



Virginia Aviation Board  
Meeting Minutes

The Virginia Aviation Board held a meeting on Friday, August 23, 2013, at The Omni Homestead, Hot Springs, Virginia. The meeting was broadcast through video streaming, and the video is available through the Virginia Department of Aviation's website, [www.doav.virginia.gov](http://www.doav.virginia.gov).

MEMBERS

John V. Mazza, Jr., Chairman	Present
Charles M. Quillin, Region 1	Present
Robert H. Hahn, Jr., Region 2	Present
Alex N. Vogel, Region 3	Absent
Thomas E. Inman, Region 4	Present
David L. Young, Region 5	Present
William E. Coburn, Region 6	Present
Cheryl P. McLeskey, Region 7	Absent

OTHER ATTENDEES

Terry J. Page	FAA Washington Airports District Office
Lori L. Pound	Office of the Attorney General
Randall P. Burdette	Virginia Department of Aviation

DOAV staff, state government representatives, federal government representatives, airport sponsors and managers, consultants, engineers, business owners, and city and county representatives were also present.

1. Call to Order John V. Mazza, Jr.  
Chairman

The chairman called the meeting to order at 9:00 a.m.

2. Board Member Introductions John V. Mazza, Jr.  
Chairman

Chairman Mazza introduced the new representative for Region 1, Charles Quillin, and the new representative for Region 6, William Coburn.

3. Elect Vice Chairman John V. Mazza, Jr.  
Chairman

The board unanimously elected Cheryl McLeskey as the new vice-chair.

4. Review and approve minutes John V. Mazza, Jr.  
Chairman

The meeting minutes for May 16, 2013, were approved with no changes.

5. Requests for amendments to the agenda

John V. Mazza, Jr.  
Chairman

Mr. Inman made a motion to add as new business consideration of the proposal to increase state participation in the funding of AWOS systems and maintenance. Mr. Young seconded the motion. The board approved the motion.

6. Reports/Announcements:

a. DOAV Report

Randall P Burdette  
DOAV

Steve Harris, director of Flight Operations and Safety, presented an overview of aviation safety in the Commonwealth, including aircraft accident statistics. Mr. Harris reviewed the details of the nine accidents that had occurred since the May 2013 meeting, stressing the pilot and pilot in command deficiencies that contributed to the accidents. He also announced the dates for the next Safety Week, October 7-10.

Mr. Burdette then updated the board and attendees on aviation issues and activities across the Commonwealth. Topics included the status of AWOS installations; results of recent outreach events, such as the Virginia Women Can Fly event series that had a total attendance of 365; and upcoming events, noting the October 14 deadline for the aviation photo contest. He recognized the conference committee for its hard work to make the 2013 Aviation Conference such a success.

Copies of the presentations are available upon request.

b. FAA Report

Terry J. Page  
FAA WADO

Mr. Page discussed the outlook for funding in federal Fiscal Year 2014, progress for getting projects under grant in Fiscal Year 2013, and the outlook beyond Fiscal Year 2014. He highlighted upcoming changes, including updates to standard operating procedures for Airport Layout Plan, CSPP, and property map review and approval, as well as a revised Airport Improvement Program Handbook.

A copy of the presentation is available upon request.

c. VAOC Report

L. William Kelly, III  
President, VAOC

Mr. Kelly thanked the board, staff, and Terry Page for their help during his two terms as president of VAOC and introduced Todd Schiller as the new president. Mr. Schiller thanked Mr. Kelly for his work as president and commented on the upcoming year.

7. Old Business

No old business was considered by the board.

8. New Business

a. Tentative Allocations from the Commonwealth Airport Fund

J. Michael Swain  
DOAV

For the following Fiscal Year 2013 Entitlement Utilization Reports, Mr. Young made a motion to accept staff recommendations. Mr. Inman seconded the motion. The board approved the motion.

- Richmond International Airport
- Shenandoah Valley Regional Airport
- Washington Dulles International Airport

Mr. Swain presented the project requests and staff recommendations by region. The board actions are summarized below. These results are available at [www.doav.virginia.gov](http://www.doav.virginia.gov). After the allocations were awarded, the following state discretionary funds were available:

Air Carrier/Reliever Discretionary	\$7,081,401.98
General Aviation Discretionary	\$2,193,471.59

For Region 1, Mr. Quillin made a motion to accept staff recommendations for the allocation of capital funds in the region. The motion was appropriately seconded. The board unanimously approved all motions.

Airport	Project Description	VAB Action	Amount
Blue Ridge Regional Airport	Taxilane Pavement Rehabilitation (Design)	Approved	\$60,000.00
Mountain Empire Airport	Fuel System Cover (Construction)	Approved	\$11,244.00
	Parking Lot Rehabilitation (Construction)	Approved	\$8,400.00
New River Valley Airport	Runway 24 Partial Parallel Taxiway (Design)	Approved	\$15,200.00
Tazewell County Airport	Storm Water Drainage Improvements (Construction)	Approved	\$26,000.00
Twin County Airport	Terminal Area Site Preparation (AIP) - INCREASE	Approved	\$3,720.00
	Terminal Area Site Preparation (Non-AIP) - INCREASE	Approved	\$12,000.00

For Region 2, Mr. Hahn made a motion to accept staff recommendations for the allocation of capital funds in the region. The motion was appropriately seconded. The board unanimously approved all motions.

Airport	Project Description	VAB Action	Amount
Bridgewater Air Park	Airport Layout Plan Set Update	Approved	\$16,000.00
Orange County Airport	T-hangar #2 Taxilane Rehabilitation (Construction)	Approved	\$283,902.00
Shenandoah Valley Regional Airport	Feasibility Study	Approved	\$37,498.37(E) \$22,501.63 (D)
	Master Plan Update	Approved	\$76,000.00 (E)

(E) indicates State Entitlement funding, (D) indicates State Discretionary funding

For Region 3, Mr. Inman made a motion to accept staff recommendations for the allocation of capital funds in the region. The motion was appropriately seconded. The board unanimously approved all motions.

Airport	Project Description	VAB Action	Amount
Culpeper Regional Airport	Land Acquisition Services - Apron Development / Road Extension (+/- 70 acres)	Disapproved	N/A
Leesburg Executive Airport	Access Road Rehabilitation & Helipads (Construction) - INCREASE - MISSED OPPORTUNITY	Approved	\$111,642.00
	Runway Safety Area Grading (Construction) - INCREASE	Approved	\$24,223.00
Stafford Regional Airport	Terminal Building Furniture	Approved	\$37,336.00
Winchester Regional Airport	Maintenance Equipment Storage Building (Construction)	Approved	\$104,922.00
	South Apron Rehabilitation (Construction)	Approved	\$280,000.00

For Region 4, Mr. Inman made a motion to accept staff recommendations for the allocation of capital funds in the region. The motion was appropriately seconded. The board unanimously approved all motions.

Airport	Project Description	VAB Action	Amount
Lake Anna Airport	Maintenance Equipment Storage Building (Construction) - INCREASE	Approved	\$5,600.00
Louisa County Airport	Airfield Lighting & Vault Rehabilitation (Design)	Approved	\$13,200.00
Richmond International Airport	Taxiway 'M' Reconstruction (Construction)	Approved	\$1,661,512.00 (E)
	Taxiway 'M' Reconstruction (Design)	Approved	\$54,993.00 (E)

(E) indicates State Entitlement funding, (D) indicates State Discretionary funding

For Region 5, Mr. Young made a motion to accept staff recommendations for the allocation of capital funds in the region. The motion was appropriately seconded. The board unanimously approved all motions.

Airport	Project Description	VAB Action	Amount
Danville Regional Airport	Partial Parallel Taxiway 'A' Rehabilitation (Construction)	Approved	\$46,161.00
	Taxiway 'D' & 'E' Connectors Rehabilitation (Design)	Approved	\$35,156.00

For Region 6, Mr. Coburn made a motion to accept staff recommendations for the allocation of capital funds in the region. The motion was appropriately seconded. The board unanimously approved all motions.

Airport	Project Description	VAB Action	Amount
Emporia-Greenville Regional Airport	Drainage System Rehabilitation (Construction)	Approved	\$249,600.00
Lake Country Regional Airport	Hangar Site Clearing & Grading (Construction)	Approved	\$183,051.00

For Region 7, Mr. Inman made a motion to accept staff recommendations for the allocation of capital funds in the region. The motion was appropriately seconded. The board unanimously approved all motions.

Airport	Project Description	VAB Action	Amount
Accomack County Airport	Obstruction Removal - Easement Acquisition	Approved	\$22,400.00
	Obstruction Removal - On & Off Airport (Design)	Approved	\$7,600.00
	SPCC Plan Update	Approved	\$8,000.00
Middle Peninsula Regional Airport	Environmental Assessment - Runway 28 Obstruction Removal	Disapproved	N/A
	Wetland Mitigation - East Corporate Access Road	Approved	\$232,000.00
Suffolk Executive Airport	Corporate Hangar Access Road & Auto Parking (Construction) - INCREASE	Approved	\$28,000.00
	Obstruction Removal - Silviculture (Design)	Disapproved	N/A
	Parallel Taxiway & Localizer Relocation (Design)	Disapproved	N/A

b. State Participation for AWOS Systems and Maintenance

John V. Mazza, Jr.,  
Chairman

Mr. Burdette provided information on the initiative to increase the state's share of funding related to AWOS systems. Mr. Inman asked about the impact of such a change as it relates to air carrier airports, to which Mr. Burdette responded that the state does not provide assistance for federally owned systems. Mr. Inman made a motion to increase state participation in AWOS systems and maintenance funding from 80 percent to 95 percent. Mr. Coburn seconded the motion. The board approved the motion.

9. Public Comment Period

John V. Mazza, Jr.,  
Chairman

Mr. Mazza introduced special guest Will Plentl, former director of North Carolina's Department of Aviation, who spoke briefly about his history in the aviation industry. He expressed his appreciation for being invited to the Virginia conference and shared how impressed he was on the content and presentation.

10. Board Member Comments and Reports

John V. Mazza, Jr.,  
Chairman

Mr. Inman announced the passing of Paul Poberezny, founder of the Experimental Aircraft Association, on August 22. Mr. Coburn shared that he is looking forward to working with the aviation community in Virginia.

11. Adjourn Meeting

John V. Mazza, Jr.,  
Chairman

The chairman adjourned the meeting at 10:06 am.