

**MINUTES OF MEETING
INFORMAL FACT-FINDING CONFERENCES
MAY 12, 2005 (9:00 A.M.)**

The Department of Professional and Occupational Regulation convened Informal Fact-Finding Conferences in Richmond, Virginia.

Marion Cooper, Presiding Officer, presided No Board members were present

Ilona LaPaglia appeared for the Department of Professional and Occupational Regulation

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made

Lic=Licensing Application

A=Applicant
W=Witness
Atty=Attorney


PARTICIPANTS

1 Steve W. Cavin
File Number 2005-03464
(NO DECISION MADE)

Steve Cavin – A

The meeting adjourned at 2:45 p m.

Virginia Real Estate Appraiser Board



John C. Harry, III, Chairman



Louise Fontaine Ware, Secretary

COPY TESTE

Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

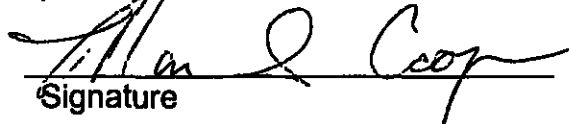
**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Marion Cooper
2. Title: Presiding Officer
3. Agency: Real Estate Appraiser
4. Transaction: Informal Fact-Finding Conferences on May 12, 2005
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.


Signature


Date