#### BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE ARCHITECTS MEETING MINUTES

The Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on November 15, 2022 at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia, with the following members present for all or part of the meeting:

**Architects** 

**Professional Engineers** 

Tim Colley April Drake Mel Price James Kelly Christopher Stone

Land Surveyors

**Interior Designers** 

Doyle Allen Vickie Anglin Caroline Alexander

Mike Zmuda

Landscape Architects

Citizen Members

Frank Hancock, III

Karen Reynes

Ann Stokes

Hypatia Alexandria

Vinay Nair and Cameron Stiles were not present at the meeting with regrets.

Staff present for all or part of the meeting were:

Demetrious J. Melis, Director
Tom Payne, CID Deputy Director
Steve Kirschner, LRPD Deputy Director
Kathleen (Kate) Nosbisch, Executive Director
Bonnie Davis, Regulatory Operations Administrator
Breanne Henshaw, Licensing Operations Administrator
Michelle Couch, Lead Legal Analyst – CAR
Chris Goulding, Legal Analyst – CAR

#### Members of the audience:

Georg Dahl, Virginia Society of Professional Engineers (VSPE) STEM and Educational
Outreach Lead for Tidewater/Hampton Roads Chapter
Thomas Roberts, PE, CFM, VLWA
Andy Zoutewelle, PLS, Vice President of the NCEES Southern Zone
Paul Battaglia, Vice President of AIA Virginia

Elizabeth Peay, Assistant Attorney General with the Office of the Attorney General, was present.

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Finding a quorum of the Board present, Ms. Stokes, Chair, called the meeting to order at 10:08 a.m.

Call to Order

Ms. Stokes advised the Board of the emergency evacuation procedures.

Emergency Evacuation

Ms. Nosbisch introduced Steve Kirschner as the Deputy Director of the Licensing and Regulatory Programs Division. Ms. Nosbisch introduced members of the audience and Mr. Colley introduced Paul Battaglia as the new Vice President of the American Institute of Architects (AIA) Virginia. Ms. Nosbisch informed the Board that Bonnie Davis has transitioned from BMAW Board Operations Administrator to the APELSCIDLA Regulatory Operations Administrator and Breanne Henshaw has been promoted from Administrative Coordinator to Licensing Operations Administrator.

**Announcements** 

Mr. Stone moved to approve the agenda as presented. Mr. Kelly seconded the Approval of motion which was unanimously approved by: Alexander, Allen, Anglin, Colley, Agenda Drake, Hancock, Kelly, Price, Reynes, Stokes, Stone, and Zmuda.

Mr. Stone moved to approve the May 11, 2022, Board meeting minutes, the May 11, 2022, Land Surveyors Section meeting minutes, and the August 3, 2022, Regulatory Review Committee meeting minutes. Mr. Kelly seconded the motion which was approved by: Alexander, Allen, Anglin, Colley, Drake, Hancock, Kelly, Price, Reynes, Stokes, Stone, and Zmuda.

Approval of **Minutes** 

Mr. Dahl discussed VSPE and stated they are investigating localities in Maryland, West Virginia, and Virginia whose Building Officials exercise an exemption of requiring a Registered Design Professional (RDP) for accessory use structures.

Public Comment **Period** 

Mr. Roberts discussed the use of lidar systems in terms of land surveying and how professional engineers should have the ability to perform this task instead of requiring a licensed land surveyor to perform the work.

Mr. Battaglia discussed his new role with AIA Virginia as the Vice President and shared his teaching background in regards to architecture along with his background within the profession.

Ms. Alexandria arrived to the meeting at 10:42 a.m.

Arrival of Board Member Recusal of Board

Mr. Stone recused himself from the meeting for discussion and deliberation of the file.

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Regarding File Number 2022-01036, Musab Al-Tamimi, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference. Mr. Kelly moved to accept the recommendation of the presiding officer and deny Mr. Al-Tamimi's application for professional engineer by comity. Ms. Anglin seconded the motion which was unanimously approved by members: Alexander, Alexandria, Allen, Anglin, Colley, Drake, Hancock, Kelly, Price, Reynes, Stokes, and Zmuda.

Member
File Number 202201036, Musab AlTamimi

Mr. Stone returned to the meeting.

Mr. Zmuda recused himself from the meeting for discussion and deliberation of the file.

Return of Board Member

Recusal of Board Member

Regarding File Number 2022-00672, James Michael Powers, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference. Ms. Anglin moved to accept the recommendation of the presiding officer and approve Mr. Power's application for land surveyor by comity. Ms. Price seconded the motion which was unanimously approved by members: Alexander, Alexandria, Allen, Anglin, Colley, Drake, Hancock, Kelly, Price, Reynes, Stone, and Stokes.

File Number 2022-00672, James Michael Powers

Mr. Zmuda returned to the meeting.

Return of Board Member

Regarding File Number 2022-02168, Frank Pajaro, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference. Mr. Stone moved to accept the recommendation of the presiding officer and deny Mr. Pajaro's application for professional engineer license reinstatement. Mr. Kelly seconded the motion which was unanimously approved by members: Alexander, Alexandria, Allen, Anglin, Colley, Drake, Hancock, Kelly, Price, Reynes, Stone, Stokes, and Zmuda.

File Number 2022-02168, Frank Pajaro

Regarding File Number 2022-01751, Scott Alley, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference.

File Number 2022-01751, Scott Alley

Mr. Alley was present at the meeting and informed the Board that he is in

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support of the presiding officer's recommendation, and he thanked the Board for their consideration.

After consideration, Ms. Anglin moved to accept the recommendation of the presiding officer. Mr. Stone seconded the motion.

The Board discussed the file and whether or not the Board could look into Mr. Alley's qualifications. Board Counsel provided guidance and indicated the Board could only look at the criminal convictions which were discussed during the Informal Fact-Finding Conference at this time. Ms. Peay continued by stating the Board could vote to remand the file back to an Informal Fact-Finding Conference in order to discuss Mr. Alley's qualifications.

The motion was approved by members Alexander, Drake, and Hancock. Alexandria, Allen, Anglin, Colley, Kelly, Price, Reynes, Stone, and Stokes opposed and the motion did not pass.

Mr. Stone moved to remand Mr. Alley's application for land surveyor license reinstatement back to an Informal Fact-Finding Conference to look into Mr. Alley's qualifications along with confirming the qualifications were met for land surveyor license reinstatement. Mr. Allen seconded the motion which was approved by members: Alexandria, Allen, Anglin, Colley, Kelly, Price, Reynes, Stone, and Stokes. Alexander, Drake, and Hancock opposed.

Mr. Kelly recused himself from the meeting for discussion and deliberation of the file.

Regarding File Number 2022-01610, Negussu Solomon, the Board members reviewed the Consent Order as seen and agreed to by Mr. Solomon.

Mr. Stone moved to accept the Consent Order which cites the following violation of the Board's regulations: 18VAC10-20-790.8 (Count 1), 18VAC10-20-760.B.1. (Count 2), 18VAC10-20-790.7. (Count 3), and 18VAC10-20-760.A.1. (Count 4). For these violations, Mr. Solomon agrees to pay the following monetary penalties: \$1,000.00 for the violation contained in Count 1; \$500.00 for the violation contained in Count 2; \$750.00 for the violation contained in Count 3; \$1,500.00 for the violation contained in Count 4; and \$150.00 in Board costs, for a total monetary penalty of \$3,900.00. In addition, Mr. Solomon agreed to complete the open book examination on the Regulations approved by the Board and provide proof of successful completion within six months of the effective date of the Consent Order. Further, Mr. Solomon agrees to complete at least two hours of continuing education pertaining to ethics and/or other equivalent course approved by the Board and provide proof of attendance and completion within six months of the effective date of the Consent Order.

Recusal of Board Member

File Number 2022-01610, Negussu Solomon APELSCIDLA Board Meeting Minutes November 15, 2022 Page 5 of 8

Mr. Allen seconded the motion which was unanimously approved by members: Alexander, Alexandria, Allen, Anglin, Colley, Drake, Hancock, Price, Reynes, Stone, Stokes, and Zmuda.

Mr. Kelly returned to the meeting.

Return of Board Member

Regarding File Number 2022-01941, Matthew Charles Bolick, the Board members reviewed the Consent Order as seen and agreed to by Mr. Bolick.

File Number 2022-01941, Matthew **Charles Bolick** 

Mr. Stone moved to accept the Consent Order which cites the following violation of the Board's regulations: 18VAC10-20-790.1. (Count 1). For this violation, Mr. Bolick agrees to pay the following monetary penalties: \$150.00 in Board costs. In addition, Mr. Bolick agrees to revocation of his license. Ms. Price seconded the motion which was unanimously approved by members: Alexander, Alexandria, Allen, Anglin, Colley, Drake, Hancock, Kelly, Price, Reynes, Stone, Stokes, and Zmuda.

Ms. Nosbisch stated the landscape architect update items were provided for informational purposes.

Landscape Architect Update

Mr. Zoutewelle addressed the Board regarding updates for the NCEES Southern Zone. Mr. Zoutewelle provided information on initiatives taken on by NCEES currently along with upcoming meeting dates.

**Professional** Engineer Update

Ms. Nosbisch indicated that in addition to the NCEES update, the Virginia Land Surveyor Association of Surveyors items were provided for informational purposes.

Section Update

Ms. Nosbisch stated the NCARB and AIA information was provided for Architect Section informational purposes.

Update

The Board was provided with two handouts regarding NCARB's United States and United Kingdom Reciprocity Agreement for Architects. The reciprocity agreement would allow architects registered with the UK's Architects Registration Board to gain licensure in the US through reciprocity. Mr. Colley made a motion to support the US and UK reciprocity agreement from NCARB. Ms. Price seconded the motion, which was approved by members: Alexander, Alexandria, Allen, Anglin, Colley, Drake, Hancock, Kelly, Price, Reynes, Stokes, and Zmuda. Mr. Stone abstained and stated he does not have enough information to support the agreement at this time.

NCARB US and **UK Reciprocity** Agreement

Ms. Nosbisch stated the certified interior designer update items were provided for informational purposes.

Certified Interior **Designer Section** 

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Update

The Board recessed from 11:28 a.m. to 11:54 a.m.

Recess

The Board was provided with correspondence from the Alliance for Responsible Professional Licensing (ARPL). NCARB, CLARB, and NCEES are all members.

Communication from Alliance for Responsible Professional Licensing (NCARB, CLARB, and NCEES are all members)

The Board was provided with the proposed language for the fee adjustment. Mr. Regulatory Update Allen made a motion to accept the language as proposed. Mr. Stone seconded the motion, which was unanimously approved by members: Alexander, Alexandria, Allen, Anglin, Colley, Drake, Hancock, Kelly, Price, Reynes, Stone, Stokes, and Zmuda.

The Board was provided with a regulatory update packet with recommendations from the Regulatory Review Committee.

The Committee provided an interpretation of 18VAC10-20-640., which states that the only entities that do not have to apply for business registrations are sole proprietorships that do not employ licensed professionals. Mr. Stone made a motion to accept the interpretation. Ms. Alexander seconded the motion which was unanimously approved by members: Alexander, Alexandria, Allen, Anglin, Colley, Drake, Hancock, Kelly, Price, Reynes, Stone, Stokes, and Zmuda.

The Committee provided a recommended change to 18VAC10-20-780. The recommendation was to remove the word "resident" as many brick-and-mortar businesses have not re-opened after COVID-19. The Board discussed concern over not requiring a licensed individual to be at the physical location for businesses that are still operating with a brick-and-mortar location. Mr. Kirschner encouraged the Board to consider the risk of harm to the health, safety, and welfare of the public. After further discussion, Mr. Kelly made a motion to send the regulation back to the Regulatory Review Committee for additional review. Mr. Stone seconded the motion which was unanimously approved by members: Alexander, Alexandria, Allen, Anglin, Colley, Drake, Hancock, Kelly, Price, Reynes, Stone, Stokes, and Zmuda.

The Committee provided recommended changes to the land surveyor regulations

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for the purpose of clarifying requirements and making corrections to the following regulations: 18VAC10-20-310., 18VAC10-20-370., 18VAC10-20-380., and 18VAC10-20-382. Mr. Stone made a motion to accept the recommended changes and file a Notice of Intended Regulatory Action (NOIRA). Ms. Anglin seconded the motion which was unanimously approved by members: Alexander, Alexandria, Allen, Anglin, Colley, Drake, Hancock, Kelly, Price, Reynes, Stone, Stokes, and Zmuda.

The Committee provided recommended changes to the professional engineer regulations by adding the four year education and 20 year experience path to licensure option to 18VAC10-20-210.B., which was previously listed in the regulations. The Committee also recommended adding 18VAC10-20-190. back into the regulations as it was previously repealed. Mr. Stone made a motion to accept the recommended changes and file a Notice of Intended Regulatory Action (NOIRA). Mr. Kelly seconded the motion which was unanimously approved by members: Alexander, Alexandria, Allen, Anglin, Colley, Drake, Hancock, Kelly, Price, Reynes, Stone, Stokes, and Zmuda.

The Board was provided with the number of APELSCIDLA cases closed with no violation between January 1, 2022 – July 25, 2022 for informational purposes.

Cases Closed with
No Violations
Update

The licensee counts as of October 1, 2022:

APELSCIDLA Businesses	4,806
Architects	7,682
Professional Engineers	30,458
Land Surveyors	1,223
Land Surveyors B	63
Land Surveyor Photogrammet	rists 97
Certified Interior Designers	474
Landscape Architects	951

Licensed and Certified Population

Ms. Nosbisch stated the financial statements were provided for informational purposes only.

Financial Statements

Ms. Nosbisch informed the Board how the election of officers has been completed previously for the Board, which would typically have the Vice Chair rotate to Chair; however, Mr. Stone's second term expired on June 30, 2022, which means a new Chair and Vice Chair will be needed.

**Election of Officers** 

Ms. Nosbisch opened the floor for nominations for Board Chair. Mr. Stone

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nominated Mr. Kelly as Board Chair. Ms. Anglin seconded the motion. Mr. Kelly accepted the nomination. Ms. Nosbisch asked if there were any additional nominations for Board Chair. There being none, Ms. Nosbisch closed the floor The motion was unanimously approved by: Alexander, for nominations. Alexandria, Allen, Anglin, Colley, Drake, Hancock, Kelly, Price, Reynes, Stone, Stokes, and Zmuda. By acclamation, Mr. Kelly was named Board Chair.

Ms. Nosbisch opened the floor for nominations for Board Vice Chair. Mr. Stone moved to nominate Ms. Reynes as Board Vice Chair. Mr. Allen seconded the motion. Ms. Reynes accepted the nomination. Ms. Nosbisch asked if there were any additional nominations for Board Vice Chair. There being none, Ms. Nosbisch closed the floor for nominations. The motion was unanimously approved by: Alexander, Alexandria, Allen, Anglin, Colley, Drake, Hancock, Kelly, Price, Reynes, Stone, Stokes, and Zmuda. By acclamation, Ms. Reynes was named Board Vice Chair.

The Board was presented with 2023 Board Meeting dates. Ms. Alexander made a motion to accept the dates as presented. Ms. Price seconded the motion which was unanimously approved by: Alexander, Alexandria, Allen, Anglin, Colley, Drake, Hancock, Kelly, Price, Reynes, Stone, Stokes, and Zmuda.

Approval of 2023 **Meeting Dates** 

Ms. Nosbisch congratulated Ms. Price for winning an Award of Merit and Other Business Adaptive Reuse from AIA Virginia.

Conflict of Interest forms and Travel Vouchers were completed by all Board members present.

Conflict of Interest Forms / Travel Vouchers

There being no further business, the meeting was adjourned at 12:58 p.m.

Adjourn

Demetrios J. Melis, Secretary

1.	Name:	Doyle B. Allen	
2.	Title:	Board Member	
3.	Agency:	Land Surveyors Section/APELSCIDLA Board	
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting November 15, 2022	
5.	I have a personal interest in the following transaction:		
	Nature of Personal Interest Affected by Transaction:		
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:		
	public interest  or	articipate in this transaction fairly, objectively, and in the . dipate in the transaction.	
6.			
ο.	meeting	personal interest in any transactions taken at tine	
	Dear I A	11/15/22	
	Signature	Date	

1.	Name:	Caroline Alexander	
2.	Title:	Board Member	
3.	Agency:	Interior Designers Section/APELSCIDLA Board	
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting November 15, 2022	
5.	I have a personal interest in the following transaction:		
	Nature of Personal Interest Affected by Transaction:		
		n member of the following business, profession, p, the members of which are affected by the	
	public interest	articipate in this transaction fairly, objectively, and in the . cipate in the transaction.	
6.	I do not have a	a personal interest in any transactions taken at this	
	Signature Signature	11 · /5 · 22 Date	

1.	Name:	Mike Zmuda	
2.	Title:	Board Member	
3.	Agency:	Land Surveyors Section/APELSCIDLA Board	
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting November 15, 2022	
5.	I have a personal interest in the following transaction: $ND$		
	Nature of Personal Interest Affected by Transaction:		
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:		
	I am able to participate in this transaction fairly, objectively, and in the public interest.		
		ipate in the transaction.	
		ipate in the transaction.	
6.	. I do not have a personal interest in any transactions taken at this meeting.		
/.		11/15/22	
1/	&ianathro/	Data	

1.	Name:	Christopher Stone	
2.	Title:	Board Member	
3.	Agency:	Professional Engineers Section/APELSCIDLA Board	
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting November 15, 2022	
5.	I have a personal interest in the following transaction:		
	Nature of Personal Interest Affected by Transaction:		
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:		
	l am able to pa public interest	articipate in this transaction fairly, objectively, and in the	
	☐ I did not partic	ipate in the transaction.	
6.	I do not have a meeting.	personal interest in any transactions taken at this    1/15/22	

1.	Name:	Vickie McEntire Anglin	
2.	Title:	Board Member	
3.	Agency:	Land Surveyors Section/APELSCIDLA Board	
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting November 15, 2022	
5.	I have a personal interest in the following transaction:		
	Nature of Personal Interest Affected by Transaction:		
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:  Land Surveyors		
	_ Control of the	yyors	
	I am able to pa	rticipate in this transaction fairly, objectively, and in the	
	or		
	☐ I did not partic	pate in the transaction.	
6.	do not have a meeting.	personal interest in any transactions taken at this	
	V.M. augl Signature	11   15   22 Date	

1.	Name:	Karen Reynes	
2.	Title:	Board Member	
3.	Agency:	APELSCIDLA Board	
1.	Meeting/IFF Date:	APELSCIDLA Board Meeting November 15, 2022	
5.		terest in the following transaction:	
	Nature of Personal Interest Affected by Transaction:		
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:		
	public interest.	rticipate in this transaction fairly, objectively, and in the pate in the transaction.	
	I do not have a meeting.	personal interest in any transactions taken at this	
	Signature	( ) Date	

1.	Name:	Frank Hancock, III	
2.	Title:	Board Member	
3.	Agency:	Landscape Architects Section/APELSCIDLA Board	
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting November 15, 2022	
5.	I have a personal in	iterest in the following transaction:	
	Nature of Personal Interest Affected by Transaction:		
		n member of the following business, profession, p, the members of which are affected by the	
	l am able to pa public interest	articipate in this transaction fairly, objectively, and in the	
	☐ I did not partic	sipate in the transaction.	
6.	I do not have a meeting.  Signature	personal interest in any transactions taken at this  \[ \limits \left  \frac{11 \left  15 \left  22}{\text{Date}} \]	

1.	Name:	Tim Colley	
2.	Title:	Board Member	
3.	Agency:	Architects Section/APEL	SCIDLA Board
4.	Meeting/IFF Date:	APELSCIDLA Board Me	eting November 15, 2022
5.	I have a personal interest in the following transaction:		ansaction:
	Nature of Personal Interest Affected by Transaction:		
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:		
	l am able to pa public interest.		on fairly, objectively, and in the
	☐ I did not partic	ipate in the transaction.	
5.	I do not have a personal interest in any transactions taken at this meeting.		
	Signature		Date

1.	Name:	James L. Kelly	
2.	Title:	Board Member	
3.	Agency:	Professional Engineers Section/APELSCIDLA Board	
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting November 15, 2022	
5.	I have a personal interest in the following transaction:		
	Nature of Personal Interest Affected by Transaction:		
-			
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:		
	I am able to pa public interest.	rticipate in this transaction fairly, objectively, and in the	
	☐ I did not partici	pate in the transaction.	
6.	I do not have a meeting.	personal interest in any transactions taken at this	
<u>.</u>	In J. Hell	11/15/22 Date	
- 0	<b>%</b> ignature	Date	



1.	Name:	Mel Price		
2.	Title:	Board Member		
3.	Agency:	Architects Section/APELSCIDLA Board		
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting November 15, 2022		
5.	I have a personal interest in the following transaction:			
		Interest Affected by Transaction:		
	occupation or group transaction:	hat I am a member of the following business, profession, n or group, the members of which are affected by the n:		
	l am able to pa public interest.	rticipate in this transaction fairly, objectively, and in the		
	☐ I did not partici	pate in the transaction.		
6. <	I do not have a meeting. Signature	personal interest in any transactions taken at this		

1.	Name:	Ann Stokes	
2.	Title:	Board Member	
3.	Agency:	Landscape Architects Section/APELSCIDLA Board	
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting November 15, 2022	
5.	5. I have a personal interest in the following transaction:		
	Nature of Personal	Interest Affected by Transaction:	
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:		
	l am able to pa public interest.	rticipate in this transaction fairly, objectively, and in the	
	☐ I did not partic	pate in the transaction.	
6 <b>.</b>	I do not have a meeting.	personal interest in any transactions taken at this  \[ \frac{11.15.2022}{} = 11.1	
	Signature /	Date	

1.	Name:	April Drake		
2.	Title:	Board Member		
3.	Agency:	Architects Section/APELSCIDLA Board		
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting November 15, 2022		
5.	I have a personal interest in the following transaction:			
	Nature of Personal Interest Affected by Transaction:			
	I declare that I am a member of the following business, professi occupation or group, the members of which are affected by the transaction:			
	I am able to participate in this transaction fairly, objectively, and public interest.			
	☐ I did not partic	I did not participate in the transaction.		
6.	I do not have meeting.	I do not have a personal interest in any transactions taken at this meeting.		
	Signature	11/15/2022 Date		

1.	Name:	Hypatia Alexandria		
2.	Title:	Board Member		
3.	Agency:	APELSCIDLA Board		
4.	Meeting/IFF Date:	APELSCIDLA Board Meeting November 15, 2022		
5.	I have a personal interest in the following transaction:			
	Nature of Personal Interest Affected by Transaction:			
	I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:			
/	I am able to participate in this transaction fairly, objectively, and in the public interest.  or			
	☐ I did not partici	I did not participate in the transaction.		
6.	do not have a meeting.  Signature	11/15/22		