

FINAL MINUTES

Charitable Gaming Board
Department of Agriculture and Consumer Services (VDACS)
Electronic Meeting via Microsoft Teams
Wednesday, July 9, 2025

CALL TO ORDER

The Honorable Dirksen Compton called the meeting to order at 10:02 a.m. The Hon. Dirksen Compton asked Mr. Michael Menefee to call the roll.

MEMBERS PRESENT:

The Honorable Dirksen Compton, Chair
Mr. Mark Biladeau
Ms. Rebecca Johnson
Mr. Michael Kimlick
Ms. Bonnie Whitlock

MEMBERS ABSENT:

Ms. Joanne Smith, Vice-Chair
Mr. Anthony Amos
The Honorable Tyrone Foster
Mr. Anthony Williams

VDACS STAFF PRESENT:

Mr. Larry Nichols, Director, Division of Consumer Protection
Mr. Joel Maddux, Deputy Director, Division of Consumer Protection
Mr. Michael Menefee, Program Manager, Office of Charitable and Regulatory Programs

OFFICE OF THE ATTORNEY GENERAL STAFF PRESENT:

Mr. Justin Bell, Assistant Attorney General, Office of the Attorney General

Mr. Menefee informed the Hon. Dirksen Compton that a quorum was present.

APPROVAL OF MINUTES

The Hon. Dirksen Compton asked members to review the draft minutes of the April 2, 2025 Board meeting, after which he asked for a motion to approve them. Mr. Michael Kimlick motioned approval of the draft minutes as presented. Ms. Bonnie Whitlock seconded the motion, and it passed by a unanimous vote.

REPORTS FROM BOARD MEMBERS

The Hon. Dirksen Compton asked the members whether they had any reports for the Board. Mr. Mark Biladeau and Mr. Kimlick stated that training of organizations is important to improve their understanding of the Charitable Gaming Regulations, and he looks forward to the training topics. Mr. Kimlick also added that he wishes for the Board's Use of Proceeds subcommittee to meet before the next Board meeting. With no further remarks from members, the Hon. Dirksen Compton informed members that there were no further reports before the Board.

OLD BUSINESS

The Hon. Dirksen Compton asked members whether there was any old business that needed to be discussed by the Board. With no further comments from members on any old business, the Hon. Dirksen Compton moved on to the next item on the agenda.

NEW BUSINESS

Update on the Revisions to the Charitable Gaming Regulations

The Hon. Dirksen Compton asked Mr. Menefee for an update on the revisions to the Charitable Gaming Regulations. Mr. Menefee informed the Board that VDACS completed the required Notice of Intended Regulatory Action (NOIRA) and after approval from the Governor's Office, it was filed with the Registrar of Regulations. At the end of the 30-day public comment period on the NOIRA, VDACS received no public comment, and it has begun to draft the revisions to the Charitable Gaming Regulations.

Review of Proposed Charitable Gaming Training Topics

The Hon. Dirksen Compton asked Mr. Menefee to provide the Board with VDACS's proposed training topics for organization to improve their understanding of the Charitable Gaming Statutes and Regulations. Mr. Menefee informed members of the following training topics:

- Electronic Gaming/Pull-tab Devices, including best business practices
- Game Management
 - Inventory control for i) paper instant bingo/seal cards/pull-tabs and ii) bingo paper applicable within an organization's social quarters and bingo session
 - Texas Hold'em poker tournaments
 - Organization operating under a charitable gaming registration (i.e. operating no more than seven calendar days in a calendar year and no more than \$40,000 in gross receipts)
 - Bingo Activities, including best business practices
- Organization's License & Registration Application Overview
 - How to complete a new organization licensing application
 - How to complete a renewal organization licensing application
 - How to complete a charitable gaming registration application
- Financial Reports Overview
 - How to complete a charitable gaming financial report
 - How organizations may use charitable gaming funds
 - How to use the agency's online financial report system

NEXT BOARD MEETING

The Hon. Dirksen Compton asked members about their availability to attend the next Board meeting and after much discussion, the Board scheduled its next meeting for Thursday, September 18, 2025, at 10:30 a.m. and the Board's Use of Proceeds subcommittee will meet before the Board meeting at 9:00 a.m.

PUBLIC COMMENT

The Hon. Dirksen Compton asked for public comments and there were none.

With no public comment, Ms. Smith motioned for the Board to adjourn, which was seconded by Mr. Kimlick and the motion passed by a unanimous vote at 10:37 a.m.

Respectfully submitted,

Michael Menefee
Program Manager
Office of Charitable and Regulatory Programs