

Office of Regulatory Management  
Economic Review Form

|  |   |
|--|---|
| <b>Agency name</b>   | Virginia Department for Aging and Rehabilitative Services |
| <b>Virginia Administrative Code (VAC) Chapter citation(s)</b>      | 22VAC30-110   |
| <b>VAC Chapter title(s)</b>  | Assessment in Assisted Living Facilities                  |
| <b>Action title</b>  | Uniform Assessment Instrument                             |
| <b>Date this document prepared</b>                                 | November 29, 2023   |
| <b>Regulatory Stage (including Issuance of Guidance Documents)</b> | Guidance Document Update                                  |

**Cost Benefit Analysis**

Complete Tables 1a and 1b for all regulatory actions. You do not need to complete Table 1c if the regulatory action is required by state statute or federal statute or regulation and leaves no discretion in its implementation.

Table 1a should provide analysis for the regulatory approach you are taking. Table 1b should provide analysis for the approach of leaving the current regulations intact (i.e., no further change is implemented). Table 1c should provide analysis for at least one alternative approach. You should not limit yourself to one alternative, however, and can add additional charts as needed.

Report both direct and indirect costs and benefits that can be monetized in Boxes 1 and 2. Report direct and indirect costs and benefits that cannot be monetized in Box 4. See the ORM Regulatory Economic Analysis Manual for additional guidance.

**Background:** An assessment using the Uniform Assessment Instrument (UAI) is required for all individuals upon admission to an assisted living facility (ALF) and at certain intervals (§63.2-1804 of the Code of Virginia).

The UAI Manual builds upon regulations found in 22VAC30-110 and provides step-by-step instructions on completing the UAI for local departments of social services (LDSS) and other entities that use it.

The proposed changes to the UAI Manual are summarized below:

- Used acronyms when appropriate. (Entire Manual).
- Updated definition of “assisted living facility.” (Section 13.3)

**Table 1a: Costs and Benefits of the Proposed Changes (Primary Option)**

|  |  |                            |
|--|--|----------------------------|
| (1) Direct & Indirect Costs & Benefits (Monetized) | Direct Costs: \$0<br><br>Indirect Costs: \$0<br><br>Direct Benefits: \$0<br><br>Indirect Benefits: \$0   |                            |
| (2) Present Monetized Values                       | Direct & Indirect Costs  | Direct & Indirect Benefits |
|  | (a) \$0  | (b) \$0                    |
| (3) Net Monetized Benefit                          | \$0  |                            |
| (4) Other Costs & Benefits (Non-Monetized)         | Non-Monetized Indirect Benefits: Ensuring that the UAI Manual filed on the Town Hall website is updated and consistent with current state law, regulations, and APS Division procedures and provides LDSS staff, the public, and stakeholders with a clear and accessible information. This advances ORM's goals of streamlined access and transparency. |                            |
| (5) Information Sources                            |  |                            |

**Table 1b: Costs and Benefits under the Status Quo (No change to the regulation)**

|  |  |                            |
|--|--|----------------------------|
| (1) Direct & Indirect Costs & Benefits (Monetized) | Direct Costs: \$0<br><br>Indirect Costs: \$0<br><br>Direct Benefits: \$0<br><br>Indirect Benefits: \$0 |                            |
| (2) Present Monetized Values                       | Direct & Indirect Costs  | Direct & Indirect Benefits |
|  | (a) \$0  | (b) \$0                    |
| (3) Net Monetized Benefit                          | \$0  |                            |

|  |   |
|--|---|
| (4) Other Costs & Benefits (Non-Monetized) | Non-Monetized Indirect Costs: If the UAI Manual is not updated on Town Hall to reflect current practices and information, it could create confusion among LDSS staff, the public, and other stakeholders, and run contrary to ORM's goals of streamlined access and transparency. |
| (5) Information Sources                    |   |

**Table 1c: Costs and Benefits under Alternative Approach(es)**

|  |   |                            |
|--|---|----------------------------|
| (1) Direct & Indirect Costs & Benefits (Monetized) | <p>There are no alternatives that result in updating this existing guidance document.</p> <p>Direct Costs: \$0</p> <p>Indirect Costs: \$0</p> <p>Direct Benefits: \$0</p> <p>Indirect Benefits: \$0</p> |                            |
| (2) Present Monetized Values                       | Direct & Indirect Costs   | Direct & Indirect Benefits |
|  | (a) \$0   | (b) \$0                    |
| (3) Net Monetized Benefit                          | \$0   |                            |
| (4) Other Costs & Benefits (Non-Monetized)         | N/A   |                            |
| (5) Information Sources                            |   |                            |

**Impact on Local Partners**

Use this chart to describe impacts on local partners. See Part 8 of the ORM Cost Impact Analysis Guidance for additional guidance.

**Table 2: Impact on Local Partners**

|  |  |
|--|--|
| (1) Direct & Indirect Costs & Benefits (Monetized) | <p>Local partners include the LDSS.</p> <p>Direct Costs: \$0</p> |
|--|--|

|  |  |                            |
|--|--|----------------------------|
| Benefits (Monetized)                       | Indirect Costs: \$0<br><br>Direct Benefits: \$0<br><br>Indirect Benefits: \$0  |                            |
| (2) Present Monetized Values               | Direct & Indirect Costs  | Direct & Indirect Benefits |
|  | (a) \$0  | (b) \$0                    |
| (3) Other Costs & Benefits (Non-Monetized) | Non-Monetized Indirect Benefits: Ensuring that the UAI Manual filed on the Town Hall website is updated and consistent with current state law, regulations, and APS Division procedures and provides LDSS staff, the public, and stakeholders with a clear and accessible information. This advances ORM's goals of streamlined access and transparency. |                            |
| (4) Assistance                             | N/A  |                            |
| (5) Information Sources                    |  |                            |

**Impacts on Families**

Use this chart to describe impacts on families. See Part 8 of the ORM Cost Impact Analysis Guidance for additional guidance.

**Table 3: Impact on Families**

|  |   |                            |
|--|---|----------------------------|
| (1) Direct & Indirect Costs & Benefits (Monetized) | There is no impact on families.<br><br>Direct Costs: \$0<br><br>Indirect Costs: \$0<br><br>Direct Benefits: \$0<br><br>Indirect Benefits: \$0 |                            |
| (2) Present Monetized Values                       | Direct & Indirect Costs   | Direct & Indirect Benefits |

|  |         |         |
|--|---------|---------|
|  | (a) \$0 | (b) \$0 |
| (3) Other Costs & Benefits (Non-Monetized) | N/A     |         |
| (4) Information Sources                    |         |         |

**Impacts on Small Businesses**

Use this chart to describe impacts on small businesses. See Part 8 of the ORM Cost Impact Analysis Guidance for additional guidance.

**Table 4: Impact on Small Businesses**

|  |   |                            |
|--|---|----------------------------|
| (1) Direct & Indirect Costs & Benefits (Monetized) | There is no impact on small businesses.<br>Direct Costs: \$0<br>Indirect Costs: \$0<br>Direct Benefits: \$0<br>Indirect Benefits: \$0 |                            |
| (2) Present Monetized Values                       | Direct & Indirect Costs   | Direct & Indirect Benefits |
|  | (a) \$0   | (b) \$0                    |
| (3) Other Costs & Benefits (Non-Monetized)         | N/A   |                            |
| (4) Alternatives                                   | N/A   |                            |
| (5) Information Sources                            |   |                            |

**Changes to Number of Regulatory Requirements**

**Table 5: Regulatory Reduction**

For each individual action, please fill out the appropriate chart to reflect any change in regulatory requirements, costs, regulatory stringency, or the overall length of any guidance documents.

*Change in Regulatory Requirements*

| VAC Section(s) Involved | Authority of Change   | Initial Count | Additions | Subtractions | Net Change |
|-------------------------|-----------------------|---------------|-----------|--------------|------------|
|                         | <b>Statutory:</b>     |               |           |              |            |
|                         | <b>Discretionary:</b> |               |           |              |            |

*Cost Reductions or Increases (if applicable)*

| VAC Section(s) Involved | Description of Regulatory Requirement | Initial Cost | New Cost | Overall Cost Savings/Increases |
|-------------------------|---------------------------------------|--------------|----------|--------------------------------|
|                         |                                       |              |          |                                |
|                         |                                       |              |          |                                |

*Other Decreases or Increases in Regulatory Stringency (if applicable)*

| VAC Section(s) Involved | Description of Regulatory Change | Overview of How It Reduces or Increases Regulatory Burden |
|-------------------------|----------------------------------|---|
|                         |                                  |   |
|                         |                                  |   |

*Length of Guidance Documents (only applicable if guidance document is being revised)*

| Title of Guidance Document | Original Length | New Length | Net Change in Length |
|----------------------------|-----------------|------------|----------------------|
| UAI Manual                 | 91 pages        | 80 pages   | 11 pages             |

\* This manual was revised in March 2023, which reduced the length from 91 pages to 80 pages. The changes being made under this action will keep the manual at 80 pages.