

**BOARD FOR PROFESSIONAL SOIL SCIENTISTS AND WETLAND PROFESSIONALS  
MEETING MINUTES**

The Board for Professional Soil Scientists and Wetland Professionals met on April 22, 2009, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

Robert B. Atkinson  
Nancy Barker  
W. Lee Daniels  
Penelope Melino  
Angela Whitehead

Board member David Davis was not present at the meeting.

Staff present for all or part of the meeting were:

Jay W. DeBoer, Director  
Mark N. Courtney, Deputy Director of Licensing and Regulation  
Kathleen R. Nosbisch, Executive Director  
Marian N. Brooks, Program Administrator  
Amy Goobic, Administrative Assistant

There was no representative present from the Office of the Attorney General.

Finding a quorum of the Board present, Dr. Atkinson, Chair, called the meeting to order at 10:05 a.m. **Call to Order**

Ms. Nosbisch advised the Board of the board room evacuation procedures. **Emergency Evacuation Procedures**

Mr. Daniels moved to approve the agenda. Ms. Melino seconded the motion which was unanimously approved by members: Atkinson, Barker, Daniels, Melino, and Whitehead. **Approval of Agenda**

Ms. Nosbisch introduced staff members: Amy Goobic, Administrative Assistant, Sheree Dean, Office Manager and Joan Leonard, Licensing Specialist. **Introduction of Staff**

Ms. Barker moved to approve the minutes from the January 28, 2009, Board meeting. Mr. Daniels seconded the motion which was unanimously approved by members: Atkinson, Barker, Daniels, Melino, and Whitehead. **Approval of Minutes**

**Public Comment Period** – There were no comments made to the Board.

Discussion was held regarding requirements for wetland delineator's certification. The discussion was prompted by an applicant who requested that continuing education hours substitute for college course work. Ms. Barker moved that, pursuant to 18VAC 145-30-60.A, any equivalent certification coursework must be equal to college level semester hour coursework from an accredited institution of higher education. Ms. Melino seconded the motion which was unanimously approved by members: Atkinson, Barker, Daniels, Melino, and Whitehead.

Ms. Nosbisch presented the response to the Virginia Association of Wetland Professionals e-mail regarding the revisions to the delineator certification test due to the implementation of the Atlantic/Gulf Coast Regional Supplement to the 1987 Wetland Delineation Manual. Ms. Nosbisch responded on behalf of the Board, that until further developments were made on a second supplement for the Piedmont/Appalachian area, no changes would be made to the exam.

The Board members were provided with the Board financial statements for information purposes.

Ms. Nosbisch advised the Board that there are 84 certified Wetland Delineators and 142 certified Soil Scientists. The January exam for Soil Scientists resulted in 3 of 5 passing; the February Wetland Delineator exam resulted in 6 of 8 passing.

Ms. Nosbisch recognized the week of April 26 through May 3, as Soil Stewardship Week.

Mr. Courtney notified the Board of two previous bills, SB 1270 and HB 3134, concerning AOSE's licensing transfer from Virginia Department of Health to the Department of Professional and Occupational Regulation Waterworks and Wastewater Works Operators and On Site Sewage Systems Professionals Board (WWWOSSP). He explained that the permitting will remain with VDH and that the regulations are now going through the executive branch.

**Public Comment Period**

**Discussion of Professional Development courses toward overall credit required for licensure**

**Response to Virginia Association of Wetland Professionals e-mail**

**Review Financial Statements**

**Other Business**

Conflict of Interest forms were completed by all members present.

Conflict of Interest  
Forms

There being no further business, the meeting was adjourned at 10:36  
a.m.

Adjournment



Robert Atkinson, Chair



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Penelope J. Melino
2. Title: Board Member
3. Agency: Board for Professional Soil Scientists and Wetland Professionals
4. Meeting/IFF Date: Board Meeting April 22, 2009
5. I have a personal interest in the following transaction:

---

---

Nature of Personal Interest Affected by Transaction:

---

---

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

---

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Penelope J. Melino  
Signature

4/22/09  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Nancy G. Barker
2. Title: Board Member
3. Agency: Board for Professional Soil Scientists and Wetland Professionals
4. Meeting/IFF Date: Board Meeting April 22, 2009

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
N/A  
\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
N/A  
\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_  
N/A  
\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Nancy G. Barker  
Signature

4/22/09  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Angela C. Whitehead
2. Title: Board Member
3. Agency: Board for Professional Soil Scientists and Wetland Professionals
4. Meeting/IFF Date: Board Meeting April 22, 2009

5. I have a personal interest in the following transaction:

---

---

Nature of Personal Interest Affected by Transaction:

---

---

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

---

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Angela Whitehead  
Signature

4.22.09  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Dr. Robert B. Atkinson
2. Title: Board Member
3. Agency: Board for Professional Soil Scientists and Wetland Professionals
4. Meeting/IFF Date: Board Meeting April 22, 2009

5. I have a personal interest in the following transaction:

NA

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:


NA

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

22 Apr. 1, 2009  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: W. Lee Daniels
2. Title: Board Member
3. Agency: Board for Professional Soil Scientists and Wetland Professionals
4. Meeting/IFF Date: Board Meeting April 22, 2009

5. I have a personal interest in the following transaction:

NONE

Nature of Personal Interest Affected by Transaction:

NONE

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

VAPSS + VAWP

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

W. Lee Daniels  
Signature

4/22/09  
Date