

Draft

Virginia Manufactured Housing Board Minutes  
The Jackson Center  
Richmond, Virginia  
September 21, 2006

Board Members Present: William H. Moody, Chairman  
Michael C. Nickell, Vice Chairman  
Eric C. Anderson  
Samantha Hedgspeth  
Walter K. Hughes, Sr.  
John M. Swecker, Jr.

Board Members Absent: Ava Lewis  
James W. Roncaglione  
William B. Toombs

Public Representative : Ron Dunlap, Executive Director, VAMMHA  
James Raymond Franklin, Quality Homes, LLC

A. Call to Order/Roll Call/Determination of a Quorum.

Chairman Moody called the Virginia Manufactured Housing Board Meeting to order at 10.00 a.m. The Roll Call was by Curtis L. McIver, Secretary to the Board and a Quorum was present.

B. Approval of the Minutes.

A motion was made by Michael C. Nickell and second by Samantha Hedgspeth to accept the Minutes as presented. Chairman Moody called the question and the Minutes were accepted as written by a unanimous vote.

C. Public Comment.

Ron Dunlap requested the Virginia Manufactured Housing Board Members to put together a three to five minute video for posting on the VAMMHA Website explaining the functions of the Board to the public. During this discussion, Curtis L. McIver, Secretary to the Board, stated that Hollie Cammarasana is the Public Relations Director for the Department and that he will contact Hollie requesting her assistance in developing a script for the public video.

In addition, the Board was informed that staff would be conducting training programs in Fredericksburg, Harrisonburg, Danville and the Southwestern locations in Virginia starting December 2006.

Eric Gregory from the Office of the Attorney General provided a training program on the State and Local Government Conflict of Interests Act. Staff and Board Members attended. The Board

Members not in attendance will have to attend the training at another time since attendance is mandatory every two years.

D. Committee Reports.

None.

E. Report of the Secretary.

1. Licenses and Recovery Fund Reports.

The cash balance in the Licensing Account is \$6,612.81. The cash balance in the Transaction Recovery Fund Account is \$941,701.88.

Currently licensed are 4 brokers, 236 dealers, 39 manufacturers and 707 salespersons.

2. Recovery Fund payout record.

An updated listing of the payments from the Transaction Recovery Fund was given to each Board Member.

F. Unfinished Business.

1. William and Barbara Nichols vs. Guaranty Homes (Karen Foster Cunningham).

Walter K. Hughes, Sr. made a motion instructing staff to hold an informal fact-finding conference on the claim of William and Barbara Nichols against Guaranty Homes – Karen Foster Cunningham and report the findings to the Board at its next meeting, which is scheduled for November 2006. The motion was second by Eric C. Anderson. Chairman Moody called the question. The motion carried by a unanimous vote.

2. Amanda McCloud vs. Vicki's Homes, Farmville, Virginia.

At the July 27, 2006 Board meeting, a motion was made by Walter K. Hughes, Sr. and second by James W. Roncaglione to pay \$500 from the Transaction Recovery Fund for Ms. McCloud's claim against Vicki's Homes. This motion was rescinded at this meeting session on a motion by Walter K. Hughes, Sr. and second by Michael C. Nichols. Chairman Moody called the question and the motion carried by a unanimous vote.

A new motion was made by Walter K. Hughes, Sr. and second by John M. Swecker, Jr. instructing staff to hold an informal fact-finding conference on the McCloud claim against Vicki's Homes and report the findings to the Board at its November, 2006 meeting. Chairman Moody called the question. The motion carried by five ayes and one nay cast by Mr. Anderson.

3. Completed agenda items.

- a. Eddie Linville vs. Jerry Stoneman, Southern Showcase Housing.
- b. License application by Wayne H. Ferguson, Southern Showcase Housing.

G. New Business.

1. License renewal for James R. Franklin, Quality Homes, LLC.

Mr. Franklin appeared before the Board. After much discussion, a motion was made by Walter K. Hughes, Sr. and second by Michael C. Nickell to grant a salesperson's license to Mr. Franklin. Chairman Moody called the question and the motion carried by a unanimous vote to grant Mr. Franklin a salespersons license.

H. Future Meeting Dates and Locations.

The next meeting date of the Virginia Manufactured Housing Board will be on Wednesday, November 29, 2006, held in conjunction with the Governor's Housing Conference in Norfolk, Virginia at the Marriott Waterside. The meeting time is slated for 10:00 a.m.