

Draft

Virginia Manufactured Housing Board  
Minutes  
January 18, 2007

Board Members Present : William H. Moody, Chairman  
Michael C. Nickell, Vice Chairman  
Eric Anderson  
Samantha Hedgspeth  
Ava Lewis  
James W. Roncaglione  
William B. Toombs

Board Members Absent : Walter K. Hughes, Sr.  
John Swecker

Public Representation : Ron Dunlap, Executive Director, VAMMHA

A. Call to Order/Roll Call/Determination of a Quorum.

Chairman Moody called the Virginia Manufactured Housing Board meeting to order at 10:00 a.m. The Roll Call was by Lorenzo E. Dyer and a Quorum was present.

B. Approval of the Minutes.

A motion was made by Michael C. Nickell and seconded by James W. Roncaglione to accept the Minutes for the September 21, 2006 and November 29, 2006 meetings as presented. Chairman Moody called the question and the Minutes for both meetings were accepted as written by a unanimous vote.

C. Public Comment.

Ron Dunlap questioned about the status of the Virginia Manufactured Housing Board Members providing a three to five minute video for posting on the VAMMHA Website, explaining the functions of the Board to the public. Mr. Dunlap said that he would discuss this with Curtis McIver, Secretary to the Board. Mr. Dunlap also requested any missed Legislative information relating to Building Codes for installation of manufactured homes.

**D. Committee Reports.**

None.

**E. Report of the Secretary.**

In the absence of Curtis L. McIver, Secretary to the Board, Lorenzo Dyer gave a report on the training programs conducted in Fredericksburg on December 12, 2006 and Hampton on December 13, 2006. There were 48 attendees for Fredericksburg and 19 attendees for Hampton. Evaluations of the program by the attendees were very good. Anticipation of three more programs will be scheduled for the Danville, Harrisonburg, and Southwest, Virginia in March or April.

The Board reviewed the updated information on the license for Wayne Ferguson.

The Financial Disclosure Forms must be filed with the Secretary of the Commonwealth by January 15, 2007.

**1. Licenses and Recovery Fund Reports.**

The cash balance in the Licensing Account is \$7,179.36. The cash balance in the Transaction Recovery Fund Account is \$957,276.76.

Currently licensed are 4 brokers, 232 dealers, 38 manufacturers and 694 salespersons in the program.

**F. Unfinished Business.**

**1. Amanda McCloud vs. Vicki's Homes.**

Lorenzo Dyer reported the findings from the Informal Fact-finding Conference on the McCloud claim against Vicki's Homes. A motion was made by James W. Roncaglione to instruct Vicki's Homes to reimburse \$500 to Amanda McCloud. If \$500 is not paid by Vicki's Homes to Amanda McCloud within ten (10) days, the money will be paid from the Transaction Recovery Fund. The motion was seconded by Samantha Hedgspeth. Chairman Moody called the question and the motion carried by a unanimous vote.

**2. Christopher L. Alderson.**

Mr. Alderson appeared at the Board meeting on November 29, 2006 and discussed his felony conviction. After much discussion, a motion was made by James W. Roncaglione and seconded by Michael C. Nickell to grant a salesperson's license to Christopher L. Alderson. Chairman Moody called the question and the motion carried by unanimous vote to grant Mr. Alderson a salesperson license.

**3. Completed Agenda Items.**

- a. William and Barbara Nichols. No action to be taken. Case closed.

**G. New Business.**

**1. Judith & Kelly Armstrong.**

A motion was made by Eric C. Anderson to hold an Informal Fact-finding Conference on the claim of Judith & Kelly Armstrong against Liberty Homes, Inc. and Crews Home Sales and report the findings to the Board at its next meeting which is scheduled for March 15, 2007. The motion was seconded by Samantha Hedgspeth. Chairman Moody called the question and the motion carried by unanimous vote.

**H. Next Meeting Date and Location:**

The next meeting date and location of the Virginia Manufactured Housing Board will be March 15, 2007, @ 10:00 A.M. at the Department of Housing and Community Development, the Jackson Center, 501 N. 2<sup>nd</sup> Street, 1<sup>st</sup> Floor Board Room, Richmond, Virginia 23219. Telephone Number (804) 371-7160.

**I. Adjournment.**

The Virginia Manufactured Housing Board Meeting was adjourned at 10:45 a.m.