

**Task Force on Services for Survivors of Sexual Assault
Full Task Force and Best Practices Committee
Meeting Minutes**

November 21, 2022 – 2:00pm-4:00pm

Virtual

Members Present:	Members Absent:	VDH Staff:	Public:
Chair Maria Altonen	Robin Foster	Liz Zaunick	Gleibys Gonzalez Lopez
Senator Jennifer Boysko	Jason Miyares		Jennifer Knowlton
Delegate Karrie Delaney	Danny Avula		Davis Gammon
Delegate Convirs-Fowler	Scott Sparks		
Lindsey Caley			
Bonnie Price			
Sara Jennings			
Dawn Scaff			
Melissa Harper			
Caren Sterling			
Patricia Hall			
Chatonia Zollicoffer			

Topic/Subject	Discussion	Recommendation
I. Call to Order and Introductions	Chair Altonen called the meeting to order at 2:00pm. Chair Altonen conducted a roll call of members present. Introductions were completed and quorum was met.	
II. Review of Agenda and Approval of Minutes	Chair Altonen reviewed the agenda with the Task Force participants. No changes were made to the previously distributed agenda. Chair Altonen presented the minutes from	

	the September 19 th , 2022 meeting for member review. No changes were requested. A motion to approve the minutes was made by Senator Boysko and the motion was seconded by Patricia Hall. The minutes were approved.	
III. Public Comment	There were no public members requesting comment during this period.	
IV. Policy Updates	Senator Boysko provided updates on SB448. Delegate Delaney provided an update on upcoming strangulation protocol legislation and requested that any updates or requests for legislative members be made as soon as possible, as the deadline for General Assembly submissions is soon. Davis Gammon provided a report of activities of the workgroup that resulted from SB448.	
V. Other Business	<p>Chair Altonen reviewed the updated Task Force Bylaws and answered any questions from the group. A motion to approve the bylaws was made by Senator Boysko and the motion was seconded by Bonnie Price.</p> <p>Chair Altonen reviewed the 2022 Task Force Annual Report and answered any questions from the group.</p>	
VI. Best Practices Committee	Bonnie Price led a discussion of the Best Practices/ Checklist document. Additional changes to the document were made.	
VII. Next Steps	<p>Chair Altonen reviewed the current status of Task Force member vacancies and the process for reapplying to Task Force appointment positions. Chair Altonen requested that members seeking reappointment please email ivp@vdh.virginia.gov and that members with recommendations for new appointments please also reach out via email.</p> <p>Chair Altonen reviewed the upcoming Task Force meeting schedule.</p>	
VIII. Adjourn	The meeting was adjourned by Chair Altonen at 3:43pm.	