

FINAL MINUTES

Charitable Gaming Board
Department of Agriculture and Consumer Services (VDACS)
Main Street Centre, Conference Room 101
600 East Main Street
Richmond, VA 23219
Thursday, September 18, 2025

CALL TO ORDER

Ms. Joanne Smith called the meeting to order at 10:43 a.m. Ms. Smith asked Mr. Michael Menefee to call the roll.

MEMBERS PRESENT:

Ms. Joanne Smith, Vice-Chair
Mr. Mark Biladeau
Mr. Michael Kimlick
Mr. Anthony Williams

MEMBERS ABSENT:

The Honorable Dirksen Compton, Chair
Mr. Anthony Amos
The Honorable Tyrone Foster
Ms. Rebecca Johnson
Ms. Bonnie Whitlock

VDACS STAFF PRESENT:

Mr. Larry Nichols, Director, Division of Consumer Protection
Mr. Joel Maddux, Deputy Director, Division of Consumer Protection
Mr. Michael Menefee, Program Manager, Office of Charitable and Regulatory Programs

OFFICE OF THE ATTORNEY GENERAL STAFF PRESENT:

Mr. Justin Bell, Assistant Attorney General, Office of the Attorney General

Mr. Menefee informed Ms. Smith that a quorum was not present.

APPROVAL OF MINUTES

Ms. Smith informed members a quorum was not present and as such, the approval of the draft minutes for the July 9, 2025, Board meeting is deferred until the next meeting.

REPORTS FROM BOARD MEMBERS

Ms. Smith asked the members whether they had any reports for the Board. Mr. Mark Biladeau stated organizations are looking forward to the upcoming training offered by VDACS. He further stated the increase in field Inspectors are making a positive impact as they are assisting

organizations with compliance and strengthening their internal controls. Ms. Smith agreed with the comments made by Mr. Biladeau. Mr. Michael Kimlick added organizations are excited about the upcoming training as he stated better-trained organizations means better compliance. With no further remarks from members, Ms. Smith informed members that there were no further reports before the Board.

OLD BUSINESS

Ms. Smith asked members whether there was any old business that needed to be discussed by the Board. With no further comments from members on any old business, Ms. Smith moved on to the next item on the agenda.

NEW BUSINESS

Presentation on the 2024 Annual Financial Report

Ms. Smith asked Mr. Menefee to make his presentation on the 2024 Annual Financial Reports, which Mr. Menefee did so.

Review of Proposed Charitable Gaming Training Topics

Ms. Smith asked Mr. Menefee to provide the Board with an update on VDACS's proposed training topics for organizations to improve their understanding of the Charitable Gaming Statutes and Regulations. Mr. Menefee informed members that VDACS is developing its training on the requirements to conduct electronic gaming/pull-tab devices activities, including best business practices. Mr. Menefee stated VDACS intends to offer this training to organizations before the next Board meeting.

With no further new business, Ms. Smith moved on to the next item on the agenda.

NEXT BOARD MEETING

Ms. Smith asked members about their availability to attend the next Board meeting and after a discussion, the Board scheduled its next meeting for Thursday, December 4, 2025, at 10:30 a.m.

PUBLIC COMMENT

Ms. Smith asked for public comments and there were none.

With no public comment, Ms. Smith motioned for the Board to adjourn, which was seconded by Mr. Kimlick and the motion passed by a unanimous vote at 11:45 a.m.

Respectfully submitted,

Michael Menefee
Program Manager
Office of Charitable and Regulatory Programs