

# BOARD FOR BARBERS AND COSMETOLOGY APPLICATION REVIEW MATRIX CRIMINAL HISTORY AND PRIOR DISCIPLINARY ACTION

Revised September 29, 2025

## Delegation of Authority to DPOR Staff

The Board hereby delegates authority to conduct predetermination fact-findings and license eligibility fact findings to the Department of Professional and Occupational Regulation in accordance with the applicable portions of the Administrative Process Act (Code of Virginia 2.2-4000 et. seq.).

## Authorization to Approve Certain Prior Criminal Convictions

Applications and Predetermination Requests disclosing the following convictions will not be reviewed by the Board and may be approved by DPOR staff\*:

1. Felony convictions more than five years old with no subsequent reportable convictions of a similar nature, unless the incarceration ended less than three years before the application date. This does not include convictions involving murder, sexual assault, rape, robbery, indecent liberties, and fraud.
2. Felony convictions for distribution of controlled substance more than two years old with no other convictions. For convictions less than two years old, if the individual has completed a court-ordered deterrence program.
3. Juvenile convictions.
4. Drug possession convictions.
5. Driving Under the Influence Convictions.
6. The provisions above notwithstanding, staff may refer applicants to the Board where the criminal history appears to create substantial risk of public harm.

\*The matrix shall not apply to applicants for licensure who are currently incarcerated, except those incarcerated for juvenile convictions.

Authorization to Approve Prior Disciplinary Action

Individuals disclosing prior disciplinary action only involving monetary penalties that do not involve client safety will not be reviewed by the Board and may be approved by DPOR staff.