

**VIRGINIA BOARD FOR
ASBESTOS, LEAD, AND HOME INSPECTORS
MEETING MINUTES**

The Virginia Board for Asbestos, Lead, and Home Inspectors met on August 15, 2024, at the offices of the Department of Professional and Occupational Regulation (DPOR), Perimeter Center, 9960 Mayland Drive, 2nd Floor, Board Room 2, Richmond, Virginia, 23233.

The following members of the Board were present:

Stacy J. Armentrout, Jr.
Michael Baum
Douglas Burgess
John E. Cranor, Chair
Ralph L. Costen
Jesse Phillips
Anthony J. Robinson
Paul D. Thomas
Robin Wilder

Board members Patrick Studley, Sharad Tandale, and Louis Walker were not present at the meeting.

The following staff members were present at all or part of the meeting:

Brian P. Wolford, Director
Jeb Wilkerson, Special Assistant to the Director
Steve Kirschner, Licensing and Regulatory Programs Division Deputy Director
Marjorie King, Executive Director
Cameron Parris, Regulatory Operations Administrator
Kyle Mathews, Regulatory Analyst
Rachel Harris, Administrative Coordinator

Josh Laws from the Office of the Attorney General was present.

Mr. Cranor, Chair, finding a quorum of the Board present, called the meeting to order at 10:03 a.m.

Call to Order

Ms. King advised the Board of emergency evacuation procedures.

**Emergency
Evacuation
Procedures**

Mr. Thomas moved to approve the agenda as presented. Mr. Costen seconded the motion which was unanimously approved by: Baum, Burgess, Costen, Cranor, Phillips, Robinson, Thomas, and Wilder.

**Approval of
Agenda**

Ms. Wilder moved to approve the minutes of the May 9, 2024, Board meeting. Mr. Thomas seconded the motion which was unanimously approved by: Baum, Burgess, Costen, Cranor, Phillips, Robinson, Thomas, and Wilder.

**Approval of
Minutes**

There were no members of the public present to address the Board.

Public
Comment
Period

In the matter of File Number 2024-01786, Osman Omar Ortiz Moreno, the Board members reviewed the record, which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Presiding Officer's Summary and Recommendation.

File Number
2024-01786,
Osman Omar
Ortiz Moreno

Osman Omar Ortiz Moreno (Applicant) participated in the Informal Fact-Finding Conference in person.

Osman Omar Ortiz Moreno did not attend the Board meeting in person, by counsel, or by any other qualified representative.

Mr. Phillips moved to accept the recommendation of the Presiding Officer and deny Mr. Moreno's application for an asbestos worker license. Mr. Costen seconded the motion, which was unanimously approved by: Baum, Burgess, Costen, Cranor, Phillips, Robinson, Thomas, and Wilder.

Mr. Armentrout arrived at 10:09 a.m.

Arrival of
Board
Member

In the matter of File Number 2024-02183, Falco John Bruno, Jr., the Board members reviewed the record, which consisted of the application file, transcript and exhibits from the Informal Fact-Finding Conference, and the Presiding Officer's Summary and Recommendation.

File Number
2024-02183,
Falco John
Bruno, Jr.

Falco John Bruno, Jr. (Applicant) participated in the Informal Fact-Finding Conference in person.

Falco John Bruno, Jr. (Applicant) attended the Board meeting and agreed with the recommendation.

Mr. Costen moved to accept the recommendation of the Presiding Officer and approve Mr. Bruno's application for a home inspector license. Ms. Wilder seconded the motion, which was unanimously approved by: Armentrout, Baum, Burgess, Costen, Cranor, Phillips, Robinson, Thomas, and Wilder.

In the matter of File Number 2024-02013, Marlon Donnell Moore, the Board members reviewed the record, which consisted of the application file, transcript and exhibits from the Informal Fact-Finding Conference, and the Presiding Officer's Summary and Recommendation.

File number
2024-02013,
Marlon
Donnell Moore

Marlon Donnell Moore (Applicant) participated in the Informal Fact-Finding Conference in person.

Marlon Donnell Moore did not attend the Board meeting in person, by counsel, or by any other qualified representative.

Mr. Thomas moved to accept the recommendation of the Presiding Officer and deny Mr. Moore's application for a home inspector license. Mr. Phillips seconded the motion, which was unanimously approved by: Armentrout, Baum, Burgess, Costen, Cranor, Phillips, Robinson, Thomas, and Wilder.

In the matter of **File Number 2024-00253, Kenneth Logan**, the Board reviewed the Consent Order and Report of Findings as seen and agreed upon by Kenneth Logan.

File Number
2024-00253,
Kenneth
Logan

Kenneth Logan did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Burgess, and seconded by Mr. Costen, to ratify the proposed Consent Order wherein Kenneth Logan acknowledges an understanding of the charges and admits to the violation of the counts as outlined in the Report of Findings.

Kenneth Logan consents to the following:

Count 1 18VAC 15-40-120.A \$100.00
Count 2 18VAC 15-40-120.B \$100.00
Count 3 18VAC 15-40-130.A.4 \$100.00

Kenneth Logan agrees to Board costs of \$150.00

Total fines and costs \$450.00

The motion was unanimously approved by: Armentrout, Baum, Burgess, Costen, Cranor, Phillips, Robinson, Thomas, and Wilder.

In the matter of **File Number 2024-01356, Clarence Ward Kemp**, the Board reviewed the Consent Order and Report of Findings as seen and agreed upon by Clarence Ward Kemp.

File Number
2024-01356,
Clarence Ward
Kemp

Clarence Ward Kemp did not attend the Board meeting in person, by counsel, or by any other qualified representative.

A motion was made by Mr. Armentrout, and seconded by Mr. Thomas, to ratify the proposed Consent Order wherein Clarence Ward Kemp acknowledges an understanding of the charges and admits to the violation of the count as outlined in the Report of Findings.

Clarence Ward Kemp consents to the following:

Count 1 18 VAC 15-40-155.3 \$750.00

Clarence Ward Kemp agrees to Board costs of \$150.00

Total fines and costs \$900.00

Further, Clarence Ward Kemp agrees to the suspension of his license until Kemp completes sixteen (16) hours of continuing professional education (CPE) and provides proof of attendance and successful completion to the Board.

The motion was unanimously approved by: Armentrout, Baum, Burgess, Costen, Cranor, Phillips, Robinson, Thomas, and Wilder.

Mrs. Parris provided an update on the status of the Board's regulatory actions.

**Regulatory
Action Update**

Ms. King informed the Board of current and past statistical data related to Board cases, licensing applications, emails, and phone calls.

**Executive
Director
Report**

Ms. King provided the Board with an EPICx update.

EPICx Update

Ms. King provided the Board with the most recent financial statements for informational purposes.

**Board
Financial
Statements**

Ms. King reminded the Board that the next meeting date is November 21, 2024.

**Future
Meeting Dates**

Ms. King reminded the Board members to complete and return their conflict-of-interest forms and travel vouchers.

**Complete
Conflict of
Interest Forms
and Travel
Vouchers**

There being no further business, the meeting was adjourned at 10.41 a.m.

Adjourn



John Cranor, Chair


Brian P. Wolford, Director

Brian P. Wolford, Director

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name Stacy J. Armentrout
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Asbestos, Lead and Home Inspectors
(Name of Board)
4. Meeting/IFF Date: 08/15/2024

5. Do you have a personal interest in the following transaction?

No; I **do not** have a personal interest in any transactions taken at this meeting.

Yes - If yes, please answer the following questions.

A.

(Agenda Item)

B. Nature of Personal Interest Affected by Transaction:

C. I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

D. I am able to participate in this transaction fairly, objectively, and in the public interest. or

I did not participate in the transaction.

6. Signature of Board Member:

Signature 

August 15, 2024

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name Michael Baum
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Asbestos, Lead and Home Inspectors
(Name of Board)
4. Meeting/IFF Date: 08/15/2024
5. Do you have a personal interest in the following transaction?
 No; I **do not** have a personal interest in any transactions taken at this meeting.
 Yes - If yes, please answer the following questions.
- A. _____
(Agenda Item)
- B. Nature of Personal Interest Affected by Transaction:
- C. I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- D. I am able to participate in this transaction fairly, objectively, and in the public interest. or
 I did not participate in the transaction.

6. Signature of Board Member:


Signature

August 15, 2024
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Douglas Burgess
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Asbestos, Lead and Home Inspectors
(Name of Board)

4. Meeting/IFF Date: 08/15/2024

5. Do you have a personal interest in the following transaction?

- No; I **do not** have a personal interest in any transactions taken at this meeting.
- Yes - If yes, please answer the following questions.

A. _____
(Agenda Item)

B. Nature of Personal Interest Affected by Transaction:

C. I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- D. I am able to participate in this transaction fairly, objectively, and in the public interest. or
- I did not participate in the transaction.

6. Signature of Board Member:


Signature

August 15, 2024
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name Ralph Costen
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Asbestos, Lead and Home Inspectors
(Name of Board)
4. Meeting/IFF Date: 08/15/2024

5. Do you have a personal interest in the following transaction?

No; I **do not** have a personal interest in any transactions taken at this meeting.

Yes - If yes, please answer the following questions.

A. _____
(Agenda Item)

B. Nature of Personal Interest Affected by Transaction:

C. I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

D. I am able to participate in this transaction fairly, objectively, and in the public interest. or

I did not participate in the transaction.

6. Signature of Board Member:


Signature

August 15, 2024
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name John Cranor
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Asbestos, Lead and Home Inspectors
(Name of Board)
4. Meeting/IFF Date: 08/15/2024

5. Do you have a personal interest in the following transaction?

- No; I **do not** have a personal interest in any transactions taken at this meeting.
- Yes - If yes, please answer the following questions.

A. _____
(Agenda Item)

B. Nature of Personal Interest Affected by Transaction:

C. I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- D. I am able to participate in this transaction fairly, objectively, and in the public interest. or
- I did not participate in the transaction.

6. Signature of Board Member:


Signature

August 15, 2024
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Jesse Phillips
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Asbestos, Lead and Home Inspectors
(Name of Board)
4. Meeting/IFF Date: 08/15/2024
5. Do you have a personal interest in the following transaction?
 No; I **do not** have a personal interest in any transactions taken at this meeting.
 Yes - If yes, please answer the following questions.
- A. _____
(Agenda Item)
- B. Nature of Personal Interest Affected by Transaction:
- C. I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- D. I am able to participate in this transaction fairly, objectively, and in the public interest. or
 I did not participate in the transaction.

6. Signature of Board Member:



Signature

August 15, 2024

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Anthony Robinson
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Asbestos, Lead and Home Inspectors
(Name of Board)

4. Meeting/IFF Date: 08/15/2024

5. Do you have a personal interest in the following transaction?

No; I **do not** have a personal interest in any transactions taken at this meeting.

Yes - If yes, please answer the following questions.

A.

(Agenda Item)

B. Nature of Personal Interest Affected by Transaction:

C. I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

D. I am able to participate in this transaction fairly, objectively, and in the public interest. or

I did not participate in the transaction.

6. Signature of Board Member:


Signature

August 15, 2024

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Paul D. Thomas
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Asbestos, Lead and Home Inspectors
(Name of Board)
4. Meeting/IFF Date: 08/15/2024
5. Do you have a personal interest in the following transaction?
 No; I **do not** have a personal interest in any transactions taken at this meeting.
 Yes - If yes, please answer the following questions.
- A. _____
(Agenda Item)
- B. Nature of Personal Interest Affected by Transaction:
- C. I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- D. I am able to participate in this transaction fairly, objectively, and in the public interest. or
 I did not participate in the transaction.
6. Signature of Board Member:

Paul D. Thomas August 15, 2024
Signature Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name Robin Wilder
(Name of Board Member)
2. Title: Board Member
3. Agency: DPOR/Board for Asbestos, Lead and Home Inspectors
(Name of Board)

4. Meeting/IFF Date: 08/15/2024

5. Do you have a personal interest in the following transaction?

- No; I **do not** have a personal interest in any transactions taken at this meeting.
- Yes - If yes, please answer the following questions.

A. _____
(Agenda Item)

B. Nature of Personal Interest Affected by Transaction:

C. I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- D. I am able to participate in this transaction fairly, objectively, and in the public interest. or
- I did not participate in the transaction.

6. Signature of Board Member:



Signature

August 15, 2024

Date

