



Virginia Aviation Board  
Meeting Minutes

The Virginia Aviation Board held a meeting on Friday, August 17, 2012, at The Homestead, Hot Springs, Virginia.

MEMBERS

John V. Mazza, Jr., Chairman	Present
Robert S. Dix, Region 1	Present
Robert H. Hahn, Jr., Region 2	Present
Alex N. Vogel, Region 3	Present
Thomas E. Inman, Region 4	Present
David L. Young, Region 5	Present
Richard C. Franklin, Jr., Region 6	Present
Cheryl P. McLeskey, Region 7	Present

OTHER ATTENDEES

Terry J. Page	FAA Washington Airports District Office
Lori L. Pound	Office of the Attorney General
Randall P. Burdette	Virginia Department of Aviation

DOAV staff, state government representatives, federal government representatives, airport sponsors and managers, consultants, engineers, business owners, and city and county representatives were also present.

1. Call to Order

John V. Mazza, Jr.  
Chairman

The chairman called the meeting to order at 9:45 a.m.

2. Introduction of New Board Members

John V. Mazza, Jr.  
Chairman

Chairman Mazza introduced the new representative for Region 2, Robert H. Hahn, Jr., and the new representative for Region 5, David L. Young.

3. Election of Vice Chair

John V. Mazza, Jr.  
Chairman

The board unanimously elected Richard Franklin as the new vice-chairman.

4. Review and Approve Minutes

John V. Mazza, Jr.,  
Chairman

The May 17, 2012, meeting minutes were approved with a change to strike the word "workshop" in the first line.

5. Reports/Announcements:

a. DOAV Report

Randall Burdette  
DOAV

Mr. Burdette updated the board and attendees on aviation issues and activities across the Commonwealth. The presentation topics included approaches at every airport, upcoming legislative proposals including FOIA regulations, AWOS installations, and air taxi promotion. He announced that the November Virginia Aviation Board Meeting will be held in Northern Virginia in conjunction with the 50<sup>th</sup> anniversary of the Washington Dulles International Airport.

b. VAOC Report

L. William Kelly, President  
VAOC

Mr. Kelly announced that Aviation Day at the General Assembly will be held on February 7, 2013. The VAOC is currently developing its legislative agenda for 2013. The VAOC will be conducting a maintenance workshop in late November.

c. FAA Report

Terry J. Page  
FAA WADO

Mr. Page briefed the board on FY-2012 AIP. This is the first year of a four-year authorization with an appropriation of \$3.35 billion. This authorization allows flexibility for multiyear grants and also allows airports to combine carryover entitlements with future funds. To date, the WADO office has issued \$43,000,000 in grants. Mr. Page reminded sponsors that all FY-2012 grant applications should be into FAA. Last-minute grants must be executed and returned to FAA by September 15.

(A copy of this presentation is available upon request.)

6. Old Business

a. Airport Licensing Minimum Requirement Regulations  
Review Status

Susan H. Simmers  
DOAV

Ms. Simmers stated that the proposed regulatory change is still in the governor's office for review. The secretary's office has shared that this is not due to the nature of the proposal, but to the number of proposals currently awaiting review by the governor's office.

7. New Business

a. Tentative Allocations from the Commonwealth Airport Fund

J. Michael Swain  
DOAV

For the following Fiscal Year 2012 Entitlement Utilization Reports, Mr. Inman made a motion to accept staff recommendations. Mr. Vogel seconded the motion. The board approved the motion.

- Charlottesville-Albemarle Airport
- Lynchburg Regional Airport
- Richmond International Airport
- Shenandoah Valley Regional Airport
- Washington Dulles Airport

Mr. Swain reviewed the Commonwealth Airport Fund amounts available to commit to projects in Fiscal Year 2013.

Air Carrier/Reliever Discretionary	\$7,332,721.75
General Aviation Discretionary	\$3,876,759.71

For the following tentative allocation extension requests, Mr. Dix made a motion to accept staff recommendations. Ms. McLeskey seconded the motion. The board approved the motion.

- Middle Peninsula Regional Airport: withdrawal of a tentative allocation in the amount of \$64,000.00 that was awarded on February 16, 2012, for the Jet Pod and T-hangar Site Preparation (EA and Design) project
- Williamsburg-Jamestown Airport: 180-day extension of a tentative allocation in the amount of \$360,000.00 that was awarded on February 16, 2012, for the Access Road Rehabilitation (Construction) project

The board then addressed the project requests reviewed at the workshop meeting on Thursday, August 16. The board actions are summarized below. These results will be available at [www.doav.virginia.gov](http://www.doav.virginia.gov). After actions taken by the board at the meeting, the following state discretionary funds were available:

Air Carrier/Reliever Discretionary	\$3,206,903.05
General Aviation Discretionary	\$890,878.98

For Region 1, Mr. Dix made motions by airport to accept staff recommendations for the allocation of capital funds, with the exception of the recommendations for the Virginia Tech-Montgomery Executive Airport. For the Virginia Tech-Montgomery Executive Airport, Mr. Dix made a motion to recommend approval of the project requests contingent on the receipt of the FONSI. The motions were appropriately seconded. The board approved the motions.

Airport	Project Description	VAB Action	Amount
Lee County	Stub Taxiways (Design/Construction)	Approved	\$38,620.00
Lonesome Pine	Taxiway ""A"" Drainage Rehabilitation (Construction)	Approved	\$57,888.00
Mountain Empire	Land Acquisition for Obstruction Removal	Disapproved	
New River Valley	Hangar Site Preparation (Design/Construction)	Disapproved	
Tazewell County	Airport Drainage Improvements (Construction)	Disapproved	
	AWOS Replacement & Rotating Beacon Relocation (Construction) - INCREASE	Approved	\$26,560.00
	Corporate Apron / Taxilane (Construction)	Approved	\$200,000.00
Twin County	Terminal Area Site Preparation (AIP) (Construction)	Approved	\$26,627.00
	Terminal Area Site Preparation (Non-AIP) (Construction)	Approved	\$69,188.00
	Terminal Building (Construction)	Approved	\$632,180.00
Virginia Highlands	Land and Easement Acquisition Services - Runway 6-24 Extension	Approved	\$29,120.00
	Obstruction Removal Runway 24 Approach (Design)	Approved	\$8,000.00
Virginia Tech-Montgomery Executive	Land Acquisition Services - Runway 12-30 Extension	Approved	\$6,105.00
	Road Relocation (Design)	Approved	\$7,820.00
	Runway 12-30 Extension (Design)	Approved	\$54,488.00
	T-Hangar Site Preparation (Design)	Approved	\$100,000.00

For Region 2, Mr. Hahn made motions by airport to accept staff recommendations for the allocation of capital funds. The motions were appropriately seconded. The board approved the motions.

Airport	Project Description	VAB Action	Amount
Bridgewater Air Park	Obstruction Removal - Runway 15 (Construction)	Disapproved	
Charlottesville-Albemarle	800 Mhz Radio System Debt Service	Approved	\$19,903.00 (E)
	Partial Parallel Taxiway Rehabilitation (Construction)	Approved	\$320,000.00 (E)

Airport	Project Description	VAB Action	Amount
Charlottesville-Albemarle	Runway 3-21 Extension - Land / Easement Acquisition - BRIDGE LOAN	Approved	\$352,000.00 (D)
	Runway 3-21 Extension (Taxiway Extension) - Phase 4 (AIP) (Construction)	Approved	\$353,333.00 (E)
	Runway 3-21 Extension (Taxiway Extension) - Phase 4 (non-AIP) (Construction)	Approved	\$878,247.91 (E) \$360,599.09 (D)
	Terminal Building Debt Service	Approved	\$150,000.00 (E)
Front Royal-Warren County	Obstruction Removal / Lighting (Design)	Approved	\$13,240.00
Gordonsville Municipal	Runway Rehabilitation (Design)	Disapproved	
Ingalls Field	Obstruction Removal - Runway 7-25 - Phase 5 (Construction) - INCREASE	Approved	\$5,273.00
Luray Caverns	Runway 4-22 Rehabilitation (Construction)	Approved	\$196,444.00
Shenandoah Valley Regional	Automated External Defibrillator (3)	Approved	\$4,000.00 (D)
	Terminal Area Parking Lot (Construction) - INCREASE	Approved	\$137,420.39 (E) \$3,551.61 (D)

For Region 3, Mr. Vogel made motions by airport to accept staff recommendations for the allocation of capital funds, with the exception of the recommendations for the Stafford Regional Airport. For the Stafford Regional Airport, Mr. Vogel made a motion to recommend funding of all projects as environmental documentation for the Obstruction Removal/Demolition (Gelois Horton) (Construction) project had been received. The motions were appropriately seconded. The board approved the motions.

Airport	Project Description	VAB Action	Amount
Leesburg Executive	Interior Access Road Rehabilitation & Helipad (Construction)	Approved	\$300,000.00
	Land Acquisition (Crosstrail) - Phase 2	Approved	\$126,000.00
	Runway Safety Area Grading (Construction)	Approved	\$57,777.00
Manassas Regional	Localizer Relocation (Construction)	Approved	\$71,760.00
	Runway 16L-34R & Taxiway 'B' Bridge Widening (Construction) INCREASE	Approved	\$27,675.00
	Taxiway 'B1' Extension (Construction)	Disapproved	
Airport	Project Description	VAB Action	Amount
Manassas Regional	Taxiway 'K' Realignment (Construction)	Approved	\$122,222.00
Stafford Regional	Obstruction Removal / Demolition (Gelois Horton) (Construction)	Approved	\$25,714.00
	Runway Extension - Environmental Assessment	Approved	\$40,000.00
	Terminal Area Site Preparation (Construction)	Approved	\$531,200.00
	Terminal Building (Construction)	Approved	\$1,358,260.00
Warrenton-Fauquier	Archeological Survey - Phase 2	Approved	\$5,159.00
	Land Acquisition Services - Obstruction Removal	Approved	\$20,000.00
Winchester Regional	Land Acquisition - Taxiway Safety Area (Parcel 64 A 69)	Approved	\$14,222.00
	Maintenance Equipment Storage Building (Design)	Approved	\$36,528.00
	Taxiway 'A' Relocation - Phase 1	Approved	\$15,111.00

(Design) - INCREASE		
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For Region 4, Mr. Inman made motions by airport to accept staff recommendations for the allocation of capital funds, with the exception of the recommendation for the New Kent County Airport. For the New Kent County Airport, Mr. Inman made a motion to increase the requested amount to \$53,625 to address bid amounts received the previous week. The motions were appropriately seconded. The board approved the motions.

Airport	Project Description	VAB Action	Amount
Chesterfield County	Terminal Building Furniture	Approved	\$29,239.00
Louisa County	Fueling System Credit Card Reader (Construction)	Approved	\$11,872.00
	Terminal Area Conceptual Plan	Approved	\$36,000.00
New Kent County	Obstruction Removal- Phase 1 (Construction)	Approved	\$53,625.00
Richmond International	Ramp Snow Plows (2) for Front End Loaders	Approved	\$36,960.00 (D)
	Runway 16-34 Rehabilitation (Design/Construction)	Approved	\$15,571,635.00 (E) \$1,696,849.00 (D)
	Security Gate & Fence Improvements (Construction)	Approved	\$487,882.61 (E) \$159,491.39 (D)
Tappahannock-Essex County	Spill Prevention Control Countermeasures Plan/Stormwater Pollution Prevention Plan Update	Approved	\$2,950.40

For Region 5, Mr. Young made motions by airport to accept staff recommendations for the allocation of capital funds. The motions were appropriately seconded. The board approved the motions.

Airport	Project Description	VAB Action	Amount
Danville Regional	Runway 2-20 Rehabilitation (Construction) - INCREASE	Approved	\$56,437.00
	Taxiway Fillet Widening (Construction)	Approved	\$84,000.00
	Taxiway 'H' Rehabilitation (Construction)	Approved	\$288,000.00
William M. Tuck	Fueling System Relocation (Design)	Approved	\$31,309.00

For Region 6, Mr. Franklin made motions by airport to accept staff recommendations for the allocation of capital funds. The motions were appropriately seconded. The board approved the motions.

Airport	Project Description	VAB Action	Amount
Franklin Municipal	Environmental Assessment (Short Form) - Partial Parallel Taxiway	Approved	\$4,000.00
	Runway Lighting Rehabilitation & Electrical Vault (Design)	Approved	\$10,800.00

For Region 7, Ms. McLeskey made motions by airport to accept staff recommendations for the allocation of capital funds. The motions were appropriately seconded. The board approved the motions.

Airport	Project Description	VAB Action	Amount
Chesapeake Regional	Environmental Assessment - Obstruction Removal	Approved	\$12,000.00
	Land Acquisition - Runway 5 Runway Protection Zone	Approved	\$33,600.00
	North Terminal Area Apron - Phase 1 & 2 (Design)	Disapproved	
Hampton Roads Executive	Easement Acquisition - Runway 10 Approach & Transition	Disapproved	
	Replacement Runway 10-28 - Phase 2 (Construction) - INCREASE	Approved	\$27,317.61
	Replacement Runway 10-28 - Phase 3 (Construction)	Approved	\$324,444.00

Airport	Project Description	VAB Action	Amount
Middle Peninsula Regional	Airport Drainage Rehabilitation (Construction)	Approved	\$84,000.00
	East Corporate Apron (Fulcrum) (Construction)	Approved	\$304,000.00
	Fueling System Upgrade (Jet A) - Water Defense System	Approved	\$2,473.33
Suffolk Executive	Airport Entrance Signs (Construction)	Approved	\$32,000.00
	Corporate Hangar Access Road Extension & Auto Parking (Design/Construction)	Approved	\$336,000.00
	Parallel Taxiway - Runway 4-22 (Design)	Withdrawn	
Williamsburg-Jamestown	Access Road Rehabilitation (Construction) - INCREASE	Approved	\$175,000.00

8. Public Comment Period

John V. Mazza, Jr.  
Chairman

Mr. Burdette thanked the conference committee for a job well done.

9. Board Member Comments and Reports

John V. Mazza, Jr.  
Chairman

The chairman and board members commented on how much they enjoyed this year's conference.

Mr. Franklin shared that the Navy is planning on releasing the environmental report for the possible landing areas at the Emporia-Greenville Regional Airport and Wallops Island on September 6 and holding a public meeting on the project on September 25.

10. Adjournment

John V. Mazza, Jr.  
Chairman

The chairman adjourned the meeting at 10:35 a. m.