

**Commonwealth of Virginia
State Board of Social Services**

**Department of Social Services
Central Regional Office
1604 Santa Rosa Road
Richmond, Virginia 23229**

December 11, 2019

Attending: Ms. Lou Ali (Chair), Ms. MaryAnn Boyd (Vice Chair), Mr. William Boone (Secretary), Ms. Veronica Washington, Ms. Mona Malik, Mr. Clyde Santana, Mr. John Kines, Dr. Andrew Heck, and Dr. Danny Avula.

Absent: Ms. Joan Brennan and Mr. Kent Willis.

Also in Attendance: Mr. Duke Storen (Commissioner) and Ms. Ellen Malenke (Assistant Attorney General).

Meeting called to order at 10:00am – Ms. Ali

Review of Agenda – Karin Clark, Regulatory Coordinator

Comments from the Commissioner – Duke Storen

Commissioner Storen provided state and federal updates. Federal updates included able-bodied adult without dependents (ABAWD); Medicaid 1115 Waiver; Families First and Title IV-E; and Refugee Resettlement Executive Order.

State updates included the Rockbridge report; Early Childhood Education investment announcement; Maternal and Child Health; and the General Assembly and legislation.

Homelessness Presentation – Pamela Kestner and Nichele Carver provided information on homelessness in Virginia.

There were no comments from boards and directors of community action agencies.

Comment from the Virginia League of Social Service Executives – Andy Crawford, President
Mr. Crawford was not in attendance. His representative, Phyllis Savides, provided updates on his behalf. She spoke about the agency allocation formula. She shared the League would like to partner with the state if they decide to revisit the formula. She shared a story of a former worker that illustrates some workforce challenges. She would like to highlight the need to take care of staff who may experience secondary trauma.

Comment from the Virginia Community Action Partnership – Jim Schuyler, Director
Mr. Schuyler provided comments on the community action 2 Gen/Whole Family Pilot Project, VACAP's emerging leader project, and their hopes for the upcoming legislative session.

Agency Allocation Formula – Ida Witherspoon provided information on the agency allocation formula. Handouts were provided.

COMMENT PERIOD

Comment from the Public

Carla Groff – Ms. Groff shared her comments and concerns related to the standards and regulations for Licensed Adult Day Care Centers comprehensive revision.

Regulatory Update – Karin Clark, Regulatory Coordinator

Ms. Clark provided updates on the agency bills. She also provided the status update on 22VAC40-211 highlighted on page 3 of the report and 22VAC40-325 highlighted on page 4.

ACTION ITEMS

- 1. Approved October 2019 Meeting Minutes**
On Motion Duly Made, (Ms. Washington), second (Ms. Malik), motion approved with all in favor.
- 2. Revisions to Administrative/HR Manual for LDSS - Chapter 2, Classification & Compensation**
On Motion Duly Made, (Mr. Santana), second (Dr. Heck), motion approved with all in favor.
- 3. 22VAC40-211, Foster and Adoptive Home Approval Standards – Emergency Regulation and Notice of Intended Regulatory Action**
On Motion Duly Made, (Mr. Kines), second (Ms. Washington), motion approved with all in favor.
- 4. 22VAC40-181, Voluntary Registration of Family Day Homes-Requirements for Providers – Notice of Intended Regulatory Action**
On Motion Duly Made, (Mr. Boone), second (Ms. Malik), motion approved with all in favor.

Board Member Requests for Future Information

Ms. Ali asked members for closing comments and suggestions for future meeting topics. Members provided reflective comments on the meeting in general. Dr. Heck would like the Board to regularly receive a report on trends in licensure violations and citations. He would like the Board to receive an update on the work of the Mental Health in Assisted Living Taskforce, prior to the February 2020 Board meeting. In addition, he noted that the Assessment of Severe Cognitive Impairment form requires updating and asked if it is something DSS can do. He would like to draw attention to memory care units.

Meeting adjourned at 1:51pm.