

Memorandum

TO: Apprenticeship Field Staff

FROM: Jennifer Nolen, Apprenticeship Program Director

CC: Commissioner Davenport
BAT Director Walker

DATE: June 1, 2003

SUBJECT: Signature on Standards (VAC & Industry Specific)

APPRENTICESHIP DIRECTIVE 01-1

Effective August 15, 2001, all sponsors are required to sign the *Minimum Standards for Apprenticeship* approved by the Virginia Apprenticeship Council. Additionally, if an industry has approved advisory standards, the sponsor must also sign them.

A copy of both sets of standards must be given to the apprentice.