

**Virginia Department of Health Advisory Board
 Virginia Office of Emergency Medical Services
 Trauma Administrative and Governance Committee Meeting
 Embassy Suites, 2925 Emerywood Parkway
 Richmond, VA 23294
 February 2, 2023
 8:30am**

Members:	Attendees:	OEMS Staff:
Dr. Paula Ferrada	Dan Freeman	Mindy Carter
Matthew Marry	Melinda Myers	Daisy Banta
Valeria Mitchell	Amy Gulick	Jessica Rosner
Dr. Jeffery Haynes	Kim Jones	Ashley Camper
Dr. Lauren Webb	Wendy Clement	Adam Harrell
Dr. Stan Kurek	Tim Donahue	
Kelley Rumsey	Pier Ferguson	
Beth Broering	Lori Strut	
Mike Watkins	Kim Jarrelle	
	Dallas Taylor	
	Mike Valdez	
	Donna Nayduch	
	Kelsey Rideout	
	Amanda Loreti	
	Tanya Trevilian	
	Whitney Pierce	
	Kate Davenport	
	Nicole Laurin	
	Britney Ewers	
	Tracey Taylor	
	Michel Aboutanos	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Call to order:	Dr. Paula Ferrada, Chair calls meeting to order at 0830. It is established that the committee has quorum.	None. Informational.
a. Approval of agenda b. Committee repopulation	<p>a. Chair Ferrada offers amendment to the agenda to go over goals and objectives. Tracey Taylor motions to change the agenda. Dr. Kurek seconds and the motion passes.</p> <p>b. Dr. Ferrada opens the issue of meeting quorum and proposes some committee changes to maintain a voting council. She motions that Kelley Rumsey should be the representative for Emergency Preparedness Response, as she is Vice Chair for that committee. Ms. Taylor seconds and the motion passes. Introductions are made around the room. Dr. Ferrada motions for Dr. Lauren Webb to be filling the basic seat that was held by Dr. Easter. Ms. Webb motions and Mr. Marry seconds.</p>	<p>Kelley Rumsey is voted EPR rep.</p> <p>Dr. Webb voted to fill member seat.</p>
II. Review of goals and objectives	Dr. Ferrada begins reviewing the goals. *See committee agenda for full list of goals*. Goal 1 is reviewed, and the committee feels progress is being made on it and no changes are suggested at this time. Goals 2, 3 and 4 are read and Dr. Ferrada asks for any needs to additions or clarifications to the goals. No corrections recommended.	None. Informational.
III. Chair's Report	<p>Chairs' Report</p> <p>a. Trauma Administration and Governance Committee - Dr. Ferrada addresses TAG report, speaking to the restructuring of the committee, as well as her thanks to those who have volunteered their time. Various tasks have been worked between meetings and through task forces. The ever-advancing goal is to include more diversity in the committee positions.</p> <p>b. Systems Improvement Committee -Dr. Stan Kurek addresses the SI report, saying they met yesterday and had quorum. Committee structure was modified to change the citizen role to a level III rep. Mike Watkins was voted Vice Chair and goals and objectives were reviewed. Dr. Kurek concludes by saying it was motioned for him to sit on the workgroup vetting the ACS triage criteria. He also thanks Ms. Rosner and Ms. Banta on 3rd quarter trauma data presentation.</p> <p>c. Injury and Violence Prevention Committee -Ms. Sturt speaks to the committee report, informing the floor that they met and were able to go over goals and objectives. Although quorum was met, there are four positions which attendees have had consistent absences and the committee chair is rethinking structure and position nominations.</p> <p>d. Pre-Hospital Care Committee -Mike Watkins addresses the committee beginning with committee structure. He notes there are two vacancies, one for ground EMS, whom he has a hopefully candidate, and the second from an adult trauma program. Primary business included vetting and modification of the current Trauma Triage Criteria. Highpoints were changes to the pediatric vital signs and burn criteria portions. It is to be handed to other stakeholders for further evaluation and hopefully by next meeting will be an action item for final approval. The same 3rd quarter data was presented by OEMS and discussion was had as how to fill data gaps lost in helicopter and out of state transports.</p> <p>e. Acute Care Committee -Ms. Taylor addresses the floor on the Acute Care Committee report. They met yesterday and had quorum. They determined all their chairs had been filled. Goals were reviewed and the group voted to retire or accomplish several of</p>	None. Informational.

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	<p>them. A work group has been established to vet the Inter-facility Transfer Criteria. The document has stake holders from other committees, and it was discussed that crossover members should be obtained in the workgroup.</p> <p>f. Post-Acute Care Committee Ms. Broering addresses the committee, saying her meetings have consisted of the team trying to identify agencies or individuals in the state who may assist with data collection gaps in post-acute care. This has been an ongoing obstacle. The committee met yesterday but didn't have quorum. Data on deposition at discharge was reviewed. Ms. Broering thanks OEMS Epidemiology team for there work on patient disposition at discharge data collection. There was discussion to form a workgroup to address special populations such as burns, peds and TBIs.</p>	
III. Leadership Taskforce	<p>Dr. Ferrada discusses the intent to create a leadership task force. She is working with Ms. Carter to gather an email list of chairs and vice chairs. She expresses the task force is a way to collaborate across committees and ensure no two groups are working on the same task without knowing. She asks that if anyone would like to be included to just let her know.</p>	None. Informational.
IV. Trauma Fund	<p>Dr. Ferrada addresses Mr. Harrell for the trauma fund update. Mr. Harrell briefs the current state of the fund, indicating that collections are on track and comparable to last year. Within the next three to four weeks facilities should start to see notifications of distribution. Mr. Harrell addresses a proposed amendment to the trauma fund in legislation that could potentially increase it. It is still in the works, and it will not change the current years funding. It is asked if anything can be done by OEMS or the committees to help the movement of this fund increase. Mr. Harrell informs the committee that himself and Gary Brown, along with a VCU and VHHA reps met with the staff of Senate Finance Appropriation which had been a barrier in the past. Efforts were also made to ensure that the trauma fund report was reflective of disbursement, so as not to be confused as to how the funds are paid out.</p> <p>Dr. Aboutanos inquiries about trauma centers sending letters to the House to encourage and promote the funding. Mr. Harrell informs him that the time when a letter could impact the decision has pasted, and it is best to do phone calls and emails at this point. If a member can coordinate a face to face it would be helpful. Mr. Harrell further educates the committee that bill amendments are handled differently than proposing a new bill. New bills have a lot of bench time and public comment, so many opportunities from special interest groups to be heard. Whereas an amendment, such as this, is piled with hundreds of others and all voted on in a matter of hours. Dr. Ferrada thanks him and</p>	None. Informational.
V. Legislative report	<p>Dr. Ferrada requests Mr. Harrell go forth with the legislative report. He informs the committee every Friday the staff prepare a legislative update and summary for any bills which pertain to fire, EMS, public safety, public health, or hospitals. One bill is Bill 1477, controlled substance administration by EMT and paramedics. The bill expands the current ability under orders or protocols for paramedics to give controlled medications to EMT's as well. Its an attempt to codify what has been a gray area for hospitals and transport agencies.</p> <p>Mr. Harrell also notes the Emergency Departments Grant Program has died and not likely to move forward at this time. Another major bill that is still moving forward is the Emergency Department Care Connect Program, which would facilitate prescription monitoring between all aspects of healthcare.</p>	None. Informational.

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VI. Trauma Program Managers	Ms. Banta speaks to the TPM meeting, indicating the group met yesterday with a large turnout. They reviewed goals and objectives. There was a lot of discussion as to how best mentor and train new TPMs. Many attendees reached out and offered themselves as resources and the group was hopeful that better communication and assignment to mentors could ease the stress of those new to the TPM roles. There were also recommendations on classes that others have taken which they find helpful and at what point those courses should be taken when starting as a new TPM.	None. Informational.
VII. VA ACS COT report	Dr. Aboutanos briefs the committee on the VA HCS COT report. He informs the committee they have reviewed goals and objectives. A decision was made to move forward with virtual platform for their regular meetings, however two in person meetings will be held each year. One of those in person meetings, the Virginia Chapter of ACS, will be May 5-7 in Charlottesville. There is a hosted breakfast the next morning for members. The second in person meeting is at the COT. The focus of the group will be on advocacy, research, and quality control. They have expressed they are open to regional coalition with all levels to better diversify. They will also be opening their current competitions to a third-place winner as well as category for students.	None. Informational.
VIII. OEMS report	A meeting attendee speaks on behalf of OEMS, saying that they have been continuing to push ESO resources and training groups. They are willing to meet with anyone who has questions on getting HDE set up.	None. Informational.
IX. Public comment	Dr. Aboutanos inquires about the Trauma Designation manual revisions and the next steps. Ms. Taylor informs him that the TPM group which revised it, sent the recommendations list to OEMS and it is checked completed on their behalf. Ms. Carter informs the group that OEMS will review and consider the recommendations, and the committees will see the document again before the final changes are made.	None. Informational.
X. Old Business	No comment	
XI. New Business	Mr. Marry informs the committee that VHHA will be hosting their first ever statewide Healthcare Emergency Preparedness summit, April 19 th . Registration open February 15 and all are welcome to attend.	None. Informational.
XII. Adjournment	Dr. Ferrada thanks everyone for attending and meeting adjourns at 09:05am.	
		Respectfully submitted by Ashley Camper and Mindy Carter.