

**Task Force on Services for Survivors of Sexual Assault and Best Practices Committee**  
Meeting Minutes

September 19, 2022 – 10:00am-12:00pm

Libbie Mill Library

<b>Members Present:</b>	<b>Members Absent:</b>	<b>VDH Staff:</b>	<b>Public:</b>
Chair Maria Altonen	Delegate Convirs-Fowler	Liz Zaunick	Gleibys Gonzalez
Senator Jennifer Boysko	Lindsey Caley		
Delegate Karrie Delaney	Jason Miyares		
Patricia Hall	Danny Avula		
Bonnie Price	Melissa Harper		
Caren Sterling	Robin Foster		
Dawn Scaff	Sara Jennings		
	Jeanne Parrish		
	Scott Sparks		
	Brooke Thomas		
	Chatonia Zollicoffer		

<b>Topic/Subject</b>	<b>Discussion</b>	<b>Recommendation</b>
<b>I. Call to Order and Introductions</b>	Chair Altonen called the meeting to order at 10 am. Chair Altonen conducted a roll call of members present. Introductions were completed.	
<b>II. Review of Agenda</b>	Chair Altonen reviewed the agenda with the Committee Task Force participants. No changes were made to the previously distributed agenda. Chair Altonen informed the group that voting on official business would occur at the end of the meeting so that quorum could be established.	
<b>III. Public Comment</b>	There were no public members requesting comment during this period.	

IV. Presentations	Other Business: Schedule for Task Force meetings discussion: Maria Altonen, Task Force Chair. The Best Practices Document Current Status was provided by Dr. Bonnie Price, Administrative director within the Bon Secours Richmond Health System. A discussion and edits to Best Practice documents were provided by Dr. Price.	
V. Other Business	Schedule for Task Force meetings discussion was conducted and meeting dates were determined for 2023.	
VI. Next Steps	Chair Altonen reviewed the upcoming Task Force meeting. The upcoming schedule was reviewed.	
VII. Adjourn	The meeting was adjourned by Chair Altonen at 12 pm. .	