

**Minutes  
Board of Trustees Meeting  
9/24/2026  
VIRTUAL**



This meeting was conducted for general business of the VOF Board of Trustees and in accordance with VOF's Electronic Meeting Policy 600.1.

**Attendees:**

**Trustees attending virtually:**

Vernon "Tack" Richardson, Chair  
Sophie Chafin-Vance  
Elizabeth Copeland  
Elizabeth "Sissy" Crowther  
Achille Guest  
James "Jim" Rich

**Other virtual attendees:**

Hank Hartz, Former VOF Board Trustee  
Rich Mahevich, Office of the Attorney General  
Wesley Morgan, Office of the Attorney General  
Ellen Shephard, Virginia United Land Trusts

**Staff attending virtually:**

Brett Glymph, Executive Director  
Ruth Babylon, Sr. Conservation Assistant  
Brad Baskette, Regional Director  
Martha Beard, Sr. Conservation Specialist  
Bobbie Cabibbo, Executive Assistant  
Jess Camacho Bruno, Conservation Assistant  
Kathy Combs, Finance Director  
Dean Dodson, Conservation Specialist  
Harry Hibbitts, Regional Director  
Martha Little, Deputy Director  
David Morton, IT Director  
Emma Weaver, Program Specialist  
Emily White, Grants Director

The chair brought the meeting to order at 10:21 a.m. thanking our host for the use of their wonderful meeting space, related some Paul and Bunny Mellon history and the founding of Oak Spring Garden.

**APPROVAL OF THE ORDER OF BUSINESS**

Motion made by Elizabeth Copeland to approve the Order of Business; motion seconded by Jim Rich and passed with 4 ayes and 0 nos.

**PUBLIC COMMENTS**

No one offered public comment.

**APPROVAL OF MINUTES Board of Trustees Meeting**

Motion made by Jim to approve the minutes for both 6/10 /2026 and 6/11/2026 as presented; motion seconded by Sissy Crowther and passed with 4 ayes and 0 nos.

**DIRECTOR'S REPORT**

Brett reported that the 60<sup>th</sup> anniversary event at the Governor's mansion was well attended and successful. She read part of the Governor's Resolution, the text of which is on file with the permanent record of this meeting.

Brett asked Kathy Combs to review the preliminary end of FY26 figures. This presentation slide is on file with the permanent record of this meeting. Kathy reported that we finished the year under budget.

#### **ESTABLISHING A PERFORMANCE AND RETENTION INCENTIVE PROGRAM**

Motion made to pass the Resolution Establishing a Performance and Retention Program; motion seconded by Sissy and passed with 4 ayes and 0 nos. See Attachment A.

#### **RISK REGISTER**

This document is a living document that will change over time and reviewed annually as with the Strategic Plan. Rich Mahevich pointed out that every property transfer entails its own risk. Motion made by Sissy to adopt the Risk Register as presented; motion seconded by Elizabeth and passed with 4 ayes and 0 nos.

#### **CY2027 MEETING DATES**

Motion made by Elizabeth to adopt the dates for calendar year 2027 as listed on the resolution; motion seconded by Sissy and passed with 4 ayes and 0 nos.

#### **OWNED LANDS REPORT**

Harry Hibbitts narrated the owned lands presentation which is on file with the permanent record of the meeting.

#### **RESOLUTION FOR POOR MT. PURCHASE**

Rich asked that we amend the resolution for purchase of the property to include “the parcels being purchased should further the goal of contiguity”. The vote for this resolution was delayed until after the land conservation agenda items.

#### **LAND CONSERVATION PRESENTATION AND PROJECTS**

Emily White and Brad Baskette narrated the presentation which is on file with the permanent record of this meeting.

Jim commented on current stewardship practices and board oversight.

A motion was made by Sissy to approve all projects listed below as presented; motion seconded by Elizabeth and passed with 4 ayes and 0 nos.

A motion was made by Elizabeth to approve all funding as recommended and listed below; Jim seconded the motion and it passed with 4 ayes and 0 nos.

#### **Western Region Land Conservation Projects**

1. Boxerwood Education Association, Inc.- a VDHR Open-Space Easement in Rockbridge County with 10.38 +/- acres-and approved funding of **\$270,600**
2. Chad and Jessica Stevenson - an Open-Space Easement-in Smyth County with 293.13 +/- acres-and approved funding of **\$240,000**
3. City of Danville- a Deed of Dedication in the City of Danville with 1.19 +/- acres and approved funding of **\$260,000**
4. Envision Critz, LLC - an Open-Space Easement-in Patrick County with 12.88 +/- acres and approved funding of **\$91,272**

5. Town of Boones Mill - a Deed of Dedication-in Franklin County with 2.02 +/- acres-and approved funding of **\$157,300**
6. Town of Woodstock - a Deed of Dedication-in Shenandoah County with 16.13 +/- acres and approved funding of **\$335,000**
7. Mary E. and Richard G. Long, Jr. an Open-Space Easement-in Bedford County with 905 +/- acres and approved funding of **\$127,000**

#### **Central Region Land Conservation Projects**

1. Donna Grey Booth - an Open-Space Easement in-Franklin & Pittsylvania Counties with 268.51 +/- acres
2. Elsie Wilson Thompson Revocable Trust - an Open-Space Easement in Bath County with 272.90 +/- acres
3. Rockin' Chair Ridge, LLC – an Open-Space Easement in Bath County with 305.05 +/- acres
4. Ryan and Elizabeth Hewitt an Open-Space Easement in Augusta County with 241.41 +/- acres
5. Heningham E. Calloway & Richland Farms, LLC - Open-Space Easement in Culpeper County with 550.3 +/- acres and approved funding of **\$168,500**
6. City of Charlottesville, McIntire Trail – an Open-Space Easement in the City of Charlottesville with 0.42 +/- acres
7. Julia N. and Richard H. Rose, Jr. - an Open-Space Easement in Fluvanna County with 623.69 +/- acres
8. Lee C. and Joy P. Rosson – an Open-Space Easement in Louisa County with 38.10 +/- acres
9. Brankley Farms and Jeffrey H. and Carol B. Jones an Open-Space Easement in Mecklenburg and Charlotte Counties -with 108.71 +/- acres
10. Byron K. Zaun an Open Space Easement in Prince Edward County with 361.41 +/- acres
11. Eddie H. Callhan – an Open-Space Easement in Mecklenburg County with 111.3 +/- acres
12. David C. Bluthardt, Trustee of the Bluthardt Trust – an Open-Space Easement in Orange County – with 134.63 +/- acres
13. Brankley Farms – an Open-Space Easement in Mecklenburg County with 93.8 +/- acres
14. Mount Airy Farm, LLC – an Open-Space Easement in Charlotte County with 452.64 +/- acres
15. J. R. Smith – an Open-Space Easement in Louisa and Hanover Counties with 243 +/- acres
16. Heningham E. Scott – an Open-Space Easement in Culpeper County with 66.5 +/- acres

#### **Eastern Region County Projects**

1. Bryant Land Company – an Open-Space Easement in Southampton County with 402 +/- acres and approved funding of **\$125,000**
2. Crystal Springs Land, LLC -an Open-Space Easement in Sussex County with 465.2 +/- acres and approved funding of **\$125,000**
3. Friends of Dragon Run, Inc. – an Open-Space Easement in Middlesex County with 651 +/- acres and approved funding of **\$200,000**
4. Broaddus Family Limited Partnership – an Open-Space Easement in Essex County with 201.75 +/- acres
5. Cory D. Garrett and Rebekah J. Garrett Open-Space Easement Caroline County 336 +/- acres N/A
6. John M. Hundley Sr. Revocable Trust & Alice M. Hundley Revocable Trust - Hundley Homeplace – an Open-Space Easement in Essex County with 286.78 +/- acres

7. John M. Hundley Sr. Revocable Trust & Alice M. Hundley Revocable Trust an Open-Space Easement in Essex County with 186.42 acres
8. Dragon Farm – an Open-Space Easement in Essex County with 186.42 +/- acres
9. Greenbriar Enterprises, LLC – an Open-Space Easement in Charles City County with 200.07 +/- acres
10. James T. and Mary Kathryn Brizendine – an Open-Space Easement in Essex County with 154.9 +/- acres
11. Jonathan and Laura Spangler - an Open-Space Easement in King William County with 59 +/- acres
12. Ann F. Stifel, Trustee of the Ann Fisher Stifel Revocable Trust – an Open-Space Easement in Gloucester County with 59.46 +/- acres
13. Lewis A. and Susan A. Graves – an Open-Space Easement in Caroline County with 121.81 +/- acres
14. Danielle H. Broaddus – an Open-Space Easement in Caroline County with 205 +/- acres
15. R. Winston Ellis Jr. and Tracy D. Ellis and Stephen C. and Susan D. Ellis – an Open-Space Easement in Essex County with 109 +/- acres

#### **RESOLUTION FOR POOR MT. PURCHASE**

Elizabeth made a motion to approve the resolution as amended to include “the parcels being purchased should further the goal of contiguity”; motion seconded by Jim and passed with 4 ayes and 0 nos. See Attachment B.

#### **CLOSED SESSION**

Bobbie Cabibbo read following motion which was moved by Tack, seconded by Jim and passed with 4 ayes and 0 nos.

“It is moved that the Board go into a closed meeting pursuant to Section A. 7: Subsection 7. “in consultation with legal counsel and briefings by staff members pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiation or litigating posture of the public body, and consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel” for the topics of:

- TC Energy Columbia Gas pipeline
- Valley Link and Valley Link North
- Charlottesville-Gordonsville 230 KV Rebuild project

This closed meeting will be attended only by members of the Board. However, pursuant to Section 2.2- 3712 (F), the Board requests that VOF’s, Attorney General representative, the Executive Director, the Deputy Directors, Executive Assistant, the Regional Conservation Directors, and IT Director stay as it believes their presence will reasonably aid the board in its consideration of topic of the that are the subject of the initial parts of this closed meeting. “

Upon return from Closed Session Bobbie read the following certification:

“WHEREAS, The Board of Trustees conducted a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and WHEREAS, Section 2.2-3712.D of the Code requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;  
NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.”

When called all members so certified.

**NEW BUSINESS**

No new business was introduced or discussed.

**ADJOURNMENT**

Motion made by Sissy to adjourn the meeting at 12:05; motion seconded by Elizabeth and passed with 4 ayes and 0 nos.



VIRGINIA OUTDOORS FOUNDATION  
BOARD OF TRUSTEES'  
RESOLUTION REGARDING ACQUISITION OF LAND AT  
POOR MOUNTAIN NATURAL AREA PRESERVE

WHEREAS, the Virginia Outdoors Foundation (“VOF”) is the owner in fee simple of 10.25 acres near the Poor Mountain Natural Area Preserve located in Roanoke County;

WHEREAS, the VOF Poor Mountain parcel was acquired in 2017 as mitigation and substitute land for the MVP pipeline crossing a VOF open space easement and utilizing approximately 0.32 acres of the conserved land to upgrade and use an access road for maintenance and safety related needs during the operation of the gas transmission pipeline;

WHEREAS, the Poor Mountain parcel of 10.25 acres was acquired pursuant to Virginia Code Section 10.1-1704, and its acceptance by the VOF Board of Trustees for conversion of approximately 0.32 acres of the right of way and land needed for the pipeline;

WHEREAS, VOF selected the substitute parcel as a potential addition to the Poor Mountain Natural Area Preserve and has held the parcel since 2017 as it may not be transferred to DCR and become part of the Preserve until it is contiguous;

WHEREAS, the Forest Core Fund has provided grants to DCR to acquire land to add to Poor Mountain Preserve;

WHEREAS, VOF would like authorization to use Forest Core Funds to acquire a parcel(s) that would create adjacency between the VOF Poor Mountain parcel and the Preserve;

**NOW THEREFORE**, BE IT RESOLVED, by the Board of Trustees this 24<sup>th</sup> day of September 2026 that the acquisition of land adjacent to the VOF parcel and the existing Poor Mountain Natural Area Preserve is hereby approved subject to and contingent upon the following conditions:

- a. The Executive Director, in consult with the Chair and counsel, finds that the acquisition contains acceptable and reasonable terms and conditions.
- b. The parcel(s) being acquired further the goal of achieving contiguity with the existing Poor Mountain Preserve and staff at DCR-DNH find that the parcel meets criteria as an addition to the Preserve.
- c. All due diligence for acquisition is completed.
- d. The funds for such acquisition and subsequent transfer of parcels to DCR-DNH may utilize the Forest Core Fund.

FURTHER RESOLVED that the Executive Director is authorized to execute all documents and take actions necessary on behalf of the Foundation to acquire such parcels of land.

ADOPTED by a vote of 4 in favor and 0 against

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ATTEST: Brett Christina Glymph, Executive Director



**VIRGINIA OUTDOORS FOUNDATION (VOF)**  
**BOARD OF TRUSTEES**  
**RESOLUTION SETTING MEETING DATES FOR CALENDAR YEAR 2027**

WHEREAS, The Virginia Outdoors Foundation (VOF) Board of Trustees typically meets several times a year to consider easement proposals and matters of land conservation policy;

WHEREAS, there may be compelling reasons to adjust the schedule which may be done at the discretion of the Chair in consultation with the trustees; now therefore be it

RESOLVED by the Virginia Outdoors Foundation Board of Trustees, this 24<sup>th</sup> day of September 2026, That the following dates are hereby adopted for VOF Board of Trustee meetings, in the calendar year 2027.

| <b>Meeting</b>                          | <b>Date</b>                                                                                             |
|-----------------------------------------|---------------------------------------------------------------------------------------------------------|
| Finance, Audit and Compliance Committee | Thursday, February 4, 2027<br>Fredericksburg                                                            |
| Board of Trustees                       | Thursday, February 25, 2027<br>Warrenton                                                                |
| Finance, Audit and Compliance Committee | Thursday, April 29, 2027<br>Fredericksburg                                                              |
| Board of Trustees                       | Wednesday, June 2, 2027<br>Alexandria                                                                   |
| Board of Trustees                       | Wednesday, September 29 <sup>th</sup> and Thursday, September 30 <sup>th</sup> , 2027<br>Lexington area |

Adopted by a vote of 4 for and 0 against

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ATTEST: Brett C. Glymph, Executive Director