

1 The State Board of Elections (“the Board”) meeting was held on Tuesday,
2 July 2, 2024 in Senate Room A of the General Assembly Building in Richmond,
3 Virginia. The meeting also offered public participation through electronic
4 communication so the remote public could view and hear the meeting. In
5 attendance: John O’Bannon, Chairman; Rosalyn R. Dance, Vice Chair; Georgia
6 Alvis-Long, Secretary; Delegate Donald Merricks, member; and Matthew
7 Weinstein, member; represented the State Board of Elections (“the Board”). Susan
8 J. Beals, Commissioner, represented the Department of Elections (“ELECT”), and
9 Andrew Murphy and Dennis Polio represented the Office of the Attorney General
10 (“OAG”). Chairman O’Bannon called the meeting to order at 1:00 P.M.

11 The first item of business was the Approval of the Minutes from the May 28,
12 2024 and June 18, 2024 Board Meeting, presented by Secretary Alvis-Long. Vice
13 Chair Dance moved *to approve the minutes from the May 28, 2024 and June 18,*
14 *2024.* Mr. Weinstein seconded the motion and the motion passed unanimously. A
15 roll call vote was taken:

16 Chairman O’Bannon – Aye

17 Vice Chair Dance – Aye

18 Secretary Alvis-Long – Aye

19 Delegate Merricks – Aye

20 Mr. Weinstein – Aye

21 The Chairman opened the floor to public comment. Miriam Crews, Richard
22 Lister, Dale Dunn, Orange County Electoral Board Member, Shelly Oberlander,
23 Loudoun County Electoral Board Member, Marianne McKay, Norfolk Electoral
24 Board Member, Curtis Stoldt, James City County Electoral Board Member, Daniel
25 Bruce, Clara Belle Wheeler, Albemarle County Electoral Board Member, Jim
26 Buttolph, Frank Lusby, Ned Jones, Roy Mabry, Ann Grigorian, Chris Rohland,
27 David Law, Thomas Kasperek, Howard Hempenius and Douglas Clark addressed
28 the Board.

29 The second item of business was Commissioner’s Report, presented by
30 Commissioner Beals. Commissioner Beals expressed her appreciation to the local
31 General Registrars (“GR”), staff members, local Electoral Boards (“EB”), Officers
32 of Elections and ELECT staff who worked together to administer the successful
33 June Primary Election. The Commissioner stated that all 133 cities and counties in
34 Virginia participated. Commissioner Beals advised the Board that every local
35 election office provided 45-days of early voting and every polling place was
36 opened and fully staffed. The Commissioner stated that Virginia is one of the only
37 states that have multiple Elections every year.

38 The third item of business was the Request for Petition for Removal of an
39 Electoral Board Member, presented by Steven Koski, Compliance Advisor. *These*

40 *documents are in the Working Papers for the July 2, 2024 meeting.* The motion was
41 addressed after the closed session.

42 At 2:02 P.M., Delegate Merricks moved *pursuant to Virginia Code Sections*
43 *2.2-3711(A)(1) & 2.2-3711(A)(7), that the Board go into closed session for the*
44 *purpose of discussing the petition for removal of an appointed member of an*
45 *Electoral Board. In accordance with Section 2.2-3712(F), Susan Beals,*
46 *Commissioner of Elections, Steven Koski, ELECT Compliance Advisor and Andrew*
47 *Murphy and Dennis Polio of the Office of the Attorney General, will attend the*
48 *closed session because their presence will reasonably aid the Board in its*
49 *consideration of the subject of the meeting.* Vice Chair Dance seconded the motion
50 and the motion passed unanimously. A roll call vote was taken:

51 Chairman O'Bannon – Aye

52 Vice Chair Dance – Aye

53 Secretary Alvis-Long – Aye

54 Delegate Merricks – Aye

55 Mr. Weinstein – Aye

56 At 2:13 P.M., Delegate Merricks moved *to reconvene the meeting in open*
57 *session, and take a roll call vote certifying that to the best of each member's*
58 *knowledge (i) only such public business matters lawfully exempted from open*
59 *meeting requirements under this chapter and (ii) only such public business matters*

60 *as were identified in the motion by which the closed meeting was convened were*
61 *heard or discussed by the State Board of Elections.* Vice Chair Dance seconded the
62 motion and the motion passed unanimously. A roll call vote was taken:

63 Chairman O'Bannon – Aye

64 Vice Chair Dance – Aye

65 Secretary Alvis-Long – Aye

66 Delegate Merricks – Aye

67 Mr. Weinstein – Aye

68 Delegate Merricks moved *pursuant to § 24.2-103 of the Code of Virginia, I*
69 *move that the State Board of Elections direct its legal representation to prepare a*
70 *petition to the Circuit Court of Charles City County for the removal of Maria A.*
71 *Kinney from the Charles City County Electoral Board for failure to discharge her*
72 *official duties under Virginia law.* Vice Chair Dance seconded the motion and the
73 motion passed unanimously. A roll call vote was taken:

74 Chairman O'Bannon – Aye

75 Vice Chair Dance – Aye

76 Secretary Alvis-Long – Aye

77 Delegate Merricks – Aye

78 Mr. Weinstein – Aye

79 The fourth item of business was the RCV Regulations presented by Steven
80 Koski, Compliance Advisor. *This memo is in the Working Papers for the July 2,*
81 *2024 meeting.* Mr. Weinstein moved *that the State Board of Elections approve the*
82 *proposed amendments to regulatory actions IVAC20-100-10 and IVAC20-100-50.*
83 Vice Chair Dance seconded the motion and the motion passed unanimously. A roll
84 call vote was taken:

85 Chairman O'Bannon – Aye

86 Vice Chair Dance – Aye

87 Secretary Alvis-Long – Aye

88 Delegate Merricks – Aye

89 Mr. Weinstein – Aye

90 The fifth item of business was the Campaign Finance Report, Record, and
91 Review Introduction to SBE presented by Tammy Alexander, Campaign Finance
92 Compliance and Training Supervisor. *This memo is in the Working Papers for the*
93 *July 2, 2024 meeting.* No action was required by the Board.

94 The sixth item of business was Split Precinct Waiver Request for
95 Chesapeake City, presented by Claire Scott, ELECT Policy Analyst. These
96 documents are *in the Working Papers for the July 2, 2024 meeting.* Delegate
97 Merricks moved *that the State Board of Elections approve the split precinct waiver*

98 *for Chesapeake City.* Vice Chair Dance seconded the motion and the motion
99 passed unanimously. A roll call vote was taken:

100 Chairman O'Bannon – Aye

101 Vice Chair Dance – Aye

102 Secretary Alvis-Long – Aye

103 Delegate Merricks – Aye

104 Mr. Weinstein – Aye

105 The seventh item of business was the Delegation of Authority presented by
106 Claire Scott, Elect Policy Analyst. *This report is in the Working Papers for the July*
107 *2, 2024 meeting.* Vice Chair Dance moved *that the Board approve the proposed*
108 *2024 Delegations of Authority, pursuant to the Virginia Administrative Process Act,*
109 *and I further move that all prior Delegations of Authority be rescinded.* Mr.
110 Weinstein seconded the motion and the motion passed unanimously. A roll call
111 vote was taken:

112 Chairman O'Bannon – Aye

113 Vice Chair Dance – Aye

114 Secretary Alvis-Long – Aye

115 Delegate Merricks – Aye

116 Mr. Weinstein – Aye

117 The eighth item of business was the RLA Manual presented by Rachel
118 Lawless, Confidential Policy Advisor. *This manual is in the Working Papers for the*
119 *July 2, 2024 meeting.* Vice Chair Dance moved *the State Board of Elections adopt*
120 *the proposed amendments to the Risk-Limiting Audit Manual.* Mr. Weinstein
121 seconded the motion and the motion passed unanimously. A roll call vote was
122 taken:

123 Chairman O'Bannon – Aye

124 Vice Chair Dance – Aye

125 Secretary Alvis-Long – Aye

126 Delegate Merricks – Aye

127 Mr. Weinstein – Aye

128 The ninth item of business was the Ballot Order Drawing for elections
129 occurring July 2, 2024 through July 31, 2025 presented by Matthew Abell, Election
130 Service Senior Advisor. *This memo is in the Working Papers for the July 2, 2024*
131 *meeting.* Mr. Abell conducted the drawing for the political party order. The ballot
132 order is as follows:

133 1. Democratic

134 2. Republican

135 3. Social Equality (US)

136 4. Green

137 5. Constitutional

138 6. Libertarian

139 7. Forward

140 8. Independent Green

141 Delegate Merricks moved *that the Board certify the determination by lot of the*
142 *ballot order for all general and special elections being held July 2, 2024 through*
143 *July 31, 2025.* Vice Chair Dance seconded the motion and the motion passed
144 unanimously. A roll call vote was taken:

145 Chairman O'Bannon – Aye

146 Vice Chair Dance – Aye

147 Secretary Alvis-Long – Aye

148 Delegate Merricks – Aye

149 Mr. Weinstein – Aye

150 The tenth item of business was the Certification of the June 18, 2024

151 Primary Election result presented by Matthew Abell, Election Services Senior

152 Advisor. *This memo is in the Working Papers for the July 2, 2024 meeting.* Vice

153 Chair Dance move *that the Board certify the results of the June 18, 2024*

154 *Republican and Democratic Primary Elections as presented and declare the*

155 *winners of each primary to be that party's nominee for the November 5, 2024*

156 *General Election.* Delegate Merricks seconded the motion and the motion passed
157 unanimously. A roll call vote was taken:

158 Chairman O'Bannon – Aye

159 Vice Chair Dance – Aye

160 Secretary Alvis-Long – Aye

161 Delegate Merricks – Aye

162 Mr. Weinstein – Aye

163 At 2:52 P.M., Delegate Merricks moved *pursuant to Virginia Code Section*
164 *2.2-3711(A)(7), I move that the Board go into closed session for the purpose of*
165 *discussing pending threatened litigation. In accordance with Section 2.2-3712(F),*
166 *Susan Beals, Commissioner of Elections, and Andrew Murphy and Dennis Polio of*
167 *the Office of the Attorney General, will attend the closed session because their*
168 *presence will reasonably aid the Board in its consideration of the subject of the*
169 *meeting.* Mr. Weinstein seconded the motion and the motion passed unanimously.

170 A roll call vote was:

171 Chairman O'Bannon – Aye

172 Vice Chair Dance – Aye

173 Secretary Alvis-Long – Aye

174 Delegate Merricks – Aye

175 Mr. Weinstein – Aye

176 At 2:59 P.M., Delegate Merricks moved *to reconvene the meeting in open*
177 *session, and take a roll call vote certifying that to the best of each member's*
178 *knowledge (i) only such public business matters lawfully exempted from open*
179 *meeting requirements under this chapter and (ii) only such public business matters*
180 *as were identified in the motion by which the closed meeting was convened were*
181 *heard or discussed by the State Board of Elections.* Vice Chair Dance seconded the
182 motion and the motion passed unanimously. A roll call vote was taken:

183 Chairman O'Bannon – Aye

184 Vice Chair Dance – Aye

185 Secretary Alvis-Long – Aye

186 Delegate Merricks – Aye

187 Mr. Weinstein – Aye

188 The meeting adjourn at 3:00 P.M.

