

POLYGRAPH EXAMINERS ADVISORY BOARD
MINUTES OF MEETING
OCTOBER 8, 2009

The Polygraph Examiners Advisory Board met on Thursday, October 8, 2009, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, 2nd Floor, Richmond, Virginia. The following Board members were present:

Denise Ory, Chairman
Sandra K. Baum
Karl Holzbach
Bernard H. Levin
John E. McDowell
John R. Patterson

Staff present for all or part of the meeting:

Jay W. DeBoer, Director
Mark Courtney, Deputy Director- LRD
Steve Arthur, Deputy Director – Administration and Finance
Eric L. Olson, Executive Director
Adrienne Mayo, Regulatory Boards Administrator
Karen Bullock, Administrative Assistant

Chairman Denise Ory called the meeting to order at 11:10 a.m.

Call to Order

Ms. Baum offered a motion to approve the agenda. Dr. Levin seconded the motion, which was approved unanimously. Members voting "Yes" were: Baum, Holzbach, Levin McDowell, Ory and Patterson.

Approval of Agenda

Ms. Baum offered a motion to approve the July 24, 2008 meeting minutes. Mr. Holzbach seconded the motion, which was approved unanimously. Members voting "Yes" were: Baum, Holzbach, Levin McDowell, Ory and Patterson.

Approval of July 24, 2008 Meeting Minutes

There was no public comment.

Public Comment

Director, Jay W. DeBoer, asked the Board members for nominations for a new vice chairman. Dr. Levin nominated Ms. Baum. Ms. Baum nominated Mr. Holzbach. After a brief discussion the Board unanimously elected Ms. Baum as the new

Election of Vice Chairman

vice chairman. Members voting "Yes" were: Holzbach, Levin, McDowell, Ory and Patterson.

By a unanimous vote, the Board approved April 29 and October 28, 2010 schedule. Members voting "Yes" were: Holzbach, Levin, McDowell, Ory and Patterson.

Board and Examinations Schedule for 2010

Board Member Training

Other Board Business

The following training was conducted by the following staff members:

1. **LRD training** – Mark Courtney, Deputy Director of Licensing and Regulation (LRD);
2. **Finance training** – Steve Arthur, Deputy Director of Finance and Administration;
3. **COIA training** – Adrienne Mayo, Regulatory Boards Administrator.

There was no old business.

Old Business

A. The Virginia Polygraph Association will be attempting to have the following proposed legislation introduced in the next session of the General Assembly:

New Business

Recognizing the development of new technologies that may evolve in the field of detection of deception, the proposed changes are offered to ensure that any such mechanical or electronic instrument or device used to test or question individuals for the purpose of determining their truthfulness be scientifically sound and balance with regard to the needs of law enforcement and to safeguard the public.

Virginia Polygraph Association Proposed Legislative Amendment

This legislation is designed to more accurately define some polygraph equipment and make it mandatory to have a license to use virtually any truth detection devices.

B. Eric Olson updated the Board on regulation review that will include notifying the public of changes. After discussion and a motion by Ms. Baum and seconded by Dr. Levin, that the Board

Regulatory Review


commence the regulatory review process. The Board unanimously approved notifying the public of regulatory changes. Members voting "Yes" were: Holzbach, Levin, McDowell, Ory and Patterson.

Travel vouchers and conflict of interest forms were completed by all the Board members present. **Completion of Paperwork**

Sgt. Ory made a motion to adjourn the meeting at 1:45 p.m. Dr. Levin seconded the motion, which was approved unanimously. Members voting "Yes" were: Holzbach, Levin, McDowell, Ory and Patterson. **Adjourn**


Denise Ory, Chairman

04/29/10
Date


Jay W. DeBoer, Secretary

4/29/2010
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Sandra K. Baum
(Name of Board Member)
2. Title: Board Member
3. Agency: Polygraph Examiners Advisory Board
(Name of Board)
4. Meeting/IFF Date: October 8, 2009
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Sandra K. Baum
Signature

October 8, 2009
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Karl Holz: bach
(Name of Board Member)
2. Title: Board Member
3. Agency: Polygraph Examiners Advisory Board
(Name of Board)
4. Meeting/IFF Date: October 8, 2009
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interested in any transactions taken at this meeting.


Signature

October 8, 2009
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Bernard H. Levin
(Name of Board Member)
2. Title: Board Member
3. Agency: Polygraph Examiners Advisory Board
(Name of Board)
4. Meeting/IFF Date: October 8, 2009
(Date)

5. I have a personal interest in the following transaction:

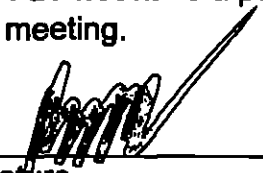
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- or
- I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature

October 8, 2009
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: John E (Ed) McDowell
(Name of Board Member)
2. Title: Board Member
3. Agency: Polygraph Examiners Advisory Board
(Name of Board)
4. Meeting/IFF Date: October 8, 2009
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

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- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6. I do not have a personal interest in any transactions taken at this meeting.

John E. McDowell
Signature

October 8, 2009
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Denise Ory
(Name of Board Member)
2. Title: Board Member
3. Agency: Polygraph Examiners Advisory Board
(Name of Board)
4. Meeting/IFF Date: October 8, 2009
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Denise E. Ory
Signature

October 8, 2009
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: John R. Patterson
(Name of Board Member)
2. Title: Board Member
3. Agency: Polygraph Examiners Advisory Board
(Name of Board)
4. Meeting/IFF Date: October 8, 2009
(Date)

5. I have a personal interest in the following transaction:

(Agenda Item)

Nature of Personal Interest Affected by Transaction: _____

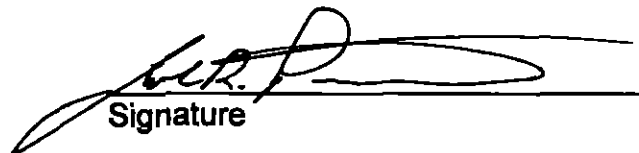
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Signature

October 8, 2009
Date