

**LAND SURVEYOR REGULATORY REVIEW OF THE APELSCIDLA BOARD  
MEETING MINUTES**

The Land Surveyors Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on February 9, 2017, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following member present:

Mike Zmuda (LS)  
Doyle Allen (LS)  
Chuck Dunlap (LS)

Staff present for all or part of the meeting were:

Kathleen R. Nosbisch, Executive Director  
Bonnie Davis, Administrative Assistant

No representative was present from the Office of the Attorney General.

Mr. Zmuda, Section Chair, called the meeting to order at 9:38 a.m.

**Call to Order**

Mr. Zmuda reviewed the emergency evacuation procedures.

**Emergency Evacuation  
Procedures**

Mr. Allen moved to approve the agenda. Mr. Dunlap seconded the motion which was unanimously approved by members: Zmuda, Allen, and Dunlap.

**Approval of  
Agenda**

There were no public comments.

**Public Comment  
Period**

Land Surveyor Board members were provided a copy of the regulations effective January 1, 2016. The Land Surveyor Board members discussed the changes from previous Regulatory Review Committee meetings. The Land Surveyor Board members began review of their section of the regulations. Discussion was held on suggested "Land Surveyor" to "Professional Surveyor" as to mirror National Council of Examiners for Engineering and Surveying (NCEES) Model Law. The Board members agreed by consensus they would prefer "Professional Surveyor." To accomplish this change would require a change in statutes.

**Review of Regulations**

Mr. Allen requested staff poll the states to determine Land Surveyor education and experience requirements.

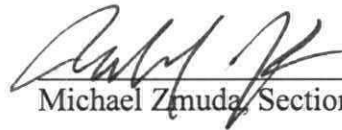
Ms. Nosbisch stated that each profession is meeting to review their section of the regulations. Professional Engineers will meet on February 15, 2017 after the Section meeting, the full Committee will meet on February 23, 2017, and Land Surveyors will meet again on March 23, 2017.

Conflict of Interest forms were completed by all members present.

**Conflict of Interest  
Forms**

There being no further business, the meeting was adjourned at 2:32 p.m.

**Adjourn**

  
\_\_\_\_\_  
Michael Zmuda, Section Chair

  
\_\_\_\_\_  
Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Mike Zmuda
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting February 9, 2017

5. I have a personal interest in the following transaction:

N/A

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
\_\_\_\_\_  
Signature

2/9/17  
\_\_\_\_\_  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Doyle B. Allen
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting February 9, 2017

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Doyle B. Allen  
Signature

2/9/17  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Charles F. Dunlap
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting February 9, 2017

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

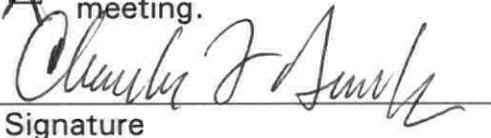
\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

2/9/17  
Date