mr. Vincent and duly seconded by Mr. Nelsen, the Committee moved to offer a Consent Order to Mr. Sloan for Indefinite Suspension of his right to renew his license for no less than two years and to offer a Consent Order to Sloan Transfer Service, Inc. dba Beaverdam Funeral Home for Indefinite Suspension for no less than two years. The motion carried.

ADJOURNMENT:

The Committee adjourned at 11:35 a.m.

Blair Nelsen, FSL, Chair

Lisa R. Hahn, Executive Director

Date

Date

