



**VIRGINIA STATE FIRE MARSHAL'S OFFICE
APPLICATION FOR FIREWORKS DISPLAY PERMIT ON
STATE-OWNED PROPERTY**

1123

ALL INFORMATION MUST BE PRINTED IN INK OR TYPEWRITTEN

1. Applicant Name (Full Name):	2. Applicant Phone #:
3. Applicant Email address:	4. Applicant Mobile Phone #:
5. Trade or Business Name:	6. Business Phone #:
7. Premises Address (No., Street, City, State, Zip Code):	8. Fax #:
9. Mailing Address (If different from address on Line 7):	10. FEIN (Federal Employer Identification Number):
11. Location of fireworks site:	12. GPS Coordinates:

13. "Designated individual": (Full Name)	See instructions for more information on "Designated individual"
	14. Card number:
	(Photo copy of card is to be attached to this application.)

15. Has the Applicant and/or Designated Individual ever been convicted in any court of a Felony: [] Yes [] No

16. Sponsor:

16.1. Name: _____ **16.2. Email:** _____

16.3. Primary Phone: _____ **16.4. Secondary Phone:** _____

17. The firing of display fireworks will occur on:

(Date): ____ / ____ / 20 ____ at (time) ____ : ____ AM / PM and end at (time) ____ : ____ AM / PM.

[] Check this box if the firing of identical display firework setups will occur on consecutive (sequential) dates and/or times at a single location. List all the dates and times on a separate page and attach it to this application.

18. Fireworks are expected to arrive on (date) ____ / ____ / 20 ____ at (time) ____ : ____ AM / PM.

19. In case of postponement, the alternate date and time is:

(Date): ____ / ____ / 20 ____ at (time) ____ : ____ AM / PM and end at (time) ____ : ____ AM / PM.

20. Operators, Assistants and Fireworks Specifications.

20.1. Virginia SFMO certified pyrotechnician that will be in charge of the pyrotechnics.

Name (Full Name)	Certification #	Mobile Phone #

20.2. List the name and ages of all assistants who will be present (*attach additional pages as needed*):

Name (<i>Full Name</i>)	Age

20.3. List the number; name and description of pyrotechnic devices / materials; and name of manufacture to be used (*attach additional pages as needed*):

#	Size	Type / Description of Shells	DOT Class

21. The display will be fired (check the appropriate box) Manual Electrical Combined

22. Will mortars be reloaded during the display? Yes No

23. Mortars to be used will be constructed of (check all that applies):

Steel Paper High Density Polyethylene Fiberglass Other _____

24. Include the following as an attachment to this application (*Required*):

- A site diagram with key elements where the fireworks will used (see instructions),
- Current Bureau of Alcohol, Tobacco, Firearms and Explosives - ATF License(s) and Permit(s),
- Proof of a corporate surety bond or a public liability insurance policy in an amount acceptable to the sponsor and/or venue but not less than \$1,000,000.00, and
- Notification to Federal Aviation Association (FAA) when the display is located in an aircraft take-off or decent flight path, and is within a 10 mile diameter of an airport.

The completed application and attachments are to be accompanied by the required and non-refundable fee of **\$300.00** when received not less than 15 days prior to planned use or **\$500.00** when submitted less than 15 days. Fee is to be paid in the form of a check or money order payable to the **TREASURER OF VIRGINIA** and is to be submitted to:

**Virginia Department of Fire Programs
State Fire Marshal's Office - Special Operations Section
1005 Technology Park Drive
Glen Allen, Virginia 23059-4500**

NOTE: Inspection fees will be assessed at a rate of \$60 per staff member per hour during normal business hours (Monday through Friday, 8:30 a.m. to 4:30 p.m.) and at a rate of \$90 per hour at all other times (nights, weekends, or holidays).

By my signature below, I certify that the answers provided on and as part of this application are true, correct, and complete. I also certify that I am familiar with the Virginia Statewide Fire Prevention Code, Commonwealth of Virginia and Federal laws relating to fireworks and explosive materials.

I acknowledge that if a permit is issued it shall be valid only at the location listed on Lines 11 and 12 and for the specific date(s) and time(s) for which it is issued.

I acknowledge responsibility for all inspection fees and agree to pay assessed fees.

I acknowledge that a permit is conditional upon continued compliance with the Statewide Fire Prevention Code, Commonwealth of Virginia and Federal laws.

25. Signature of "designated individual" (*person listed on line 13*):

26. Date:

Application Instructions

*(Do **NOT** return this page with the completed application)*

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Lines 1 and 2: Self-explanatory.

Line 3: Provide an email address to receive timely communications from the SFMO.

Lines 4 through 10: Self-explanatory.

Line 11: Describe the site (*e.g. artificial turf football field, parking lot, golf course, sloped surface, hay field*)

Line 12: Self-explanatory

Line 13: A “designated individual” is defined as “a person in possession of a *Background Clearance Card* (BCC) issued by the Virginia SFMO, or a certified Virginia SFMO *Pyrotechnician*.”

Line 14: Self-explanatory

Line 15: Pursuant to § 27-97.2 of the Code of Virginia any person - as an individual or as a representative of a company - who applies for a permit to manufacture, store, use, handle or sell explosives shall not have been convicted of any felonious act, or has had their rights restored by the Governor or other appropriate authority. Please indicate whether you, as the applicant and/or Designated Individual, have ever been convicted of a felonious act even if your civil rights have been restored.

Lines 16 and 17: Self-explanatory

Line 18: A briefing and inspection of all shells, racks, and mortars shall occur before loading mortars.

Lines 19 through 23: Self-explanatory

Line 24: The “diagram” requires all applicable items below:

- The entire display site.
- The location of any buildings and/or structures.
- The footprint (dimensions) of fireworks. Indicate manually and electrical fired (separated minimum of 25 feet).
- The spectator viewing areas.
- The location of fire protection equipment.
- The location of any hazardous materials.
- The location of transportation routes (roadway, railway, waterway, walking/bicycling trail/path, etc.).
- The location of any overhead obstructions.
- Floating vessel or platform full details as listed in NFPA 1123, Chapter 6.

Lines 25 and 26: Self-explanatory