

**Board of Conservation and Recreation
Thursday, October 8, 2026
Breaks Interstate Park**

TIME AND PLACE

The meeting of the Board of Conservation and Recreation took place at 9:01 a.m. on Thursday, October 8, 2026, at Breaks Interstate Park.

BOARD OF CONSERVATION AND RECREATION MEMBERS PRESENT

Ms. Esther Nizer, Chair
Ms. Heather Richards, Vice Chair
The Honorable Douglas Domenech
Ms. Gretchen Byrd
Mr. Ross Stewart
Mrs. Susan Allen
Ms. Melissa Neff
Mr. Paul Gilbert
Mr. John W. Inge, IV
The Honorable Kyle Kilgore

BOARD OF CONSERVATION AND RECREATION MEMBERS NOT PRESENT

The Honorable Duane Adams
Ms. Jennifer Walle Boyd

OTHERS PRESENT

The Honorable David Bulova, Secretary of Natural and Historic Resources
The Honorable Adrienne Kotula, Deputy Secretary of Natural and Historic Resources
Nikki Rovner, DCR Director
Sarah Spota, Deputy Director for Policy and Communications
Frank Stovall, Deputy Director for Natural Heritage and State Parks
Laura Ellis, Deputy Director for Administration and Finance
David Neudeck, Public Communications and Marketing Director
Lisa McGee, Director of Policy, Planning, and Legislative Affairs
Kelly McClary, Division Director, Planning and Recreation Resources
Dave Collett, Western Field Operation Manager
Joshua Ellington, Chief of Resource Management
Sharon Partee, Director of Finance
Veronica Flick, State Parks Business Operations Manager
Breanne Lindsey, Board & Constituent Liaison
Brian Fuller, Manager, Real Property Office
Whitten Frazier, Executive Assistant for Operations
Austin Bradley, Breaks Interstate Park Superintendent

ESTABLISHMENT OF A QUORUM

With ten (10) members of the Board present, a quorum was established.

CALL TO ORDER

The meeting was called to order at 9:01 a.m.

ELECTION OF A NEW CHAIR AND VICE CHAIR – Nikki Rovner, DCR Director

Director Rovner opened nominations for the position of Chair of the Board of Conservation and Recreation. Ms. Richards nominated Ms. Nizer. The Board agreed by consensus and Ms. Nizer became Board Chair.

Ms. Nizer opened nominations for the position of Vice Chair of the Board of Conservation and Recreation. Ms. Neff nominated Ms. Richards. The Board agreed by consensus and Ms. Richards became Board Vice Chair.

INTRODUCTIONS

Ms. Nizer called for introductions of the Board and staff.

APPROVAL OF THE APRIL 30, 2026, MINUTES

BOARD ACTION

Mrs. Allen moved to approve the April 30, 2026 Board meeting minutes as presented. Mr. Stewart seconded the motion, which was approved by: Allen, Byrd, Domenech, Gilbert, Inge, Kilgore, Neff, Nizer, Richards, and Stewart.

DIRECTOR'S REPORT – Nikki Rovner, DCR Director

Director Rovner announced that Secretary Bulova and Deputy Secretary Kotula were en route to the meeting. She introduced herself and shared an overview of her professional background, noting that this was her third period of service in state government. Following law school, she worked for the Division of Legislative Services, staffing the General Assembly's Natural Resources Committee, before joining The Nature Conservancy. She later served as Deputy Secretary of Natural Resources under Governor Kaine and subsequently returned to The Nature Conservancy for sixteen years before Governor Spanberger appointed her DCR Director.

Director Rovner expressed her commitment to making a positive contribution to the agency. She noted that her established working relationships with former DCR directors, including Matt Wells, would support continuity in advancing the agency's goals. She also provided an overview of the boards under DCR's purview, including the Soil and Water Conservation Board, the Virginia Cave Board, and the Virginia Land Conservation Fund Board of Trustees.

Director Rovner announced that, effective the following week, Mr. Stovall's title would change to Deputy Director for Natural Heritage and State Parks, and Ms. Spota's title would change to Deputy Director for Policy and Communications. She explained that the changes would clarify each deputy director's areas of oversight without altering their responsibilities or duties.

Director Rovner highlighted DCR's 100th anniversary, noting that Governor Spanberger visited DCR headquarters in March to commemorate the occasion. Staff celebrations had also taken place at state parks across Virginia. She further recognized the 90th anniversary of Virginia State Parks and the 40th anniversary of the Natural Heritage Program.

Director Rovner provided an overview of the agency's budget development process, explaining that DCR was preparing requests for program funding and resources in coordination with the Department of Planning and Budget and the Secretary of Natural and Historic Resources. Requests advanced through this process would be recommended for inclusion in the Governor's proposed budget. She briefly reviewed several items under consideration by staff.

Finally, Director Rovner announced that six new exhibits at various state parks were scheduled for viewing on October 16, 2026. She noted that Board members would receive an email with additional information for those interested in attending.

ARRIVAL AND INTRODUCTION OF SECRETARY BULOVA AND DEPUTY SECRETARY KOTULA – *David Bulova, Secretary of Natural and Historic Resources and Adrienne Kotula, Deputy Secretary of Natural and Historic Resources*

Secretary Bulova introduced himself and provided an overview of his professional background. He served in the Virginia House of Delegates for twenty years before Governor Spanberger appointed him Secretary of Natural and Historic Resources. He also spent thirty-five years working in stormwater management and Chesapeake Bay preservation. He noted that his current role provides an opportunity to bring together his public service and private-sector experience.

Secretary Bulova discussed the five agencies within the Secretariat: the Department of Conservation and Recreation, the Department of Environmental Quality, the Virginia Marine Resources Commission, the Department of Historic Resources, and the Department of Wildlife Resources. He explained that the Secretariat also works with the Office of Resilience to strengthen the resilience of Virginia's natural resources and facilities, including state park facilities, to climate change, flooding, and sea level rise.

Secretary Bulova introduced his office's staff, including Deputy Secretaries Adrienne Kotula and Maribel Castaneda and Executive Assistant and Program Manager Grayson Schulz. He explained that the team had identified priorities for the next four years, including expanding access to outdoor recreation. He discussed the benefits neighboring states have realized through investments in natural resources and emphasized the opportunity to build on Virginia's natural assets to benefit the Commonwealth.

Secretary Bulova noted that Governor Spanberger had announced Heather Barrar's appointment as Virginia's first Director of Outdoor Recreation the previous week. In this role, Ms. Barrar will work to strengthen the outdoor recreation industry and support tourism statewide. She plans to visit each of Virginia's ten regions to gather input, identify opportunities, and help guide future outdoor recreation priorities and initiatives.

Secretary Bulova expanded on Director Rovner's overview of the budget and legislative process. He recognized the substantial work involved in developing agency recommendations and commended DCR staff for preparing a comprehensive package supported by facts and figures. He expressed enthusiasm about the potential of additional funding available for state park maintenance and the other legislative proposals Director Rovner had outlined. He thanked the Board for welcoming him and expressed interest in learning more about its work.

Deputy Secretary Kotula introduced herself, noting her approximately twenty years of experience working on Chesapeake Bay watershed restoration. She expressed appreciation for the opportunity to return to southwest Virginia, recalling that her previous visit to Breaks Interstate Park occurred while she was working in eastern Kentucky. She expressed interest in learning more about the Board's work and encouraged members to contact her with questions, concerns, or comments.

FINANCIAL REPORT – *Ms. Laura Ellis, Deputy Director for Administration and Finance*

Ms. Ellis reported on the financial conditions of DCR:

Financial Report – October 8, 2026

General Fund Appropriation and Expenditures

FY2027 Legislative Appropriation

\$ 297,386,404

Appropriation Transfers and Adjustments

WQIF/VNRCF	(157,669,475)
WQIF Reserve	(2,583,531)
Dam Safety/Flood Prevention & Protection	(1,732,147)
Land Conservation Fund Transfers	(16,000,000)
SWCD Dam Repair	(26,500,000)

Central Appropriations	2,454,011
Mandatory Carryforward	950,555

(201,080,587)

FY2027 Total GF Appropriation Available for Operations

\$ 96,305,817

Division	Division Targets	YTD Actual (August 31, 2026)	Target vs Actual -%
Natural Heritage	\$ 6,710,463	\$ 1,330,111	20.1%
State Parks	\$ 36,154,914	\$ 16,404,110	45.4%
PRR (Incl Design & Construction)	\$ 3,903,693	\$ 111,479	20.5%
Director's Office – Admin-Finance	\$ 19,076,715	\$ 3,116,602	16.3%
Grand Total	\$ 65,845,785	\$ 11,862,302	32.9%

**State Park Operating Revenues
July 1, 2025 – August 31, 2026
Fiscal Year 2027**

	FY26 Estimate	YTD Actual (Through August 31, 2026)	YTD Actual /Estimate	Prior Year YTD Actual (Through March 31, 2025)	YOY Change
Grand Total	\$ 34,111,911	\$ 1,111,111	24%	\$ 1,111,111	-6%

Ms. Ellis responded to Board members' questions regarding the financial update.

OPERATING AN INTERSTATE PARK – *Mr. Austin Bradley, Breaks Interstate Park Superintendent*

Mr. Bradley presented an overview of the park's history, facilities, conservation efforts, and recreational opportunities. He discussed the geological processes that shaped the Breaks and surrounding mountain formations, as how coal formed during this time. He reviewed early efforts to establish the park and highlighted the partnership between Virginia and Kentucky in serving residents of both states.

Mr. Bradley explained the establishment of the Breaks Interstate Park Compact and the park's governance structure. The Breaks Interstate Park Commission provides oversight of park management and consists of eight members, with four representing Kentucky and four representing Virginia. He noted that Director Rovner serves on the Commission for Virginia. The park protects approximately 5,000 acres encompassing one of the deepest and most scenic river gorges in the eastern United States.

Mr. Bradley outlined the park's facilities, which include 77 hotel rooms, 164 campsites, 14 cabins, two conference facilities, a restaurant, a waterpark, and an amphitheater. The park welcomes approximately 300,000 visitors annually and provides free educational programming to more than 15,000 participants each year, including students from local schools.

Mr. Bradley highlighted the park's connections to more than 300 miles of trails supporting hiking, biking, and off-road recreation. He also discussed the development of more than 500 climbing routes and bouldering problems, noting that this exceeds the number available at any state park in Virginia or Kentucky. Seasonal elk-viewing tours have introduced thousands of visitors to the restored elk populations in both states. He emphasized the continued partnership between Virginia and Kentucky in conserving the park's natural resources and providing recreational opportunities for the public.

Following the presentation, the Board discussed the park's management structure and its working relationship with DCR.

WILDLIFE MANAGEMENT DISCUSSION – *Mr. Joshua Ellington, Chief of Resource Management*

Mr. Ellington informed the Board that he was presenting on behalf of Ms. Lesley Starke, Chief of Natural Areas Stewardship within the Division of Natural Heritage. He provided an overview of wildlife management in Virginia's state parks and natural area preserves, noting that the two systems encompass 44 state parks covering approximately 82,000 acres and 69 natural area preserves covering approximately 66,000 acres.

Mr. Ellington explained that wildlife management balances conservation and recreation while prioritizing healthy habitats. Management strategies include species inventories, invasive species control, prescribed fire, master planning, and sustainable trail development. He highlighted collaboration among the Divisions of State Parks and Natural Heritage and the Department of Wildlife Resources (DWR), as well as the use of wildlife observation data to inform management decisions.

Mr. Ellington discussed education as a tool for reducing conflicts between people and wildlife. In 2025, Virginia State Parks offered 11,561 programs serving 292,272 attendees, with more than 35 percent addressing outdoor skills, native animals, and habitats. He also reviewed black bear management protocols, revised in April 2026, which incorporate reporting and tracking tools, visitor education, signage, and practices for securing food and trash.

Mr. Ellington outlined deer management efforts intended to support habitat recovery, sustainable wildlife populations, and reduced impacts on vegetation. Hunting programs are offered at 23 state parks and, in partnership with DWR, at 16 natural area preserves. He described an approach that prioritizes antlerless deer harvest and sustained hunting pressure to reduce populations and browsing in sensitive areas. Harvest data, herd health assessments, and vegetation monitoring help staff evaluate results and adjust management practices.

Mr. Ellington highlighted hunter education and mentorship opportunities offered through DWR, along with partnerships involving Special Ops Xcursions and Hunters for the Hungry. These efforts support hunting skills, provide outdoor opportunities for active-duty service members and their families, and facilitate venison donations. He discussed opportunities to expand these programs to additional public lands and emphasized coordinated outreach to explain hunting's role as a conservation tool.

Mr. Ellington also reviewed monitoring efforts at four natural area preserves, where planted seedlings are used to assess changes in deer browsing impacts on forests. He concluded with an overview of managed waterfowl hunting at Crow's Nest Natural Area Preserve and Dameron Marsh and Hughlett Point Natural Area Preserves. These opportunities are administered through a lottery, with hunting conducted on designated days during the season and the preserves closed to other public access on those days. The program serves up to 300 hunters annually and helps DCR manage hunting activity in adjacent waters through exclusion zones around its hunting blinds.

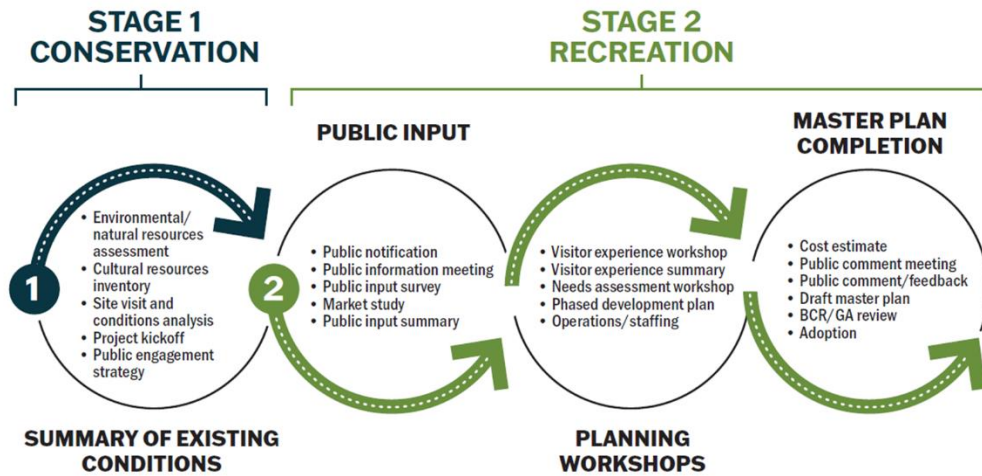
Following the presentation, the Board discussed the way in which surrounding localities are notified of lottery hunts taking place. Mr. Ellington informed the Board of the various ways DCR works to inform the local areas.

BREAK

The Board had a break from 10:36 a.m. to 10:50 a.m.

REVIEW OF SHENANDOAH RIVER STATE PARK MASTER PLAN – *Ms. Kelly McClary, Director, Division of Planning and Recreation Resources*

Prior to presenting an overview of the Shenandoah River State Park Master Plan, Ms. McClary provided an overview of the Master Plan process.



Shenandoah River State Park Master Plan

Ms. McClary presented the Shenandoah River State Park Master Plan, reviewing the park's history, resources, existing facilities, and proposed improvements. She explained that the park was established following the 1992 bond referendum, with the initial 922-acre tract acquired in 1994. Subsequent acquisitions expanded the park to approximately 1,619 acres. The first master plan was adopted in 2001 and updated in 2011.

Ms. McClary highlighted the park's sensitive ecosystems, rare species, and cultural resources, including its Indigenous history, historic homestead and mill sites, agricultural uses, and connections to Civil War troop movements. She reviewed existing amenities, including the visitor center, river access, picnic areas, Culler's Overlook, campgrounds, cabins, yurts, and a lodge. The park also offers 19 trails totaling approximately 25 miles for hiking and biking, with seven trails available for equestrian use.

Ms. McClary discussed the public input and research used to develop the master plan, including visitor surveys, a market analysis, and public meetings. She explained that the plan seeks to preserve the park's natural beauty and resources, interpret its history, and support recreational experiences such as hiking, birding, paddling, fishing, picnicking, and overnight stays.

Ms. McClary outlined three proposed development phases. Phase One includes an additional lodge, five three-bedroom cabins, seven two-bedroom cabins, a wastewater engineering study, day-use area improvements, updated interpretive exhibits, and a dump station upgrade. Phase Two includes improved river access near the RV campground, a southern access point and trailhead at Indian Hollow Road, expanded visitor center parking, and redesigned equestrian parking. Phase Three includes accessible vault toilets, volunteer lodging, an archery area near the Discovery Center, a new fishing access location, and improvements to the existing canoe launch. Estimated development costs total approximately \$13.9 million, including \$11.7 million for Phase One, \$875,000 for Phase Two, and \$1.5 million for Phase Three.

Ms. McClary reviewed the park's eight existing full-time equivalent positions, supplemented by wage and seasonal staff. Immediate staffing needs include a Chief Park Ranger for Operations, an Office Assistant, two maintenance ranger positions, and a resource management ranger. Additional staffing proposed for Phase One includes an Education Specialist and two maintenance rangers. Phase Two identifies a Volunteer Coordinator and a public safety and law enforcement position, while Phase Three includes another maintenance ranger.

Ms. McClary explained that, following the Board's review, the master plan would be made available to the General Assembly for a thirty-day review period. Final adoption by the DCR Director was anticipated in December 2026. Implementation is expected to occur over approximately thirty years, subject to available funding and staffing.

Following Ms. McClary's overview of the Master Plan, the Board discussed several components of the plan, including opportunities to expand more in the plan on what improvements were made in the 2001 and 2011 Master Plans as it would be helpful in educating the Board going forward with future Master Plans. It was also mentioned that providing context for why Andy Guest is being named in the Master Plan. Also, helpful to have numbers on survey responses, numbers on those who attending public meetings, and there was discussion of fixing grammatical errors. The Board also inquired about inclusion of potential projections for numbers of visitors in the future to show how much more the park might be visited. There was also general discussion about

Following Ms. McClary's presentation, the Board discussed several components of the Master Plan and opportunities to provide additional context. Members suggested identifying improvements completed under the 2001 and 2011 Master Plans to inform the Board's consideration of this and future plans. They also recommended explaining the significance of Andy Guest's name, including the number of survey responses and public meeting attendees, and correcting grammatical errors. The Board inquired about including visitation projections to illustrate anticipated growth in park use.

The Board also discussed how land acquisitions occurring during the master planning process would be incorporated into a plan. Staff explained that, depending on the stage of the process, incorporating newly acquired land could require restarting the master planning process.

BOARD ACTION

Mr. Gilbert moved to recommend approval of the Master Plan, with the Board's recommended changes and edits to be incorporated before submission to the General Assembly. The Board will send recommended changes to DCR staff no later than Wednesday, October 28. Ms. Richards seconded the motion, which was unanimously approved by: Allen, Byrd, Domenech, Gilbert, Inge, Kilgore, Neff, Nizer, Richards, and Stewart.

UPDATES ON KEY INITIATIVES – *Mr. Frank Stovall, Deputy Director for Natural Heritage and State Parks and Mr. David Collett, Western Field Operation Manager*

Day Use Reservation System Pilot

Mr. Collett presented an overview of the Day Use Reservation System (DURS) pilot project at Leesylvania State Park. He explained that several state parks began experiencing demand exceeding capacity in 2006, with conditions intensifying in 2019–2020. Long vehicle lines and entrance closures occurring as early as 9:00 a.m. demonstrated the need for a more coordinated approach to visitor use management.

Mr. Collett reviewed the planning process, which included examining case studies, consulting other states, attending visitor use management workshops, and conducting research with Clemson University in 2023–2024. Facility capacity and research findings informed planning, with an estimated carrying capacity of approximately 4,500 to 5,900 visitors at Leesylvania. A departmental task force developed the reservation system over approximately eighteen months.

Mr. Collett explained that the pilot requires reservations on weekends and holidays from May through September. The system included advance reservations up to thirty days before arrival, allowed up to five reservations per day, and charged a nonrefundable \$2 transaction fee in addition to applicable parking fees. Annual pass holders and visitors with accessible parking placards were also required to reserve a space, although parking fees were waived. Reentry was not permitted. He noted that same-day reservations helped staff manage available spaces and resell unused reservations.

Mr. Collett reviewed financial considerations, noting that summer parking revenue decreased from \$252,224 in 2025 to \$216,154 in 2026, a difference of \$36,070. Before implementation, the park spent an average of approximately \$20,000 for outside law enforcement assistance with closures and \$12,000 to \$15,000 for additional restroom cleaning services. He also identified the potential to resume picnic shelter rentals the following season as an opportunity to increase revenue.

Mr. Collett emphasized that advance communication through advertising, social media, on-site materials, and direct visitor contact was essential to implementation. He noted that weather significantly influenced day-use visitation and had less effect on boaters. Preliminary 2026 data showed that reservations were generally made shortly before arrival, averaging approximately 1.6 days for standard and high-occupancy vehicle spaces and 2.4 days for vehicles with trailers.

Mr. Collett outlined next steps, including further analysis of reservation volume, booking patterns, and no-shows; review of staff and visitor feedback; and adjustments to improve visitor experiences and operational efficiency. He also discussed the potential to adapt the system for use at other state parks.

Following Mr. Collett's presentation, the Board discussed the how the master planning process may assist Leesylvania State Park. Members also inquired whether the reservation system had increased visitation at nearby parks, particularly Mason Neck State Park. Staff explained that Mason Neck occasionally reaches capacity but differs from Leesylvania in that its water access is less readily accessible, which effects visitation.

Track Chair Pilot Program

Mr. Collett presented an overview of the All-Terrain Wheelchair Pilot Program, authorized by legislation sponsored by Delegate Kathy Tran in 2024. He explained that the program evaluates the use of all-terrain power wheelchairs in Virginia State Parks, with an evaluation period spanning October 1, 2024, through October 30, 2026. Although the legislation did not provide funding, license plate revenue supported the initial pilot.

Mr. Collett reported that wheelchairs were initially deployed at six parks across the state, with a seventh park added in 2026. Participating parks identified designated trails, established equipment checkout and return procedures, and addressed maintenance needs. Visitors submitted reservation requests online at least forty-eight hours in advance, with park staff confirming reservations by email or telephone. The program had received 194 reservations from users ranging in age from seven to ninety-six, including individuals with mobility limitations, veterans, and older adults. Usage was highest at Mason Neck and Leesylvania State Parks.

Mr. Collett reviewed equipment costs and performance, noting that the pilot included six TrackMaster wheelchairs costing \$20,403 each and one Magic Mobility XT4 costing \$19,128. Total program costs to date were \$141,745. TrackMaster units presented challenges related to ride comfort, maintenance, and battery reliability. The XT4 provided a smoother ride and appeared to offer improved maneuverability and reliability, making it more practical for most park trails.

Mr. Collett explained that the pilot demonstrated the value of all-terrain wheelchairs in expanding access to park experiences, while highlighting the importance of equipment selection, appropriate trails, and sustainable funding. He also noted some negative feedback regarding the requirement for an attendant. A report on the pilot's results had been submitted to the General Assembly for review. He emphasized that license plate revenue would not support sustained expansion and that a dedicated funding source would be needed for additional equipment and ongoing maintenance and replacement costs.

Following Mr. Collett's presentation, the Board discussed the requirement for an attendant to accompany wheelchair users. Staff explained that an attendant could provide immediate assistance in the event of a safety concern. Members inquired about alternatives, including panic buttons or tracking services. Staff noted that limited internet connectivity and staff availability could affect the reliability of these options and delay assistance.

The Board also discussed funding for additional wheelchairs, the potential to seek input from park Friends groups, and how usage patterns could inform the number of wheelchairs allocated to each park.

Oak Hill State Park Acquisition

Mr. Stovall provided an update on the Oak Hill project, including the funding plan, property reviews, and facility and resource assessments. He explained that the Secretary of Natural and Historic Resources, with support from DCR and other state agencies, must provide a funding plan to the General Assembly by mid-December.

Mr. Stovall reviewed ongoing due diligence activities. The Department of Historic Resources is conducting an archaeological review and identifying historic stabilization and maintenance needs, building on a preliminary review completed by William & Mary. The Office of the Attorney General and the Department of General Services are reviewing deed, title, and due diligence materials, with completion anticipated in November. The Department of General Services is also evaluating structures to estimate maintenance costs and improvements needed for their proposed uses.

Mr. Stovall outlined the proposed five-year operating plan, which projects \$8.9 million in revenue, \$7.3 million in operating costs, and \$1.6 million reserved for capital projects and major repairs. Annual attendance is projected to reach 157,000 by the fifth year. State acquisition funding includes a \$6 million Land and Water Conservation Fund grant and up to \$10 million from the State Park Acquisition and Development Fund.

Mr. Stovall emphasized the importance of an endowment to support ongoing operations and provide a source for philanthropic and grant contributions. He reviewed partner funding, including \$27 million from Loudoun County, private contributions, a Virginia Land Conservation Fund grant, and projected stream and wetland mitigation revenue. These resources would support acquisition, start-up improvements, operating expenses, an endowment, and ongoing capital and maintenance needs. He also reviewed a preliminary resource analysis identifying approximately \$58.2 million in total resources and indicating that available funding exceeded the specified \$47 million funding requirement.

Mr. Stovall outlined next steps, including completing revisions to the funding plan, confirming that partner revenue and expenditure projections are accurate and achievable, and completing facility and resource assessments. An interim report will be provided to the General Assembly, followed by a final report by December 15.

State Park Maintenance Audit

Mr. Stovall provided an update on DCR's response to the Office of the State Inspector General's State Park Maintenance Audit. He reviewed six findings concerning facility inspections, fixed asset tracking, contracted maintenance, maintenance policies and procedures, deferred maintenance listings, and monitoring of routine, preventive, and repair activities. Corrective actions were organized into three tiers addressing inspections and tracking, management standards, and ongoing monitoring of maintenance activities and needs.

Mr. Stovall reported that improvements to fixed asset tracking had been completed, including standardized asset management procedures and updated asset information to support transition to a new management system. Work remained underway to establish standardized facility inspection procedures, inspection schedules, and review requirements to ensure findings are communicated to park management and addressed.

Mr. Stovall reported that corrective actions related to contracted maintenance and maintenance policies and procedures had also been completed. These actions addressed guidance for using and tracking contractor services, evaluating related costs, and establishing standards for maintenance activities. The policies cover routine, preventive, repair, deferred, and custodial maintenance, as well as groundskeeping, waste management, equipment and infrastructure upkeep, contracted services, and asset management.

Mr. Stovall explained that efforts to strengthen deferred maintenance tracking and reporting remained in progress, with completion targeted for June 2027. This work includes developing prioritized maintenance listings, establishing periodic and management-level reviews, evaluating resource needs, and providing consistent guidance to districts and parks.

Mr. Stovall also reported that improvements to monitoring routine, preventive, and repair maintenance remained underway, with completion targeted for June 2027. Staff are identifying effective monitoring practices and developing

documentation and tracking requirements to promote timely completion of maintenance. These requirements would be incorporated into the new asset management and maintenance monitoring system.

PUBLIC COMMENT

There was no public comment.

ANNOUNCEMENTS AND ADJOURNMENT

Ms. Nizer announced the meeting dates for 2027 are as follows:

- January 8, 2027 – Pocahontas State Park, Chesterfield, VA
- April 14 – 16, 2027 – Hungry Mother State Park, Marion, VA
- October 6 – 8, 2027 – Westmoreland State Park, Westmoreland, VA

There being no further business, the meeting adjourned at 12:39 p.m.