

Task Force on Services for Survivors of Sexual Assault
Full Task Force and Model Documents Committee
 Meeting Minutes

March 20, 2023 – 2:00pm-4:00pm

St. Mary’s Medical Office Building

Members Present:	Members Absent:	VDH Staff:	Public:
Chair Maria Altonen	Delegate Convirs-Fowler	Camilla Herndon	Ashley Xavier
Senator Jennifer Boysko	Jason Miyares		Moira Holdren
Delegate Karrie Delaney	Danny Avula		
Caren Sterling	Robin Foster		
Melissa Harper	Scott Sparks		
Dawn Scaff	Lindsey Caley		
Sara Jennings	Patricia Hall		
Bonnie Price			
Chatonia Zollicoffer			

Topic/Subject	Discussion	Recommendation
I. Call to Order and Introductions	Chair Altonen called the meeting to order at 2:01pm. Chair Altonen conducted a roll call of members present. Introductions were completed and quorum was met.	
II. Review of Agenda and Approval of Minutes	Chair Altonen reviewed the agenda with the Task Force participants. Chair Altonen presented the minutes from the January 9, 2023 meeting for member review. No changes were requested. A motion to approve the minutes was made by Sara Jennings and the motion was seconded by Bonnie Price. The minutes were approved.	

III. Public Comment	No public comment from those in attendance.	
IV. Other Business	N/a	
V. Presentations	<p>Bonnie Price reviewed the Best Practices Quick Reference Guide document that were approved during the January 9, 2023 meeting. No additional changes were made at this time.</p> <p>Sara Jennings led the review of the Adult Algorithm and Best Practices Guide. Edits documented with input from task force. Melissa emphasized using “abuse” language in pediatric documents and “assault” in adult documents to align language in the law.</p> <p>Task force to follow up on process if patient cannot be transferred to another facility for sexual assault with a TDO.</p> <p>Task force to follow up with VDH on process for transferring patient from trauma center to lower care center for sexual assault and back to trauma center.</p> <p>Task force to follow up on recovering adult model transfer plan from OLC.</p> <p>Senator Boyskin recommended using language to include “anogenital” for male survivors. Task force will pull from language used in national protocol.</p>	
VI. Next Steps	<p>Next meeting will consist of voting on adult documents and moving on to workforce and education reference guides.</p> <p>Dr. Foster to send details for May meeting location.</p> <p>Chair Altonen instructed members applying to the task force to email IVPP.</p>	
VII. Adjourn	The meeting was adjourned by Chair Altonen at 2:57pm.	