

**APELSCIDLA Board**  
**TENTATIVE Agenda**  
May 16, 2023, 10:00 a.m.  
Board Room 4  
Department of Professional & Occupational Regulation  
9960 Mayland Drive  
Richmond, Virginia 23233  
804-367-8506

1. Call to Order
2. Emergency Evacuation
3. Announcements
4. Approval of Agenda
5. Approval of Minutes
  - APELSCIDLA Board Meeting, March 27, 2023
  - APELSCIDLA Statutory/Regulatory Review Committee, March 27, 2023
  - APELSCIDLA Statutory/Regulatory Review Committee, April 19, 2023
6. Public Comment
7. File Review
  - File Number 2023-02142 Clarence Fernando McAllister, Sr.  
IFF (Jackson-Bailey) – Licensing
  - File Number 2022-01137 Hamid Moghavemi Tehrani  
IFF (Zmuda & Kelly) – Disciplinary
8. “A Day in the Life of a Landscape Architect”
  - Andrew Scherzer, Landscape Architect and former Board Member
9. Landscape Architects
  - CLARB Update
    - i. May’s “In the Know:” Hear from ICOR CEOs – Emailed April 27, 2023
10. Professional Engineers
  - NCEES Update
    - i. Looking Forward to Seeing You at the All-Zone Meeting in Houston – Candidate for 2023 NCEES National Treasurer – Emailed April 10, 2023
    - ii. Correction on URL in Previous Email – Emailed April 10, 2023
    - iii. NCEES Zone Meeting – Dr. Sina Nejad, PE, Peng, for Assistant Vice President – Emailed April 10, 2023

- iv. Dr. Sina Nejad, PE, Peng – Emailed April 14, 2023
- v. NCEES Booklets:
  - 1. 2022 Squared
  - 2. Minutes and Reference Material, 101<sup>st</sup> Annual Meeting
  - 3. 2022 Annual Report
- PE License Plates – Emailed April 11, 2023

11. Land Surveyors

- NCEES Update (as above)

12. Architects

- AIA
  - i. April Drake AIA Recognition
  - ii. Destination Architect: Retiring the Rolling Clock – Emailed April 12, 2023
  - iii. Design Awards Open and more in your AIA Virginia April Newsletter – Emailed April 12, 2023
- NCARB Update
  - i. March 2023 NCARB Update – Emailed April 18, 2023
  - ii. ARE Update – Guidelines Changes – Emailed April 21, 2023
  - iii. The New MRA with the UK is Live – Apply Now – Emailed April 25, 2023
  - iv. NCARB April Fast Facts – Emailed April 27, 2023
  - v. ARE Update – Rolling Clock Launch – Emailed April 27, 2023

13. Certified Interior Designers

- CIDQ Update
  - i. Nominate Someone Outstanding Today – Emailed April 18, 2023

14. Governor's Proclamations

- Engineers Week: February 19 – 25, 2023
- Surveyors Week: March 19 – 25, 2023

15. Regulatory Update

16. Statutory/Regulatory Review Committee

17. Periodic Regulatory Review

18. Licensed and Certified Population

19. Financial Statements

20. Other Business

21. Conflict of Interest and Travel Vouchers

22. Adjourn

**NEXT MEETING SCHEDULED FOR August 9, 2023**

Agenda materials available to the public do not include disciplinary case files or application files pursuant to §54.1-108 of the Code of Virginia.

*\*Five minute public comment, per person, with the exception of any open disciplinary or application files.*

*Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-8514 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.*

DRAFT AGENDA

Materials contained in this agenda are proposed topics for discussion  
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DRAFT AGENDA

- **Call to Order**
- **Emergency Evacuation**
- **Announcements**

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DRAFT AGENDA

BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND  
SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE  
ARCHITECTS MEETING MINUTES

The Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on March 27, 2023 at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia, with the following members present for all or part of the meeting:

**Architects**

Tim Colley  
Mel Price

**Professional Engineers**

James Kelly  
Vinay Nair  
Rick Townsend

**Land Surveyors**

Doyle Allen  
Mike Zmuda

**Interior Designers**

Caroline Alexander  
Cameron Stiles

**Landscape Architects**

Frank Hancock, III  
Ann Stokes

**Citizen Members**

Karen Reynes

Hypatia Alexandria, Vickie Anglin, April Drake, Steve Kirschner, and Elizabeth Peay were not present at the meeting with regrets.

Staff present for all or part of the meeting were:

Demetrios J. Melis, Director  
Kishore Thota, Chief Deputy Director  
Tom Payne, CID Deputy Director  
Kate Nosbisch, Executive Director  
Bonnie Davis, Regulatory Operations Administrator  
Breanne Henshaw, Licensing Operations Administrator  
Free Williams, Director of Adjudication  
Adam Cocker, Legal Analyst, Complaint Analysis and Resolution  
Christine Goulding, Legal Analyst, Complaint Analysis and Resolution

Members of the audience:

Mahesh Prasad Adhikari, P.E.  
Georg Dahl, Virginia Society of Professional Engineers (VSPE) STEM and Educational Outreach Lead for Tidewater/Hampton Roads Chapter  
David Krisnitiki, P.E., AMT Engineering  
Thomas Roberts, P.E., H2R Engineering  
Chris Stone, P.E., former Board Member

No one was present from the Office of the Attorney General.

Mr. Kelly, Chair, called the meeting to order at 10:08 a.m.

**Call to Order**

Mr. Kelly advised the Board of the emergency evacuation procedures.

**Emergency  
Evacuation**

Ms. Nosbisch announced there is a Statutory/Regulatory Review Committee meeting immediately following the Board meeting. Ms. Nosbisch introduced members of the audience.

**Announcements**

Mr. Kelly stated that the Board does not have a quorum, but we are expecting one more Board member so the Board will continue with informational items on the agenda.

Mr. Roberts discussed the use of Light Detection and Ranging (LIDAR) data. He stated that maps do not reach the accuracy of LIDAR data. He stated that the dam safety regulations state to use LIDAR data. To reach the accuracy of LIDAR data, the cost of a cross section survey would be astronomical. He requested the Board to reconsider the regulations and the guidance document prohibiting the use of LIDAR.

**Public Comment  
Period**

Mr. Krisnitski spoke to the same issue and requested the Board revise the regulation and guidance document during regulatory review.

Ms. Nosbisch informed the Board that she attended the virtual Licensing Summit last week, and that CLARB is a very engaged member in the Alliance for Responsible Professional Licensing (ARPL).

**Landscape  
Architect Update**

Ms. Nosbisch stated the Board wishes the best for Mr. Kelly in his nomination as Vice President of the Southern Zone of NCEES. She stated the NCEES update items were provided for informational purposes.

**Professional  
Engineer Update**

Ms. Nosbisch indicated that in addition to the NCEES update, the Virginia Association of Surveyors (VAS) items were provided for informational purposes. She stated she will be speaking at the VAS annual meeting on April 15, 2023.

**Land Surveyor  
Section Update**

Ms. Nosbisch stated the NCARB information was provided for informational purposes. She noted the changes to the NCARB Rolling Clock Policy.

**Architect Section  
Update**

Ms. Stokes arrived at 10:24 a.m.

**Arrival of Board  
Member**

Ms. Nosbisch stated the certified interior designer update items were provided for informational purposes.

**Certified Interior Designer Section Update**

Ms. Davis informed the Board that the fee adjustment regulatory change was submitted to the Governor's Office and the regulatory changes to the professional engineer and land surveyor regulations will be submitted as fast track regulations.

**Regulatory Update**

Mr. Allen arrived at 10:35 a.m.

**Arrival of Board Member**

Ms. Nosbisch stated that in 2016 the Board agreed that the Executive Director would review and approve business agreements without technical or moral turpitude issues, and present at the next board meeting and present to the Board for review. The Board also previously agreed to not "piling on" and taking action just because another state had done so. Ms. Nosbisch requested the Board to consider the rationale behind a business agreement. A business agreement places the business on notice that they must follow the regulations and are on probation for one year. Because all businesses must follow the regulations, it seems unnecessary and punitive to request a business agreement. If a business has disciplinary action in another state, it has been resolved, and there is no harm to the health or economic well-being of the public, Board staff could record the information in the licensing database. For any technical or moral turpitude issue, Ms. Nosbisch will consult with the Chair to determine if the matter should be just recorded in the licensing database or forwarded to Compliance and Resolution for further investigation. The Board agreed by consensus to the change.

**Business Agreements**

Ms. Nosbisch stated the Committee consists of a representative from each profession, plus a citizen member. The line-by-line review will begin with the statutes, and then move to the regulations. The Committee will be meeting today following the Board meeting.

**Statutory / Regulatory Review Committee**

Director Melis provided information on the Universal Licensing Recognition. He stated that the individuals working in a state that does not license or certify that profession may be eligible for licensure or certification in Virginia provided they have worked in the profession for three years and pass any examination required by the Board. It was noted the professional engineers, architects, land surveyors, and landscape architects are exempt from this regulation. Mr. Kelly stated that licensure is based on experience, education, and examination.

**General Assembly Update**

Having a quorum present, Ms. Stokes moved to approve the agenda. Mr. Zmuda

**Approval of**

seconded the motion which was unanimously approved by: Alexander, Allen, Colley, Hancock, Kelly, Nair, Price, Reynes, Stiles, Stokes, Townsend, and Zmuda.

**Agenda**

Ms. Stokes moved to approve the February 8, 2023 Board meeting minutes. Ms. Stiles seconded the motion which was approved by: Alexander, Allen, Colley, Hancock, Kelly, Nair, Price, Reynes, Stiles, Stokes, Townsend, and Zmuda.

**Approval of Minutes**

Mr. Kelly passed the gavel to Ms. Reynes to chair the meeting for the disposition of the next case on the agenda.

**Change of Chair**

Mr. Kelly and Mr. Zmuda recused themselves from the meeting for discussion and deliberation of the file.

**Recusal of Board Member**

Regarding **File Number 2022-00392, Mahesh Prasad Adhikari**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference.

**File Number 2022-00392, Mahesh Prasad Adhikari**

Mr. Adhikari was present at the meeting and informed the Board he had new information to present to the Board. Due to the new information, Ms. Nosbisch inquired if the Board wished to remand the file back for a new Informal Fact Finding conference. Mr. Allen moved to remand the file to a new Informal Fact Finding Conference. Ms. Price seconded the motion which was approved by: Alexander, Allen, Colley, Hancock, Nair, Price, Reynes, Stiles, Stokes, and Townsend.

Mr. Kelly and Mr. Zmuda returned to the meeting.

**Return of Board Members**

Regarding **File Number 2023-00167, John Claiborne Lewis**, the Board members reviewed the Consent Order as seen and agreed to by Mr. Lewis.

**File Number 2023-00167, John Claiborne Lewis**

Ms. Stiles moved to accept the Consent Order which cites the following violation of the Board's regulations: 18VAC10-20-740.B.4 (Count 1). For this violation, Mr. Lewis agrees to pay the following monetary penalties: \$500.00 for the violation contained in Count 1 and \$150.00 in Board costs, for a total monetary penalty of \$650.00. Mr. Colley seconded the motion which was unanimously approved by members: Alexander, Allen, Colley, Hancock, Kelly, Nair, Price, Reynes, Stiles, Stokes, Townsend, and Zmuda.

The licensee counts as of March 1, 2023:

**Licensed and Certified**

APELSCIDLA Businesses	4,968
Architects	7,714
Professional Engineers	30,628
Land Surveyors	1,215
Land Surveyors B	57
Land Surveyor Photogrammetrists	101
Certified Interior Designers	472
Landscape Architects	949

**Population**

Ms. Nosbisch stated the financial statements were provided for informational purposes only.

**Financial Statements**

There was no other business.

**Other Business**

Conflict of Interest forms and Travel Vouchers were completed by all Board members present.

**Conflict of Interest Forms / Travel Vouchers**

There being no further business, the meeting was adjourned at 10:48 a.m.

**Adjourn**

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James Kelly, Chair

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Demetrios J. Melis, Secretary

Regulatory Review Committee of the  
BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND  
SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE  
ARCHITECTS MEETING MINUTES

The Regulatory Review Committee of the Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on March 27, 2023 at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia, with the following members present for all or part of the meeting:

Caroline Alexander  
Doyle Allen, L.S.  
Jim Kelly, P.E.  
Karen Reynes  
Ann Stokes  
Rick Townsend, P.E.  
Mike Zmuda, L.S.

Vickie McEntire Anglin and April Drake were not present at the meeting.

Staff present for all or part of the meeting were:

Demetrios Melis, Director  
Kishore Thota, Chief Deputy Director  
Kate Nosbisch, Executive Director  
Bonnie Davis, Regulatory Operations Administrator  
Breanne Henshaw, Administrative Coordinator

Members of the audience:

Georg Dahl, Virginia Society of Professional Engineers (VSPE) STEM and Educational  
Outreach Lead for Tidewater/Hampton Roads Chapter  
Chris Stone, P.E., former Board Member and Subject Matter Expert

No one was present from the Office of the Attorney General.

Mr. Kelly, Chair, called the meeting to order at 11:14 a.m.

**Call to Order**

Mr. Kelly advised the Board of the emergency evacuation procedures.

**Emergency  
Evacuation**

Mr. Zmuda moved to approve the agenda. Ms. Stokes seconded the motion which was unanimously approved by: Alexander, Allen, Kelly, Reynes, Stokes, Townsend, and Zmuda.

**Approval of  
Agenda**

There was no public comment.

**Public Comment**

	<b><u>Period</u></b>
The Committee began a line-by-line review of the Board's statutes starting with 54.1-400 to determine the relevance and necessity of each statute.	<b><u>Statutory Review</u></b>
The Board took a recess from 12:27 p.m. to 12:36 p. m.	<b><u>Recess</u></b>
The Committee completed review of statutes through 54.1-402.	<b><u>Statutory Review</u></b>
The Committee determined the next meeting will be held on April 19, 2023 at 10:00 a.m.	<b><u>Timeline Going Forward</u></b>
There was no other business.	<b><u>Other Business</u></b>
Conflict of Interest forms and Travel Vouchers were completed by all Committee members present.	<b><u>Conflict of Interest Forms / Travel Vouchers</u></b>
There being no further business, the meeting was adjourned at 2:05 p.m.	<b><u>Adjourn</u></b>

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James Kelly, Chair

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Demetrios J. Melis, Secretary

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Regulatory Review Committee of the  
BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND  
SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE  
ARCHITECTS MEETING MINUTES

The Regulatory Review Committee of the Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on April 19, 2023 at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia, with the following members present for all or part of the meeting:

Caroline Alexander  
Vickie Anglin  
Jim Kelly, P.E.  
Karen Reynes  
Ann Stokes

Demetrios Melis, Director, Kishore Thota, Chief Deputy Director, and April Drake were not present at the meeting.

Staff present for all or part of the meeting were:

Steve Kirschner, LRPD Deputy Director  
Joe Haughwout, Regulatory Affairs Manager  
Kate Nosbisch, Executive Director  
Kelley Smith, Executive Director, BCHOP  
Bonnie Davis, Regulatory Operations Administrator

No one was present from the Office of the Attorney General.

Mr. Kelly, Chair, called the meeting to order at 10:01 a.m.

**Call to Order and  
Introduction**

Ms. Nosbisch introduced Kelley Smith, Executive Director for the Board for Barbers and Cosmetology, and the Board for Hearing Aid Specialists and Opticians.

Mr. Kelly advised the Board of the emergency evacuation procedures.

**Emergency  
Evacuation**

Ms. Reynes moved to approve the agenda. Ms. Anglin seconded the motion which was unanimously approved by: Alexander, Anglin, Kelly, and Reynes.

**Approval of  
Agenda**

There was no public comment.

**Public Comment  
Period**

Ms. Stokes arrived to the meeting at 10:10 a.m.

**Arrival of Board Member**

The Committee began a line-by-line review of the Board's statutes starting with 54.1-402.2 to determine the relevance and necessity of each statute.

**Statutory Review**

Mr. Haughwout arrived to the meeting at 10:50 a.m. Ms. Nosbisch introduced Mr. Haughwout to the Board and stated Mr. Haughwout will be working with staff to catalog all of DPOR's regulations.

**Arrival of Staff**

Mr. Kirschner arrived to the meeting at 10:57 a.m.

The Board took a recess from 11:17 a.m. to 11:27 a. m.

**Recess**

A discussion took place regarding statute 54.1-402.2 Cease and Desist Orders for Unlicensed Activity; Civil Penalty. Mr. Kirschner stated DPOR will be having an internal discussion on this subject, and he will advise the Committee of the outcome. Mr. Kelly requested he also discuss with DPOR increasing the maximum civil penalty.

**Statutory Review continued**

A discussion on business registrations and Board quorum also took place. This item will be place on the agenda of the next Board meeting on May 16, 2023.

The Committee completed review of statutes through 54.1-405.

There was no other business.

**Other Business**

Conflict of Interest forms and Travel Vouchers were completed by all Committee members present.

**Conflict of Interest Forms / Travel Vouchers**

There being no further business, the meeting was adjourned at 2:12 p.m.

**Adjourn**

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James Kelly, Chair

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Demetrios J. Melis, Secretary

# ➤ **Public Comment**

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- **"A Day in the Life of a Landscape Architect"**
  - **Andrew Scherzer, Landscape Architect and Former Board Member**

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## ➤ **Landscape Architects**

### ○ **CLARB Update**

- **May's "In the Know:" Hear from ICOR CEOs - Emailed April 27, 2023**

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## ➤ **Professional Engineers**

### ○ **NCEES Update**

- **Looking Forward to Seeing You at the All-Zone Meeting in Houston - Candidate for 2023 NCEES National Treasurer - Emailed April 10, 2023**
- **Correction on URL in Previous Email - Emailed April 10, 2023**
- **NCEES Zone Meeting - Dr. Sina Nejad, PE, PEng, for Assistant Vice President - Emailed April 10, 2023**
- **Dr. Sina Nejad, PE, PEng - Emailed April 14, 2023**
- **NCEES Booklets:**
  - **2022 Squared**
  - **Minutes and Reference Material, 101st Annual Meeting NCEES Update**
  - **2022 Annual Report**

### ○ **PE License Plates - Emailed April 11, 2023**

## ➤ Land Surveyors

- **NCEES Update (as above)**

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## ➤ **Architects**

### ○ **AIA**

- **Destination Architect: Retiring the Rolling Clock - Emailed April 12, 2023**
- **Design Awards Open and more in your AIA Virginia April Newsletter - Emailed April 12, 2023**

### ○ **NCARB Update**

- **March 2023 NCARB Update - Emailed April 18, 2023**
- **ARE Update - Guidelines Changes - Emailed April 21, 2023**
- **The New MRA with the UK is Live - Apply Now - Emailed April 25, 2023**
- **NCARB April Fast Facts - Emailed April 27, 2023**
- **ARE Update - Rolling Clock Launch - Emailed April 27, 2023**

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The American Institute of Architects

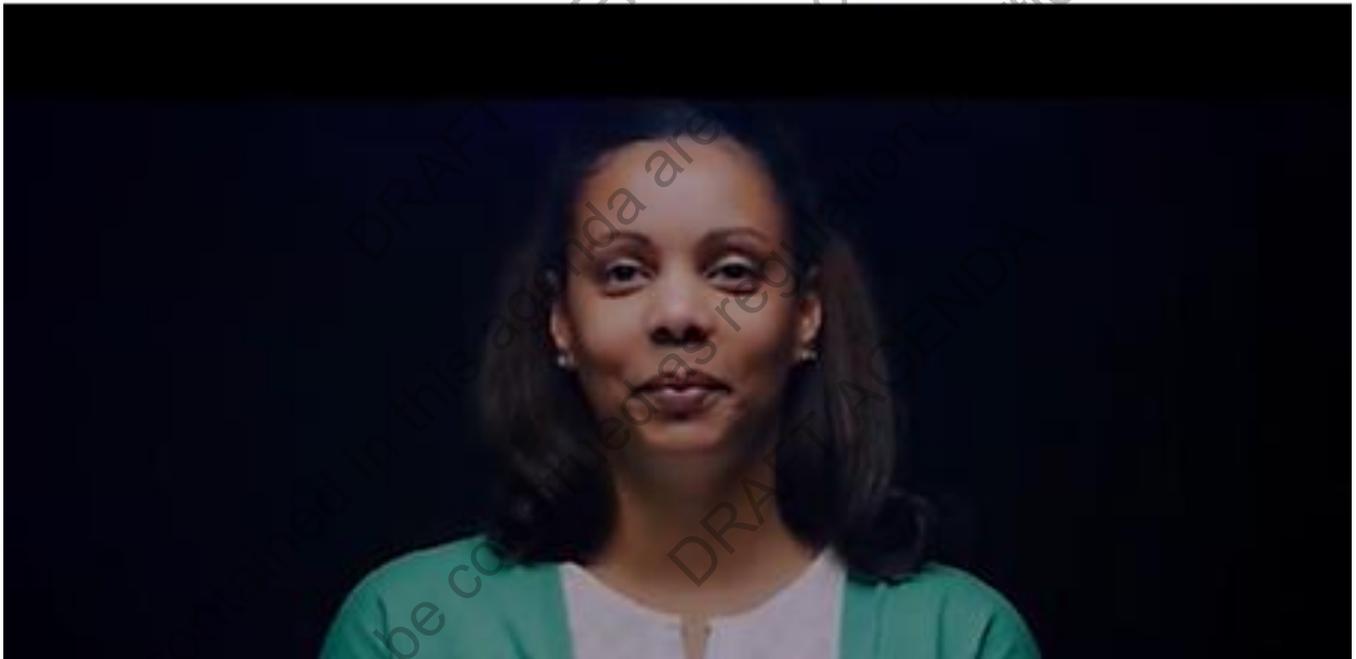
March 24 · 🌐



April Drake, AIA, leads by example! ✨ She is one of the first 400 Black women licensed architects in the nation.

April is also the 2023 President of AIA Northern Virginia and the first Black woman to hold that office.

Learn more about April & Future Focused: <https://bit.ly/3mSgLRl> | #WomensHistoryMonth



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## ➤ **Certified Interior Designers**

### ○ **CIDQ Update**

#### ● **Nominate Someone**

**Outstanding Today -**

**Emailed April 18, 2023**

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## CERTIFICATE of RECOGNITION

*By virtue of the authority vested by the Constitution of Virginia in the Governor of the Commonwealth of Virginia, there is hereby officially recognized:*

### Engineers Week

**WHEREAS**, engineers have made innumerable contributions throughout Virginia's history, beginning with George Washington, a native Virginian, and our first President of the United States; and

**WHEREAS**, President Washington, a true pioneer in the field, began his career as a surveyor and engineer; and

**WHEREAS**, engineers apply the principles of science and mathematics and their keen knowledge and skills to develop economic solutions to technical problems to meet societal needs with innovative products that improve lives and create jobs; and

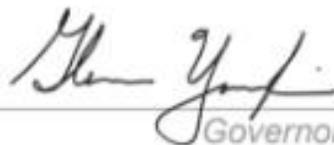
**WHEREAS**, engineers are on the front line of the major technological challenges of our time – rebuilding towns devastated by natural disaster; cleaning up the environment; assuring safe, clean, and efficient sources of energy; exploring space and oceans; and designing products and systems that will improve our world for the future; and

**WHEREAS**, engineers encourage and inspire our young math and science students to realize the practical power of their knowledge; and

**WHEREAS**, Engineers Week is an opportunity to recognize the countless contributions of engineers to the world, the nation, and the Commonwealth of Virginia and commit to strengthening and promoting the engineering profession;

**NOW, THEREFORE**, I, Glenn Youngkin, do hereby recognize February 19-25, 2023, as **ENGINEERS WEEK**, and I call our citizens to recognize the countless contributions of engineers to the world, the nation, and the Commonwealth of Virginia.



  
Governor

  
Secretary of the Commonwealth



## CERTIFICATE of RECOGNITION

*By virtue of the authority vested by the Constitution of Virginia in the Governor of the Commonwealth of Virginia, there is hereby officially recognized:*

### Surveyors Week

**WHEREAS**, the role of the surveyor has been, and remains, of vital importance in the development of the United States and to our private property rights; and

**WHEREAS**, surveying requires both fieldwork and indoor work, in order to measure, maintain, monitor, verify, validate, and regulate boundaries of land, economic assets, and other properties; and

**WHEREAS**, since the colonial era, surveyors have been statesmen, leaders in the community, and influential citizens; and

**WHEREAS**, former surveyors include George Washington, Thomas Jefferson, and Abraham Lincoln; and

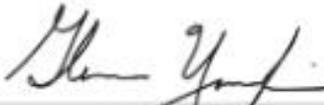
**WHEREAS**, surveyors remain essential to the development of the United States and the Commonwealth of Virginia today; and

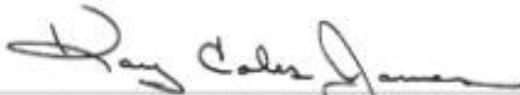
**WHEREAS**, Virginia is home to more than 1,400 licensed surveyors; and

**WHEREAS**, Surveyors Week is an opportunity to recognize the historic contributions of surveying, and appreciate the new technologies that are constantly modernizing the profession;

**NOW, THEREFORE, I, Glenn Youngkin**, do hereby recognize March 19-25, 2023, as **SURVEYORS WEEK** in the COMMONWEALTH OF VIRGINIA, and I call this observance to the attention of our citizens.



  
Governor

  
Secretary of the Commonwealth

- **Regulatory Update**
- **Statutory/Regulatory Review Committee**
- **Periodic Regulatory Review**
- **Licensed and Certified Population**

As of April 1, 2023

APELSCIDLA Businesses	5,033
Architects	7,725
Professional Engineers	30,755
Land Surveyors	1,220
Land Surveyors B	57
Land Surveyor Photogrammetrists	100
Certified Interior Designers	471
Landscape Architects	953

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**Department of Professional and Occupational Regulation  
Statement of Financial Activity**

**Board for APELSCIDLA  
954160**

2022-2024 Biennium

March 2023

	March 2023 Activity	Biennium-to-Date Comparison	
		July 2020 - March 2021	July 2022 - March 2023
<b>Cash/Revenue Balance Brought Forward</b>			184,558
<b>Revenues</b>	136,415	1,194,842	1,218,405
<b>Cumulative Revenues</b>			1,402,963
<b>Cost Categories:</b>			
<b>Board Expenditures</b>	12,215	109,550	128,294
<b>Board Administration</b>	84,870	488,237	552,621
<b>Administration of Exams</b>	1,090	28,772	13,153
<b>Enforcement</b>	8,262	43,935	57,526
<b>Legal Services</b>	1,782	3,165	7,128
<b>Information Systems</b>	39,234	343,456	302,847
<b>Facilities and Support Services</b>	15,828	132,031	123,915
<b>Agency Administration</b>	59,185	226,255	372,071
<b>Other / Transfers</b>	0	-	(573)
<b>Total Expenses</b>	222,466	1,375,402	1,556,983
<b>Transfer To/(From) Cash Reserves</b>	(66,672)	0	(154,020)
<b>Ending Cash/Revenue Balance</b>			0

<b>Cash Reserve Beginning Balance</b>	1,361,459	0	1,448,807
<b>Change in Cash Reserve</b>	(66,672)	0	(154,020)
<b>Ending Cash Reserve Balance</b>	1,294,787	0	1,294,787

**Number of Regulants**

Current Month	46,314
Previous Biennium-to-Date	43,891

**Department of Professional and Occupational Regulation**  
**Supporting Statement of Year-to-Date Activity**  
**Board for APELSCIDLA - 954160**  
**Fiscal Year 2023**

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal YTD Charges	Planned Annual Charges	Current Balance	Projected Charges at 6/30	Projected Variance Favorable (Unfavorable)	
																	Amount	%
<b>Board Expenditures</b>	23,671	7,958	5,005	11,085	11,624	23,890	10,478	22,368	12,215	0	0	0	128,294	180,726	52,432	167,479	13,247	7.3%
<b>Board Administration</b>	86,026	58,727	57,244	30,502	55,454	94,695	30,112	54,990	84,870	0	0	0	552,621	900,479	347,858	689,325	211,154	23.4%
<b>Administration of Exams</b>	2,126	1,468	1,541	752	1,466	2,366	734	1,609	1,090	0	0	0	13,153	50,323	37,170	14,818	35,505	70.6%
<b>Enforcement</b>	8,900	6,407	6,313	3,109	6,296	9,537	2,940	5,761	8,262	0	0	0	57,526	91,510	33,984	71,881	19,629	21.5%
<b>Legal Services</b>	0	0	0	0	0	0	3,564	1,782	1,782	0	0	0	7,128	9,128	2,000	9,504	-376	-4.1%
<b>Information Systems</b>	23,469	37,205	28,768	20,628	34,394	30,998	34,484	53,667	39,234	0	0	0	302,847	466,377	163,530	393,120	73,257	15.7%
<b>Facilities / Support Svcs</b>	9,547	15,938	12,553	11,408	14,428	16,326	12,698	15,190	15,828	0	0	0	123,915	217,331	93,415	161,721	55,610	25.6%
<b>Agency Administration</b>	42,847	30,254	60,621	29,974	40,074	55,732	17,544	35,841	59,185	0	0	0	372,071	534,371	162,300	473,283	61,088	11.4%
<b>Other / Transfers</b>	0	0	0	0	0	0	-573	0	0	0	0	0	-573	0	573	-764	764	
<b>Total Charges</b>	<b>196,585</b>	<b>157,959</b>	<b>172,044</b>	<b>107,458</b>	<b>163,736</b>	<b>233,544</b>	<b>111,982</b>	<b>191,209</b>	<b>222,466</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,556,983</b>	<b>2,450,244</b>	<b>893,261</b>	<b>1,980,367</b>	<b>469,877</b>	<b>19.2%</b>

- **Other Business**
- **Conflict of Interest Forms /  
Travel Vouchers**
- **Adjourn**

DRAFT AGENDA

Materials contained in this agenda are proposed topics for discussion  
And are not to be construed as regulation or official board position

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