

Statutory/Regulatory Review Committee of the
BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND
SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE
ARCHITECTS MEETING MINUTES

The Statutory/Regulatory Review Committee of the of the Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on August 28, 2023, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia, with the following members present for all or part of the meeting:

Caroline Alexander, Certified Interior Designer
Vickie Anglin, Land Surveyor
John Claytor, Land Surveyor
Jim Kelly, Professional Engineer

Demetrios Melis, Director and Kishore Thota, Chief Deputy Director were not present at the meeting with regrets.

Staff present for all or part of the meeting were:

Steve Kirschner, LRPD Deputy Director
Kate Nosbisch, Executive Director
Bonnie Davis, Regulatory Operations Administrator
Joseph Haughwout, Regulatory Affairs Manager
Ecila Williams, Administrative Coordinator

Members of the audience:

Georg Dahl, Virginia Society of Professional Engineers (VSPE) STEM and Educational Outreach Lead for Tidewater/Hampton Roads Chapter

Bess Toole- CID-VIA

No one was present from the Office of the Attorney General.

Mr. Kelly called the meeting to order at 9:05 a.m.

Call to Order

Ms. Nosbisch advised the Section of the emergency evacuation procedures.

**Emergency
Evacuation**

Ms. Nosbisch welcomed Mr. Claytor as the newest Land Surveyor board member. Ms. Nosbisch stated Ms. Stokes and Ms. Reynes could not be present at the meeting with regrets.

Announcements

Ms. Alexander moved to approve the agenda. Mr. Claytor seconded the motion, which was unanimously approved by: Alexander, Claytor, and Kelly.

Approval of
Agenda

There was no public comment.

Public Comment
Period

Ms. Nosbisch reminded the Section about using the regulatory review matrix during their review of the APELSCIDLA regulations.

Regulatory Review
Matrix

The Committee began a line-by-line review of the regulations using the Regulatory Review Matrix Flowchart to determine the relevance of each regulation that needed additional review from previous meetings. The Committee began by reviewing 18VAC10-20-10. A long discussion took place regarding definitions for regulant and business entity.

SRRC Regulatory
Review

Mr. Kirschner arrived at the meeting at 9:18 a.m.

Arrival of Staff

Ms. Anglin arrived at the meeting at 9:37 a.m.

Arrival of Board
Member

The Committee took a recess from 11:41 a.m. to 11:55 a.m.

Recess

The Committee continued with a line-by-line review of the regulations that needed additional review from previous meetings. A discussion took place regarding regulations within the Land Surveyor section and Professional Engineers section.

SRRC Regulatory
Review continued

The Committee discussed potentially moving the board meeting scheduled for November 1, 2023, to October 2023.

Other Business

Conflict of Interest forms and Travel Vouchers were completed by all Committee members present.

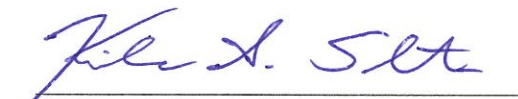
Conflict of Interest
Forms / Travel
Vouchers

There being no further business, the meeting was adjourned at 2:10 p.m.

Adjourn



James Kelly, Chair



Kishore S. Thota, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: James L. Kelly
2. Title: Board Member
3. Agency: Professional Engineers Section/APELSCIDLA Board
4. Meeting/IFF Date: SRRC Regulatory Review August 28, 2023

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

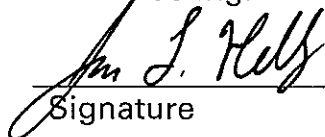
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

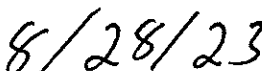
or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.



Signature



Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Vickie McEntire Anglin
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: SRRRC Regulatory Review August 28, 2023

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

V. M. Anglin
Signature

8/28/23
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

- 1. Name: Caroline Alexander
- 2. Title: Board Member
- 3. Agency: Interior Designers Section/APELSCIDLA Board
- 4. Meeting/IFF Date: SRRRC Regulatory Review August 28, 2023

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Signature

Caroline Alexander

Date

8/28/23

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

- 1. Name: John Claytor
- 2. Title: Board Member
- 3. Agency: Land Surveyors Section/APELSCIDLA Board
- 4. Meeting/IFF Date: SRRC Regulatory Review August 28, 2023

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

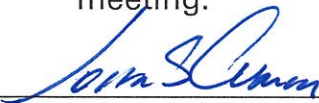
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

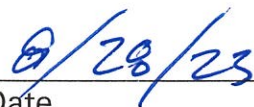
or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.



Signature



Date