

APPROVED

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
SPECIAL CONFERENCE COMMITTEE
MINUTES**

Tuesday, May 24, 2011

**Department of Health Professions
Perimeter Center
9960 Mayland Drive, Suite #300**

Henrico, Virginia

- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 1:13 p.m.
- MEMBERS PRESENT:** Bob Burger, FSP, Chair
Randy Minter, FSP
- DHP STAFF PRESENT:** Lynne Helmick, Deputy Executive Director
Kathy Truesdale, Discipline Operations Manager
Peter Oppen, APD
- MATTER:** **Sean B. Cummings, FSP**
License No.: 0502-900567
Case No.: 137365
- DISCUSSION:** Mr. Cummings appeared before the Committee in person in accordance with a Notice of the Board dated April 12, 2011. Mr. Cummings was not represented by counsel.
- The Committee fully discussed the allegations in the Notice with Mr. Cummings.
- CLOSED SESSION:** Upon a motion by Mr. Minter, and duly seconded by Mr. Burger, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Sean B. Cummings, FSP. Additionally, he moved that Ms. Helmick, Ms. Truesdale and Mr. Oppen attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 2:17 p.m..
- DECISION:** Upon a motion by Mr. Minter, and duly seconded by Mr. Burger, the Committee made certain Findings of Fact and voted to impose indefinite suspension for no less than one year against Mr. Cummings's license.

VOTE: The vote was unanimous.

ADJOURNMENT: The Committee adjourned at 2:20 p.m.

Michael Leonard, FSP, Chair

Lisa R. Hahn, Executive Director

Date

Date

