

BOARD FOR CONTRACTORS COMMITTEE MEETING MINUTES

The Board for Contractors Committee (“the Committee”) met on **Monday, August 3 2020**, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia. The following Committee members were present:

Herbert “Jack” Dyer
Donald Groh
E. G. Middleton, III
Michael Redifer
Jeffrey Hux

John O’Dell and Jeffrey Mitchell were absent.

The following DPOR staff members were present for all or part of the meeting:

Eric Olson, Executive Director
Jacqueline Harris, Compliance Specialist
Stephanie Keuther, Administrative Assistant
Adrienne Mayo, Board Administrator
Marjorie King, Board Administrator

Chairman Dyer called the meeting to order at 2:04 P.M.

Call To Order

The Meeting Agenda was approved unanimously. Motion made by **Mr. Redifer**, seconded by **Mr. Hux**. Members voting “yes” were: **Dyer, Groh, Hux, Middleton, and Redifer**.

Approval of Agenda

The Minutes from the September 23, 2019 Committee meeting were adopted as final by unanimous vote. Motion made by **Mr. Redifer** seconded by **Mr. Hux**. Motion approved by unanimous vote. Members voting “yes” were: **Dyer, Groh, Hux, Middleton, and Redifer**.

Minutes Adopted

There was no public comment.

Public Comment

Adrienne Mayo, Regulatory Board Administrator addressed the Board:

Education Provider Applications

Applications for proposed education providers and courses were reviewed and the Committee’s recommendations are as follows:

Education Provider Applications

Mrs. Mayo shared that staff recommends approval for **CasaFlex** for one 8-hour online pre-license education course.

CasaFlex

Motion was made by Mr. Hux for approval and seconded by Mr. Middleton. Motion was approved by unanimous vote. Members voting “yes” were: **Dyer, Groh, Hux, Middleton, and Redifer**.

Mrs. Mayo shared that staff recommends approval for **Drillers Service Incorporated** for one classroom vocational Certified Water Well Systems Provider course and one classroom continuing education Certified Water Well Systems Provider course.

Drillers Service Incorporated (DSI)

Motion was made by Mr. Hux for approval and seconded by Mr. Middleton. Motion was approved by unanimous vote. Members voting “yes” were: **Dyer, Groh, Hux, Middleton, and Redifer**.

Mrs. Mayo shared that staff recommends approval for **HVAC Codes & Control School** for one virtual learning (hybrid online/classroom) HVAC Vocational Education class..

HVAC Codes & Controls School

Motion was made by Mr. Hux for approval and seconded by Mr. Middleton. Motion was approved by unanimous vote. Members voting “yes” were: **Dyer, Groh, Hux, Middleton, and Redifer.**

Mrs. Mayo shared that staff recommends approval for HVAC Codes & Control School for one virtual learning (hybrid online/classroom) ELE Vocational Education class..

HVAC Codes & Controls Schools

Motion was made by Mr. Hux for approval and seconded by Mr. Middleton. Motion was approved by unanimous vote. Members voting “yes” were: **Dyer, Groh, Hux, Middleton, and Redifer.**

Mrs. Mayo shared that staff recommends approval for HVAC Codes & Control School for one virtual learning (hybrid online/classroom) GFC Vocational Education class..

HVAC Codes & Controls Schools

Motion was made by Mr. Hux for approval and seconded by Mr. Middleton. Motion was approved by unanimous vote. Members voting “yes” were: **Dyer, Groh, Hux, Middleton, and Redifer.**

Mrs. Mayo shared that staff recommends approval for **Trade Tech** for four online HVAC courses. Mr. Redifer stated that this training does not conform to Virginia’s administrative provisions. It was determined that education provider application would be approved under the condition that they remove Chapter 1 from their course information, and be granted retroactive approval of August 4, 2020.

Trade Tech

Motion was made by Mr. Hux for denial and seconded by Mr. Middleton to . Motion was approved by unanimous vote. Members voting “yes” were: **Dyer, Groh, Hux, Middleton, and Redifer.**

Virginia Technical Academy dba Blue Crab Academy

Mrs. Mayo shared that staff recommends approval for **Virginia Technical Academy dba Blue Crab Academy** for one continuing education classroom course for Electrical; one continuing education classroom course for HVAC; one continuing education class for one continuing education classroom course for Plumbing; one continuing education classroom course for GFC; five classroom vocational courses

for HVAC; 4 classroom vocational courses for Electrical; two classroom vocational courses for Plumbing and 21 classroom vocational courses.

HVAC Codes & Controls Schools

Motion was made by Mr. Middleton for approval and seconded by Mr. Redifer. Motion was approved by unanimous vote. Members voting "yes" were: Dyer, Hux, Middleton, and Redifer.

Water Right

Mrs. Mayo shared that staff recommends approval for **Water Right** for one classroom Vocational Education class and one classroom Continuing Education Certified Water Well Systems Provider; one classroom vocational education Plumbing course and one classroom continuing education plumbing course.

Motion was made by Mr. Hux for approval and seconded by Mr. Middleton. Motion was approved by unanimous vote. Members voting "yes" were: **Dyer, Groh, Hux, Middleton, and Redifer.**

New Business

New Business

Gas Fitter Vocational Training Requirements

Gas Fitter Vocational Training Requirements

Eric Olson presented to the committee staff questions regarding applicants' inability to get 240 hours of vocational education in gas fitting to qualify to exam eligibility.

Mr. Olson will follow up with the Department of Labor and Industry regarding apprenticeship requirements for gas fitters. He will contact HVAC vocational education providers to provide a breakdown on how many training hours are allocated to gas fitting.

Non RMs Completing Remedial Education

Non RMs Completing Remedial Education

Eric Olson presented staff questions to committee regarding whether non-responsible managers should be allowed to take remedial education.

It was determined that the current practice of only allowing responsible managers to take remedial education would remain as it is.

D.C. Waiver Agreement

Adrienne Mayo presented a request for journeyman and master reciprocity (ELE) from D.C. She stated that the education and experience requirements are similar to Virginia.

Motion was made by Mr. Hux for approval and seconded by Mr. Middleton. Motion was approved by unanimous vote. Members voting “yes” were: **Dyer, Groh, Hux, Middleton, and Redifer.**

North Carolina Waiver Agreement

Adrienne Mayo presented a request for an ELE reciprocity agreement from North Carolina had been received. She has emailed them a response to their request and is awaiting response. Staff is to ensure that language in agreement reflects the education and experience requirements are to be similar to Virginia.

Motion was made by Mr. Redifer and seconded by Mr. Hux to proceed. Motion was approved by unanimous vote. Members voting “yes” were: **Dyer, Groh, Hux, Middleton, and Redifer.**

Policy Interpretation – Commercial Buildings

The Committee discussed a policy change regarding the current commercial contractor exemption that requires amending due to statutory changes to the exemptions.

“For own use” means that the person performing or supervising the construction of a residential building must live in the residential building upon completion, unless they can be exempted based on the familial relationship as outlined in § 54.1-1101.8, and the person performing or supervising repair of or improvements to a commercial building must first occupy all or part of the building and operate their business from that occupancy. The Board stated that there should be no misunderstanding that a person who performs or supervises the construction of or improvements to any building with the intent to sell it must have a contractor’s license.

Mr. Redifer made a motion seconded by Mr. Hux to recommend the change to the Board at its next meeting. Motion was approved by unanimous vote. Members voting “yes” were: **Dyer, Groh, Hux, Middleton, and Redifer.**

D.C. Waiver Agreement

North Carolina Waiver Agreement

Policy Interpretation – Commercial Buildings

Nomination of Vice Chairman

Mr. Hux was nominated for vice chairman of the committee by Mr. Middleton and seconded Mr. Redifer. Motion was approved by unanimous vote. Members voting “yes” were: **Dyer, Groh, Middleton, and Redifer.**

The next Committee meeting will be held on September 21 at 2:00 p.m.

Mr. Middleton offered a motion seconded by **Mr. Redifer**, and the Committee unanimously voted to adjourn the meeting at 3:11 p.m.

Nomination of Vice Chairman

Next Meeting

Adjourn

Herbert Dyer, Chairman

Date