

**WETLAND DELINEATOR EXAM REVIEW COMMITTEE  
MINUTES**

Wetland Delineator members of the Virginia Board for Professional Soil Scientists, Wetland Professionals and Geologists, and Subject Matter Experts (SME), met on July 9, 2015, at the Department of Professional and Occupational Regulation, 9960 Mayland Dr., Richmond, Virginia, to discuss exam issues, with the following members present:

Robin Bedenbaugh (Board Member)  
Douglas Davis (SME)  
Doug DeBerry (Board Member)  
Keith Goodwin (Board Member)  
Brad Petru (SME)

Agency staff present for all or part of the meeting were:

Bill Murray, Acting Director of Examinations  
Kate Nosbisch, Executive Director  
Rhonda Starr, Examination Coordinator

Mr. DeBerry, Chair, called the meeting to order at 10:00 a.m.

**Call to Order**

There were no public comments.

**Public Comment  
Period**

Ms. Nosbisch congratulated newly appointed Board member Keith Goodwin and thanked Mr. Davis for his service as a Board member.

**Welcome &  
Introductions**

At 10:10 a.m., Mr. DeBerry moved that the Committee immediately convene in closed meeting for the purpose of consultation pertaining to examination issues within the jurisdiction of the Board as permitted by §2.2-3711.A.11 of the *Code of Virginia*. This motion was made with respect to the matters identified as exam review. Mr. Petru seconded the motion which was unanimously approved by members: Bedenbaugh, Davis, DeBerry, Goodwin and Petru.

**Closed Meeting**

At 3:55 p.m., Mr. DeBerry moved to adjourn the closed meeting and to immediately reconvene in open meeting. Mr. Petru seconded the motion which was unanimously approved by members: Bedenbaugh, Davis, DeBerry, Goodwin and Petru.

**Open Meeting**

**CERTIFICATION OF CLOSED MEETING**

**Certification of  
Closed Meeting**

**WHEREAS**, the Wetland Delineator Exam Review Committee of the

PSSWPG Board has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, §2.2-3712 of the Code of Virginia requires a certification by the Wetland Delineator Exam Review Committee of the PSSWPG Board that such closed meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED** that the Wetland Delineator Exam Review Committee of the PSSWPG Board hereby certifies that, to the best of each member's knowledge, (I) only public business matters lawfully exempted from open session requirements by Virginia law were discussed in the closed meeting to which the certification applies, and (II) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Wetland Delineator Exam Review Committee of the PSSWPG Board.

**VOTE: 5-0**  
**AYES: Bedenbaugh, Davis, DeBerry, Goodwin and Petru**  
**NAYS: 0**  
**ABSENT FROM MEETING: 0**

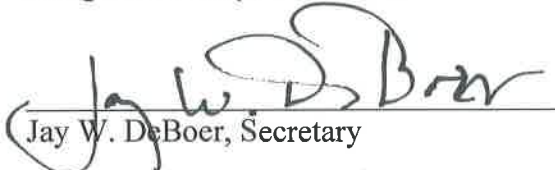
Conflict of Interest forms were completed by all members present.

**Conflict of  
Interest Forms**

There being no further business, the meeting was adjourned at 4:00 p.m.

**Adjourn**

  
\_\_\_\_\_  
Douglas DeBerry, Chair

  
\_\_\_\_\_  
Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Bradley Petru
2. Title: Subject Matter Expert
3. Agency: Board for Professional Soil Scientists, Wetland Professionals and Geologists
4. Meeting/IFF Date: Exam Committee Meeting July 9, 2015

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Bradley Petru  
Signature

7/9/15  
Date



**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Robin Bedenbaugh
2. Title: Board Member
3. Agency: Board for Professional Soil Scientists, Wetland Professionals and Geologists
4. Meeting/IFF Date: Exam Committee Meeting July 28, 2015

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Robin L. Bedenbaugh  
Signature

7/9/15  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Douglas S. Davis
2. Title: Subject Matter Expert
3. Agency: Board for Professional Soil Scientists, Wetland Professionals and Geologists
4. Meeting/IFF Date: Exam Committee Meeting July 9, 2015

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.


or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Signature

Date





**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Keith Goodwin
2. Title: Board Member
3. Agency: Board for Professional Soil Scientists, Wetland Professionals and Geologists
4. Meeting/IFF Date: Exam Committee Meeting July 28, 2015

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

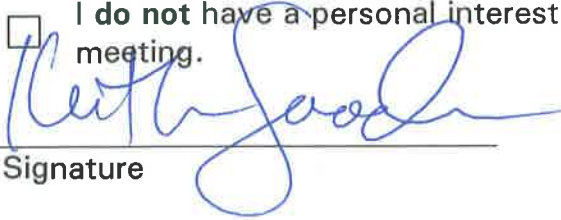
or

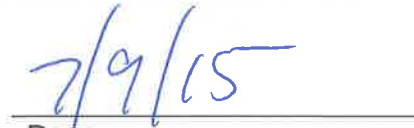
I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Signature

Date





**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Douglas DeBerry
2. Title: Board Member
3. Agency: Board for Professional Soil Scientists, Wetland Professionals and Geologists
4. Meeting/IFF Date: Exam Committee Meeting July 28, 2015

5. I have a personal interest in the following transaction:

\_\_\_\_\_

\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
\_\_\_\_\_  
Signature

7-9-2015  
Date