

**BOARD FOR HEARING AID SPECIALISTS AND OPTICIANS  
CURRICULUM REVIEW COMMITTEE  
MINUTES OF MEETING**

The Board for Hearing Aid Specialists and Opticians, Curriculum Review Committee met on Monday, February 27, 2023, at the Offices of the Department of Professional and Occupational Regulation, 9960 Mayland Drive, 2<sup>nd</sup> Floor, Board Room 2, Richmond, Virginia.

The following board members of the Curriculum Review Committee were present:

Kristina Green  
Erik Meland  
Kaytlyn Young  
Darla All

The following board members were not present:

Stacey Brayboy

The following DPOR staff present:

Steve Kirschner, Deputy Director, Licensing & Regulatory Programs  
Kelley Palmatier, Executive Director  
Tamika Rodriguez, Regulatory Operations Administrator  
Heather Garnett, Administrative Coordinator

There was no representative from the Office of the Attorney General present for the meeting.

Kristina Green, Board Chair, called the Board for Hearing Aid Specialists and Opticians, Curriculum Review Committee meeting to order at 10:39 a.m. **Call to Order**

Board members and staff introduced themselves.

Kristina Green opened the Public Comment section of the meeting. **Public Comment**

Brian Diener, Director, Optical Training Institute. Mr. Diener gave a presentation on the Optical Training Institute curriculum.

The Committee discussed Optical Training Institute's curriculum. After discussion of the length of modules, exam process, sponsor involvement in the learning and exam process, instructional hours, and statistic availability, the Committee requested Brian Diener, Director of Optical Training Institute, and Josh MacNamara, Regulatory Consultant of Optical Training Institute to provide the Board with the breakdown in the number of curriculum hours or an

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assurance that 144 hours of related instruction are given for each year of the two year apprenticeship. In addition, the Committee requested a reference list of content used to develop the curriculum.

Upon a motion by Kaytlyn Young and seconded by Darla All, the Committee voted to refer the curriculum to the Board for approval pending the receipt of additional information that was requested.

The members voting “yes” were Kristina Green, Kaytlyn Young, Darla All, and Eric Meland. There were no negative votes. The motion passed unanimously.

The Committee also discussed a need to develop consistent review criteria for the related technical instruction programs. The Committee determined it needed additional time to prepare for such a discussion at a later meeting.

The Committee agreed to provide available dates for the next meeting.

There being no further business, Kristina Green adjourned the meeting at 12:08 p.m.

**Schedule Next  
Curriculum  
Review Committee  
Meeting**

**Adjourn**

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Kristina Green, Board Chair

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Demetrios J. Melis, Board Secretary