

**PROFESSIONAL ENGINEER & LAND SURVEYOR
SECTION MEETING**

MINUTES

The Professional Engineer and Land Surveyor Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on May 11, 2017, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

Doyle B. Allen (LS)
Charles F. Dunlap (LS)
Jim Kelly (PE)
Carolyn B. Langelotti (PE)
Christopher M. Stone (PE)
Michael Zmuda (LS)
Andy Scherzer (LA)

Board staff present for all or part of the meeting were:

Kathleen (Kate) R. Nosbisch, Executive Director
Bonnie Davis, Administrative Assistant

No representative was present from the Office of the Attorney General.

Mr. Zmuda, Chair, called the meeting to order at 9:34 a.m.

Call to Order

Mr. Zmuda advised the Section members of the emergency evacuation procedures.
Ms. Nosbisch stated that Mr. DeBoer sends his regrets.

**Emergency
Evacuation
Procedures**

Mr. Stone moved to approve the agenda. Mr. Allen seconded the motion which was unanimously approved by members: Allen, Dunlap, Kelly, Langelotti, Stone, and Zmuda.

**Approval of
Agenda**

Joel Pinnix, PE representing American Council of Engineering Companies of Virginia (ACEC/VA) was present to address the Section regarding Virginia Department of Health's (VDH) use of survey plats and site plans terminology interchangeably.

**Public Comment
Period**

Vinay Nair, PE arrived to the meeting at 9:43 a.m.

**Arrival of
Advisory
Committee
Member**

Ms. Nosbisch welcomed and introduced, Vinay Nair, new Professional Engineer Advisory Board Committee member.

**Welcome and
Introductions**

The Professional Engineers reviewed the Use of Seal email and letter from the American Institute of Architects Virginia at the Professional Engineers Regulatory Review Committee meeting on April 18, 2017. The Professional Engineers determined the item needed further discussion and requested it be placed on the agendas of the Professional Engineers and Land Surveyors (PE-LS) Section meeting and Regulatory Review Committee meeting on May 11, 2017. The Section determined that the questions were more of a liability and contractual issue than a regulatory issue. The Section agreed by consensus to forward this item to the Regulatory Review Committee meeting later today and recommended no changes at this time.

Use of Seal Email and Letter

The Section reviewed and discussed correspondence received regarding Sewage Handling and Disposal Advisory Committee (SHADAC) draft policies. Mr. Pinnix indicated there are discrepancies in the policy; there are concerns that Geographic Information Systems (GIS) information is being used for design purposes; and survey plats and site plans terminology are being used interchangeably. He requested the Section contact Virginia Department of Health to make them aware of these issues. The Section supported his request. Ms. Nosbisch stated she would reach out to Lance Gregory at the Virginia Department of Health to determine the next steps and the date of the next meeting.

Plats Required by VDH – Emails

Ms. Nosbisch stated the email correspondence was for informational purposes only.

Vouching for Code Adequacy of Incomplete Work

Mr. Scherzer arrived to the meeting at 10:42 a.m.

Arrival of Board Member

Ms. Nosbisch stated the Zone Meeting and Continuity Guidelines are for informational purposes only.

NCEES Update

It was noted that Chris Knotts was elected Southern Zone Vice President and Tim Lingerfelt was elected Southern Zone Assistant Vice President at the Northeastern Southern Zone Joint Interim meeting in April.

Ms. Nosbisch announced that the FE and FS exams will be decreasing \$50 per exam effective January 2018. The first professional engineers computer based exam will be in January 2018, and it will take several years before all professional engineer exams are transitioned to computer based testing.

APELSCIDLA will be hosting the 2018 Southern Zone meeting in Charlottesville April 19-21, 2018.

Ms. Nosbisch, Ms. Langelotti, Mr. Zmuda, and Mr. Allen attended the Northeastern Southern Zone Joint Interim meeting April 27-29, 2017. They each gave an overview of sessions they attended. Of note, an invitation was extended by the Virginia Board at this meeting for jurisdictions in the Southern Zone to attend the 2018 Zone Meeting which will be held in Charlottesville April 19-21,

2018. There was general discussion on the decrease of land surveyors; the importance of outreach occurring in middle schools – high school is too late; a national exam specific for public lands; the possibility of a zone summit for the 100th anniversary of NCEES; and the current Professional Activities and Knowledge Study (PAKS).

Ms. Nobsisch noted that the Stormwater Management Facilities email had been discussed at the Professional Engineers Regulatory Review Committee meeting on April 18th. The Department of Environmental Quality (DEQ) states that anyone who works for a Stormwater (SMW) or Erosion Control Program (ESC) must be certified to review plans and conduct inspections for construction land disturbing activities. They do not have to be licensed through DPOR. However, someone who is licensed must be certified. The Section agreed by consensus that staff will draft a letter to DEQ explaining the responsibilities of professional engineers. The letter will be reviewed at the June 13, 2017 APELSCIDLA Board meeting.

Other Business

The Board reviewed the SPCC Tier I Information from North Carolina. Ms. Nobsisch stated that APELSCIDLA regulations do not address SPCC Tier I.

Ms. Nobsisch stated that approximately thirty APELSCIDLA applicants (not including engineers in training) have been licensed by exam since January 1, 2017. Those names will be listed in the next APELSCIDLA newsletter. Some type of annual recognition is still being discussed.

Virginia Association of Surveyors obtained a proclamation from Governor McAuliffe stating the week of March 19-25, 2017 was Surveyors Week in Virginia.

Ms. Nobsisch stated she received a copy of public comment from the American Council of Engineering Companies of Virginia (ACEC/VA) expressing concern over the Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals (WWWOSSP) new regulations. There was a misunderstanding. Professional engineers are not excluded from performing the work they did prior to the new regulations.

Mr. Zmuda inquired if there was an update on the Director's meetings with counterparts at Virginia Geographic Information Network (VGIN) regarding the use of maps not prepared by licensed land surveyors and regarding Virginia Department of Transportation's (VDOT) definition of Responsible Charge Engineer (RCE). Ms. Nobsisch indicated there is not an update at this time.

Ms. Nobsisch reminded the Section that the August 10, 2017 PE-LS meeting has been moved to August 16, 2017, and thanked the Board for their flexibility.

Mr. Scherzer left the meeting at 11:20 a.m.

**Departure of
Board Member**

Conflict of Interest forms were completed by all Board members present.

Conflict of

Interest Forms

There being no further business, the meeting was adjourned at 11:32 a.m.

Adjourn



Michael Zmuda, Chair



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Doyle B. Allen
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting, May 11, 2017
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

Signature

Doyle B. Allen

Date

5/11/17

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Charles F. Dunlap
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting, May 11, 2017

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

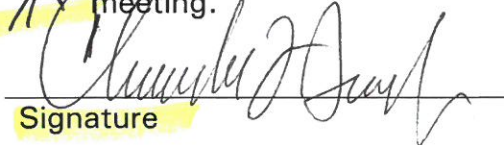
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Signature



Date

5/11/17

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: James Kelly
2. Title: Board Member
3. Agency: Professional Engineers Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting, May 11, 2017

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

James L. Kelly
Signature

5/11/17
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Carolyn B. Langelotti
2. Title: Board Member
3. Agency: Professional Engineers Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting, May 11, 2017

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6. I do not have a personal interest in any transactions taken at this meeting.

Signature



Date



**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Christopher Stone
2. Title: Board Member
3. Agency: Professional Engineers Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting, May 11, 2017

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

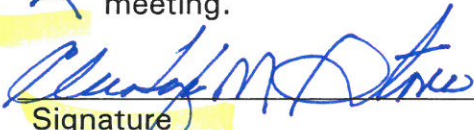
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:


I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature


Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Michael W. Zmuda
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting, May 11, 2017

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

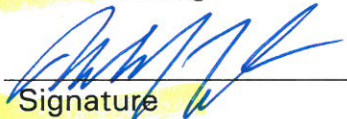
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

5/11/17
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

- 1. Name: Andrew M. Scherzer
- 2. Title: Board Member
- 3. Agency: Landscape Architects Section/APELSCIDLA Board
- 4. Meeting/IFF Date: RRC Meeting, May 11, 2017

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

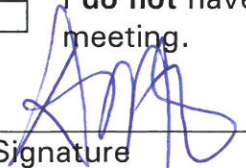
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

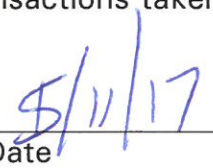
or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature



Date