

POLYGRAPH ADVISORY BOARD APPLICATION REVIEW MATRIX

Revised July 15, 2025

Delegation of Authority to DPOR Staff

The Board hereby delegates authority to conduct predetermination fact-findings and license eligibility fact-findings to the Department of Professional and Occupational Regulation in accordance with the applicable portions of the Administrative Process Act (Code of Virginia § 2.2-4000 et. seq.).

Authorization to Approve Certain Prior Criminal Convictions

Applications and Predetermination Requests disclosing the following convictions will not be reviewed by the Board and may be approved by DPOR staff:

1. All felony convictions with no subsequent reportable convictions, unless the conviction resulted in incarceration where the release date is less than one year from the application date. This does not include convictions involving murder, manslaughter, sexual assault or any sexual crime, rape, robbery, indecent liberties, fraud, embezzlement, abduction, assaulting a law enforcement officer, resisting arrest, larceny, breaking and entering, burglary, firearms offenses, or similar convictions.
2. Felony convictions for possession of controlled substance over five years old with no other convictions; if less than five years old, completion of a deterrence program is required.
3. Misdemeanor convictions over five years from the date of application that do not include lying, cheating or stealing, sexual offenses, or firearms offenses.
4. Misdemeanor convictions for possession or distribution of marijuana or controlled substances with no other convictions.
5. Misdemeanor convictions for simple assault (except domestic assault and assaulting a law enforcement officer), disorderly conduct, and/or trespassing.
6. DUI convictions if the applicant has completed VASAP or another similar program accepted by the court or DMV after the latest conviction. This excludes subsequent misdemeanor DUI convictions or felony DUI convictions.