

**VIRGINIA BOARD FOR  
WATERWORKS AND WASTEWATER WORKS OPERATORS AND ONSITE  
SEWAGE SYSTEM PROFESSIONALS**

**MINUTES OF MEETING**

The Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals met on October 15, 2015, at the offices of the Department of Professional and Occupational Regulation (DPOR), Perimeter Center, 9960 Mayland Drive, 2<sup>nd</sup> Floor, Board Room 4, Richmond, Virginia 23233.

The following members of the Board were present:

John Aulbach, II  
James N. Brockwell  
Barry T. Dunkley  
John Ewing  
D. Perry Greene, Chair  
Kristen Lentz  
Pamela M. Pruett  
Gary Schafran  
D. Wayne Staples

Board members Thomas Fore and Michelle Magrino were not present at the meeting.

DPOR staff present for all or part of the meeting included:

Jay W. DeBoer, Director  
Mark N. Courtney, Senior Director for Regulatory and Public Affairs  
Nick Christner, Deputy Director for Licensing, Investigations, and Compliance  
Jeffrey Waite, Financial Services Director  
Trisha L. Henshaw, Executive Director  
Kristin M. Clay, Board Administrator  
Tanya M. Pettus, Administrative Assistant

Elizabeth Peay from the Office of the Attorney General was present.

Finding a quorum of the Board present, Mr. Greene, Chair, called **Call to Order** the meeting to order at 9:03 a.m.

Ms. Henshaw advised the Board of emergency evacuation **Emergency  
Evacuation  
Procedures** procedures.

Mr. Dunkley moved to approve the agenda as presented. Mr. **Approval of  
Agenda** Staples seconded the motion which was unanimously approved by: Aulbach, Brockwell, Dunkley, Ewing, Greene, Lentz, Pruett, Schafran, and Staples.

Mr. Staples moved that the Board approve the minutes of the July 23, 2015 Board meeting. Mr. Dunkley seconded the motion which was approved by: Dunkley, Ewing, Greene, and Staples. Board members Aulbach, Brockwell, Lentz, Pruett, and Schafran abstained.

**Approval of Minutes**

Ms. Henshaw introduced newly appointed Board members James N. Brockwell and Pamela M. Pruett, and Board staff member Tanya M. Pettus.

**Introduction of New Board Members and Staff**

No members of the public present wished to speak.

**Public Comment Period**

In the matter of **File Number 2016-00015, Edward L. Hampton**, the Board members reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Presiding Officer's Summary and Recommendation. Mr. Staples moved to accept the recommendation of the Presiding Officer and approve Mr. Hampton's application for a Class 4 Wastewater Works Operator license. Mr. Dunkley seconded the motion which was approved by: Aulbach, Brockwell, Dunkley, Ewing, Greene, Lentz, Pruett, and Staples. Dr. Schafran opposed. The motion passed with a majority vote.

**File Number 2016-00015, Edward L. Hampton**

In the matter of **File Number 2016-00016, Richard L. Rambo**, the Board members reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Presiding Officer's Summary and Recommendation. Dr. Schafran moved to accept the recommendation of the Presiding Officer and approve Mr. Rambo's application for a Conventional Onsite Sewage System Installer license. Mr. Dunkley seconded the motion which was unanimously approved by: Aulbach, Brockwell, Dunkley, Ewing, Greene, Lentz, Pruett, Schafran, and Staples.

**File Number 2016-00016, Richard L. Rambo**

In the matter of **File Number 2016-00034, Roger Young**, the Board members reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Presiding Officer's Summary and Recommendation. Mr. Young was present to answer questions from the Board. Ms. Lentz moved to accept the recommendation of the Presiding Officer and approve Mr. Young's application for a Class 3 Wastewater Works Operator license. Mr. Staples seconded the motion which was unanimously approved by: Aulbach, Brockwell, Dunkley, Ewing, Greene, Lentz, Pruett, Schafran, and Staples.

**File Number 2016-00034, Roger Young**

In the matter of **File Number 2016-00118, Travis Elton Farmer**, the Board members reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Presiding Officer's Summary and Recommendation. Mr. Staples moved to accept the recommendation of the Presiding Officer and approve Mr. Farmer's application for a Class 4 Wastewater Works Operator license. Mr. Dunkley seconded the motion which was unanimously approved by: Aulbach, Brockwell, Dunkley, Ewing, Greene, Lentz, Pruett, Schafran, and Staples.

**File Number 2016-00118, Travis Elton Farmer**

In the matter of **File Number 2016-00308, Troy Moore**, the Board members reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Presiding Officer's Summary and Recommendation. Mr. Moore was present to answer questions from the Board. Mr. Aulbach moved to accept the recommendation of the Presiding Officer and approve Mr. Moore's application for a Class 3 Wastewater Works Operators license. Mr. Staples seconded the motion which was unanimously approved by: Aulbach, Brockwell, Dunkley, Ewing, Greene, Lentz, Pruett, Schafran, and Staples.

**File Number 2016-00308, Troy Moore**

In the matter of **File Number 2016-00510, Robert J. Simpkins, III**, the Board members reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Presiding Officer's Summary and Recommendation. Mr. Staples moved to accept the recommendation of the Presiding Officer and approve Mr. Simpkin's application for a Class 2 Waterworks Operator license. Mr. Dunkley seconded the motion which was unanimously approved by: Aulbach, Brockwell, Dunkley, Ewing, Greene, Lentz, Pruett, Schafran, and Staples.

**File Number 2016-00510, Robert J. Simpkins, III**

In the matter of **File Number 2016-00253, Harold Steven Pennix, Jr.**, the Board members reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Presiding Officer's Summary and Recommendation. Mr. Staples moved to accept the recommendation of the Presiding Officer and approve Mr. Pennix's application for a Class 4 Wastewater Works Operator license contingent upon completion of the Department of Corrections (DOC) Wastewater Works Operator Class 4 Apprenticeship Program, meeting all entry requirements contained in the Board's regulations, and passing the applicable examination. Dr. Schafran seconded the motion which was unanimously approved by:

**File Number 2016-00253, Harold Steven Pennix, Jr.**

Aulbach, Brockwell, Dunkley, Ewing, Greene, Lentz, Pruett, Schafran, and Staples.

In the matter of **File Number 2016-00254, Lawrence Dee Shambley**, the Board members reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Presiding Officer's Summary and Recommendation. Ms. Lentz moved to accept the recommendation of the Presiding Officer and approve Mr. Shambley's application for a Class 4 Wastewater Works Operator license contingent upon completion of the DOC Wastewater Works Operator Class 4 Apprenticeship Program, meeting all entry requirements contained in the Board's regulations, and passing the applicable examination. Mr. Dunkley seconded the motion which was unanimously approved by: Aulbach, Brockwell, Dunkley, Ewing, Greene, Lentz, Pruett, Schafran, and Staples.

**File Number 2016-00254, Lawrence Dee Shambley**

In the matter of **File Number 2016-00472, Melvin Lee Sheffey, Jr.**, the Board members reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Presiding Officer's Summary and Recommendation. Mr. Aulbach moved to accept the recommendation of the Presiding Officer and approve Mr. Sheffey's application for a Class 4 Wastewater Works Operator license. Mr. Staples seconded the motion which was unanimously approved by: Aulbach, Brockwell, Dunkley, Ewing, Greene, Lentz, Pruett, Schafran, and Staples.

**File Number 2016-00472, Melvin Lee Sheffey, Jr.**

In the matter of **File Number 2016-00255, Courtlandt Marcellous Brown**, the Board members reviewed the record which consisted of the application file, transcript, and exhibits from the Informal Fact-Finding Conference, and the Presiding Officer's Summary and Recommendation. Mr. Staples moved to accept the recommendation of the Presiding Officer and approve Mr. Brown's application for Class 4 Wastewater Works Operator license contingent upon completion of the DOC Wastewater Works Operator Class 4 Apprenticeship Program, meeting all entry requirements contained in the Board's regulations, and passing the applicable examination. Mr. Dunkley seconded the motion. Members voting in favor of the motion were: Dunkley and Staples. Members voting in opposition to the motion were: Aulbach, Brockwell, Ewing, Greene, Lentz, Pruett, and Schafran. The motion failed. After further discussion, Mr. Staples moved to reject the recommending of the Presiding Officer and deny Mr. Brown's application due to relationship and nature of the crimes to the profession and the recentcy of the convictions. Mr. Dunkley seconded the motion which was unanimously approved by:

**File Number 2016-00255, Courtlandt Marcellous Brown**

Aulbach, Brockwell, Dunkley, Ewing, Greene, Lentz, Pruett, Schafran, and Staples.

In the matter of **File Number 2015-02688, William Keith Robinson**, the Board members reviewed the record which consisted of the Notice of Prima Facie Case, Report of Findings, evidence, and the Presiding Officer's Summary and Recommendation. Dr. Schafran moved to accept the recommendation of the Presiding Officer and find Mr. Robinson in violation of 18VAC160-20-109.E of the Board's regulations. Mr. Dunkley seconded the motion which was unanimously approved by: Aulbach, Brockwell, Dunkley, Ewing, Greene, Lentz, Pruett, Schafran and Staples. Mr. Staples then moved to accept the recommendation as to the sanction and revoke Mr. Robinson's Class 4 Wastewater Works Operator license for the violation. Mr. Dunkley seconded the motion which was unanimously approved by: Aulbach, Brockwell, Dunkley, Ewing, Greene, Lentz, Pruett, Schafran, and Staples.

**File Number 2015-02688, William Keith Robinson**

In the matter of **File Number 2015-02584, James J. Kelly**, the Board members reviewed the record which consisted of the Notice of Prima Facie Case, Report of Findings, evidence, and the Presiding Officer's Summary and Recommendation. Mr. Aulbach moved to accept the recommendation of the Presiding Officer and find Mr. Kelly in violation of 18VAC160-20-109.E of the Board's regulations. Dr. Schafran seconded the motion which was unanimously approved by: Aulbach, Brockwell, Dunkley, Ewing, Greene, Lentz, Pruett, Schafran and Staples. Mr. Dunkley then moved to accept the recommendation as to the sanction and revoke Mr. Kelly's Class 2 Wastewater Works Operator license for the violation. Mr. Aulbach seconded the motion which was unanimously approved by: Aulbach, Brockwell, Dunkley, Ewing, Greene, Lentz, Pruett, Schafran, and Staples.

**File Number 2015-02584 James J. Kelly**

In the matter of **File Number 2015-02585, Ivan A. Romero**, the Board members reviewed the record which consisted of the Notice of Prima Facie Case, Report of Findings, evidence, and the Presiding Officer's Summary and Recommendation. Mr. Staples moved to accept the recommendation of the Presiding Officer and find Mr. Romero in violation of 18VAC160-20-109.E of the Board's regulations. Mr. Dunkley seconded the motion which was unanimously approved by: Aulbach, Brockwell, Dunkley, Ewing, Greene, Lentz, Pruett, Schafran and Staples. Mr. Staples then moved to accept the recommendation as to the sanction and revoke Mr. Romero's Class 1 Wastewater Works Operator license for the violation. Dr. Schafran seconded the motion which was unanimously approved by: Aulbach, Brockwell, Dunkley, Ewing,

**File Number 2015-02585, Ivan A. Romero**

Greene, Lentz, Pruett, Schafran, and Staples.

Ms. Henshaw advised the Board of the status of the Board's regulatory actions that are in process. The action to amend the definitions of supervision and the document requirements for installers has completed the regulatory process and was effective October 1, 2015. All applicable forms and documents have been updated to reflect the changes to the regulations. In addition, the action to amend the regulations made pursuant to the Board's general review is currently in the proposed stage and undergoing review by the Governor.

**Update on  
Regulatory Review  
Processes**

Ms. Henshaw advised the Board that no public comments were received regarding the proposed regulations. Ms. Henshaw then advised that continuing analysis of the Board's current fee projections indicate that the fee adjustment is no longer necessary and asked the Board to consider withdrawal of the regulatory action. Mr. Waite provided the Board with an explanation of the fee projections and trend analysis used to make the recommendation for withdrawal of the action. After discussion, Ms. Lentz made a motion to withdraw the current regulatory action for fee adjustment. Mr. Brockwell seconded the motion which was unanimously approved by: Aulbach, Brockwell, Dunkley, Ewing, Greene, Lentz, Pruett, Schafran, and Staples.

**Update on Fee  
Adjustment Action**

The Board recessed from 10:23 a.m. until 10:37 a.m.

**Recess**

Ms. Henshaw provided an update to the Board regarding a matter that was brought to the Board's attention in 2013. Specifically, members of the regulated community expressed concern that an ordinance in Fauquier County required an onsite soil evaluator to also be a licensed professional soil scientist to submit plans and specifications for sewage system approval. The Board at that time sent a letter to Fauquier County advising that, pursuant to the Code of Virginia, a licensed onsite soil evaluator is authorized to evaluate soils and soil properties. Ms. Henshaw advised the Board that the Fauquier County Board of Supervisors adopted a resolution at its August 13, 2015, meeting to remove the requirement that a professional soil scientist be involved in the drainfield review process. This change in Fauquier County's requirements better aligns the ordinance with § 32.1-163.5 of the Code of Virginia and Board Regulations.

**Update on  
Fauquier County  
Ordinance for  
Drainfield Review  
Process**

Ms. Henshaw advised the Board that former Board members may be needed on occasion to serve as presiding officers at informal fact finding conferences. Former Board members that agree to serve in that capacity will be presented to the Board for approval and, if

**Update on  
Administrative  
Hearing Process  
Changes Resulting**

approved, the selected individual will be asked to sign a contract with the Department. Ms. Henshaw advised that former Board member Frank Davis, Jr., has been asked and agreed to assist in the administrative hearing process. After discussion, Mr. Dunkley made a motion to approve Frank Davis, Jr. to serve as a presiding officer at informal fact-finding conferences for the Board as applicable to his profession. Mr. Aulbach seconded the motion which was unanimously approved by: Aulbach, Brockwell, Dunkley, Ewing, Greene, Lentz, Pruett, Schafran, and Staples.

**from SB 927**

Ms. Henshaw requested that the Board provide the names of any other persons that the Board wishes to recommend for consideration to assist in the administrative hearing process. After discussion, the Board agreed by consensus to request that E. Brooke Philpy and K.R. "Trapper" Davis be considered to serve as presiding officers at informal fact-finding conferences conducted for the Board as applicable to their professions.

Ms. Henshaw advised the Board that, due to changes in the Administrative Processes Act as a result of the 2015 General Assembly session, the names of the Presiding Officer at informal fact-finding conferences will now appear on conference notices sent to respondents. As a result, respondents in cases may contact selected Presiding Officers to discuss their cases or circumstances. Ms. Henshaw advised the Board to direct any inquiries received from respondents to Board staff as any communication regarding the case by a Board member with a respondent outside of the informal fact-finding conference would be inappropriate and would result in such Board member being recused from participation in the adjudication of the case.

Ms. Henshaw provided the Board a copy of the quarterly examination statistics report for informational purposes.

**Quarterly Exam  
Statistics Report**

Board members considered the following resolution for former Board member K.R. "Trapper" Davis:

**Consideration of  
Resolution for  
Service**

WHEREAS, Trapper Davis, did faithfully and diligently serve as a member of the Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage Professionals from 2007 to 2015;

WHEREAS, Trapper Davis, did devote generously of his time, talent and leadership to the Board;

WHEREAS, Trapper Davis, did endeavor at all times to render decisions with fairness and good judgement in the best interest of the

citizens of the Commonwealth and these professions; and

WHEREAS, the Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage Professionals wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth;

NOW THEREFORE BE IT RESOLVED, by the Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage Professionals this fifteenth day of October 2015, that Trapper Davis be given all honors and respect due him for his outstanding service to the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Resolution be presented to him and be made a part of the official minutes of the Board so that all may know of the high regard in which he is held by this Board.

Mr. Dunkley moved to adopt the resolution as presented. Mr. Aulbach seconded the motion which was unanimously approved by: Aulbach, Brockwell, Dunkley, Ewing, Greene, Lentz, Pruett, Schafran, and Staples. As Mr. Davis was in attendance at the meeting, Mr. Greene presented the resolution to Mr. Davis. The Board and staff thanked Mr. Davis for his service to the Board.

Board members considered the following resolution for former Board member E. Brooke Philpy:

WHEREAS, Brooke Philpy, did faithfully and diligently serve as a member of the Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage Professionals from 2007 to 2015;

WHEREAS, Brooke Philpy, did devote generously of his time, talent and leadership to the Board;

WHEREAS, Brooke Philpy, did endeavor at all times to render decisions with fairness and good judgement in the best interest of the citizens of the Commonwealth and these professions; and

WHEREAS, the Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage Professionals wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth;

NOW THEREFORE BE IT RESOLVED, by the Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage Professionals this fifteenth day of October 2015, that Brooke Philpy be given all honors and respect due him for his outstanding service to the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Resolution be presented to him and be made a part of the official minutes of the Board so that all may know of the high regard in which he is held by this Board.

Mr. Dunkley moved to adopt the resolution. Mr. Ewing seconded the motion which was unanimously approved by: Aulbach, Brockwell, Dunkley, Ewing, Greene, Lentz, Pruett, Schafran, and Staples.

Ms. Henshaw opened the floor for annual nominations of the Board Chair. Mr. Dunkley and Ms. Lentz nominated Mr. Greene. Mr. Dunkley made a motion to close the nominations for Board Chair. Mr. Staples seconded the motion which was unanimously approved by: Aulbach, Brockwell, Dunkley, Ewing, Greene, Lentz, Pruett, Schafran, and Staples. By acclamation, Mr. Greene was named Board Chair.

#### **Election of Officers**

Mr. Greene opened the floor for annual nominations of Board Vice-Chair. Mr. Staples nominated Mr. Dunkley. Ms. Lentz nominated Dr. Schafran. Dr. Schafran withdrew from the nomination. Mr. Staples made a motion to close the nominations for Board Vice-Chair. Mr. Albauch seconded the motion which was unanimously approved by: Aulbach, Brockwell, Dunkley, Ewing, Greene, Lentz, Pruett, Schafran, and Staples. By acclamation, Mr. Dunkley named Board Vice-Chair.

Ms. Henshaw and Ms. Clay updated the Board on recent and upcoming outreach opportunities. In addition, Ms. Henshaw provided the Board with an article written for and published in the VRWA publication *Streamline*. Ms. Henshaw reminded the Board that staff attempts to be available for any outreach opportunities offered by various industry partners, trade and professional organizations, and other organization involved in the industry.

#### **Update on Outreach Opportunities**

Ms. Henshaw reminded the Board that staff actively monitors legislation throughout General Assembly session and provides data and information regarding the Board and Department relevant to legislative proposals affecting the Board.

#### **Other Business**

The Board discussed the handling of applications that include criminal conviction disclosures. Specifically, concern was expressed that someone who was upgrading a license with the

Board, or had one type of Board license and was applying for another, would have to repeatedly go through the informal fact-finding process for consideration of the convictions. Ms. Henshaw provided the Board with a guidance document related to misdemeanor convictions for reference. Ms. Henshaw clarified that any convictions that do not fall within the parameters of the Board's regulations or the guidance document could not be approved by staff and required Board consideration. However, once an applicant goes through that process and obtains approval by the Board, the individual would not be subject to additional Board review of the same convictions. Only those licensees who have criminal convictions and have never gone through the informal fact-finding conference process, or who have additional convictions since the initial review, would be required to have the new application considered by the Board.

The following meeting dates have been scheduled:

- January 14, 2016
- April 21, 2016
- July 28, 2016
- October 27, 2016

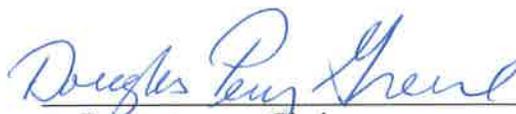
**Future Meeting  
Dates**

Board members were reminded to complete their conflict of interest forms and travel vouchers.

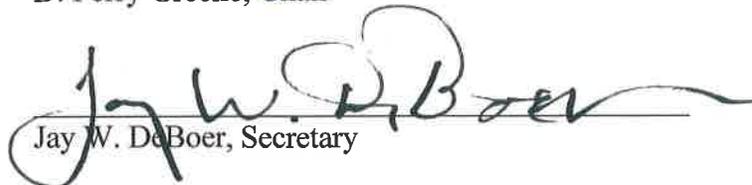
**Conflict of Interest  
Forms and Travel  
Vouchers**

There being no further business, the meeting was adjourned at 11:33 a.m.

**Adjourn**



D. Perry Greene, Chair



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: John Aulbach, II  
2. Title: Board Member  
3. Agency: WWWOSSP Board  
4. Meeting/IFF Date: Board Meeting October 15, 2015

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
*NA*  
\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
*NA*  
\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

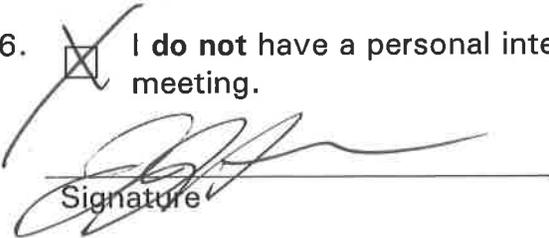
\_\_\_\_\_  
*DW DIRECTOR / PEL BUT NOT AFFECTED*  
\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

*10/15/15*  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: James N. Brockwell  
2. Title: Board Member  
3. Agency: WWWOOSSP Board  
4. Meeting/IFF Date: Board Meeting October 15, 2015

5. I have a personal interest in the following transaction:

*N/A*

Nature of Personal Interest Affected by Transaction:

*N/A*

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

*10/15/15*  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: John Ewing  
2. Title: Board Member  
3. Agency: WWWOSSP Board  
4. Meeting/IFF Date: Board Meeting October 15, 2015

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

VOWRA - Board Member - /no issues

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
\_\_\_\_\_  
Signature

10/15/15  
\_\_\_\_\_  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

- 1. Name: Barry T. Dunkley
- 2. Title: Board Member
- 3. Agency: WWWOSSP Board
- 4. Meeting/IFF Date: Board Meeting October 15, 2015

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

10-15-15  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Douglas Perry Greene  
2. Title: Board Member  
3. Agency: WWWOSSP Board  
4. Meeting/IFF Date: Board Meeting October 15, 2015

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
\_\_\_\_\_

I declare that I am a member of the following business, profession,  
occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the  
public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this  
meeting.

  
Signature

  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Kristen Lentz
2. Title: Board Member
3. Agency: WWWOSSP Board
4. Meeting/IFF Date: Board Meeting October 15, 2015

5. I have a personal interest in the following transaction:

\_\_\_\_\_

\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

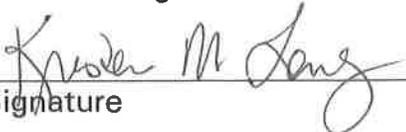
\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

10/15/15  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Pamela M. Pruet  
2. Title: Board Member  
3. Agency: WWWOOSSP Board  
4. Meeting/IFF Date: Board Meeting October 15, 2015

5. I have a personal interest in the following transaction:

none

Nature of Personal Interest Affected by Transaction:

NA

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

NA

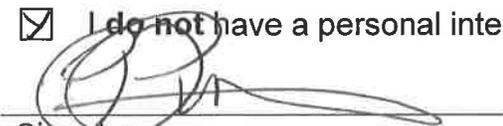
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Signature



Date

10/15/15

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Gary Schafran  
2. Title: Board Member  
3. Agency: WWWOSSP Board  
4. Meeting/IFF Date: Board Meeting October 15, 2015

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

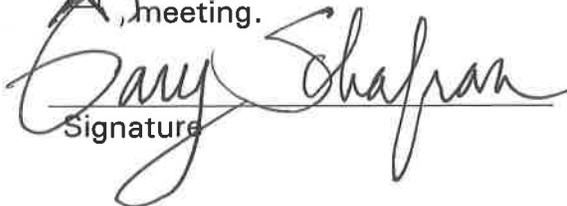
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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

10-15-15  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Donald Wayne Staples  
2. Title: Board Member  
3. Agency: WWWOSSP Board  
4. Meeting/IFF Date: Board Meeting October 15, 2015

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
\_\_\_\_\_

I declare that I am a member of the following business, profession,  
occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the  
public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this  
meeting.

  
Signature

10/15/15  
Date