

VIRGINIA FIRE SERVICES BOARD

Live Fire Training Structure Meeting
Thursday, February 23, 2023
Virginia Beach Convention Center
10:15 AM

Minutes

The Virginia Fire Services Board Live Fire Training Structure Committee meeting was held at the Virginia Beach Convention Center. The meeting was called to order by Chair Bettie Reeves-Nobles and a quorum was present.

COMMITTEE MEMBERS PRESENT

Keith Johnson, Ex-Officio, VFSB – Virginia Fire Chiefs Association
Bettie Reeves-Nobles, Committee Chair – General Public
James Calvert – Industry Representing SARA Title III/OSHA
Jerome Williams - Certified Fire Service Instructor
JM Snell II – Board of Housing and Community Development
Steven Sites – Virginia Municipal League
Jess Rodzinka – Virginia Professional Firefighters Association

COMMITTEE MEMBERS ABSENT

Dennis Linaburg – Virginia Chapter, IAAI

AGENCY MEMBERS PRESENT

Nicholas Nanna, Deputy Director
Theresa Hunter, Interim Assistant Chief of Administration
Ken Brown, Coordinator of Community Risk Reduction
Will Merritt, Marketing and Communications Manager
Spencer Willett, Government Affairs Manager

GUESTS PRESENT

JD Orndorff	Jim Forgo
Chris Shaver	John Prillaman
Josh Irvine	David Hoback
Chad Wheeler	Jeff Flippo
Dustin Campbell	Scott Arft
Toby Martin	Mike Watkins
Brandon Proffitt	

CHANGES IN THE AGENDA

No changes in the agenda

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PUBLIC COMMENTS

No public comment given

CONSENT AGENDA

- a. Approval of the minutes of the previous meeting (December 2022)
- b. Approval of the minutes of the special meeting (January 2023)

Jimmy Calvert suggested that additional edits were needed to the minutes outside of his previous communication with Spencer Willett. The minutes were adjusted to reflect these changes.

Motion: To approve minutes from the December 2022 and January 2023 meetings of the Live Structure Committee as amended.

Motion: Calvert, **Second:** Rodzinka

Discussion on the Motion: None

Vote: Unanimous Approval

Action: Minutes approved

COMMENTS FROM THE COMMITTEE CHAIR

Chair Reeves-Nobles introduced JM Snell II as a new member of the committee, who replaced Claudia Cotton from the Board of Housing and Community Development

UNFINISHED BUSINESS

There was no unfinished business

NEW BUSINESS

- a. City of Roanoke Renovation Application

David Hoback, Fire Chief of the City of Roanoke, explained the application and their partnership with Roanoke County. He explained that the Roanoke Valley Regional Training Center serves multiple jurisdictions and that the burn structure is currently not in compliance. He stated that the local governments are prepared to fund what VDFP and the Virginia Fire Services Board cannot.

Motion: To approve the City of Roanoke Renovation Application

Motion: Calvert, **Second:** Sites

Discussion on the Motion: None

Vote: Unanimous Approval

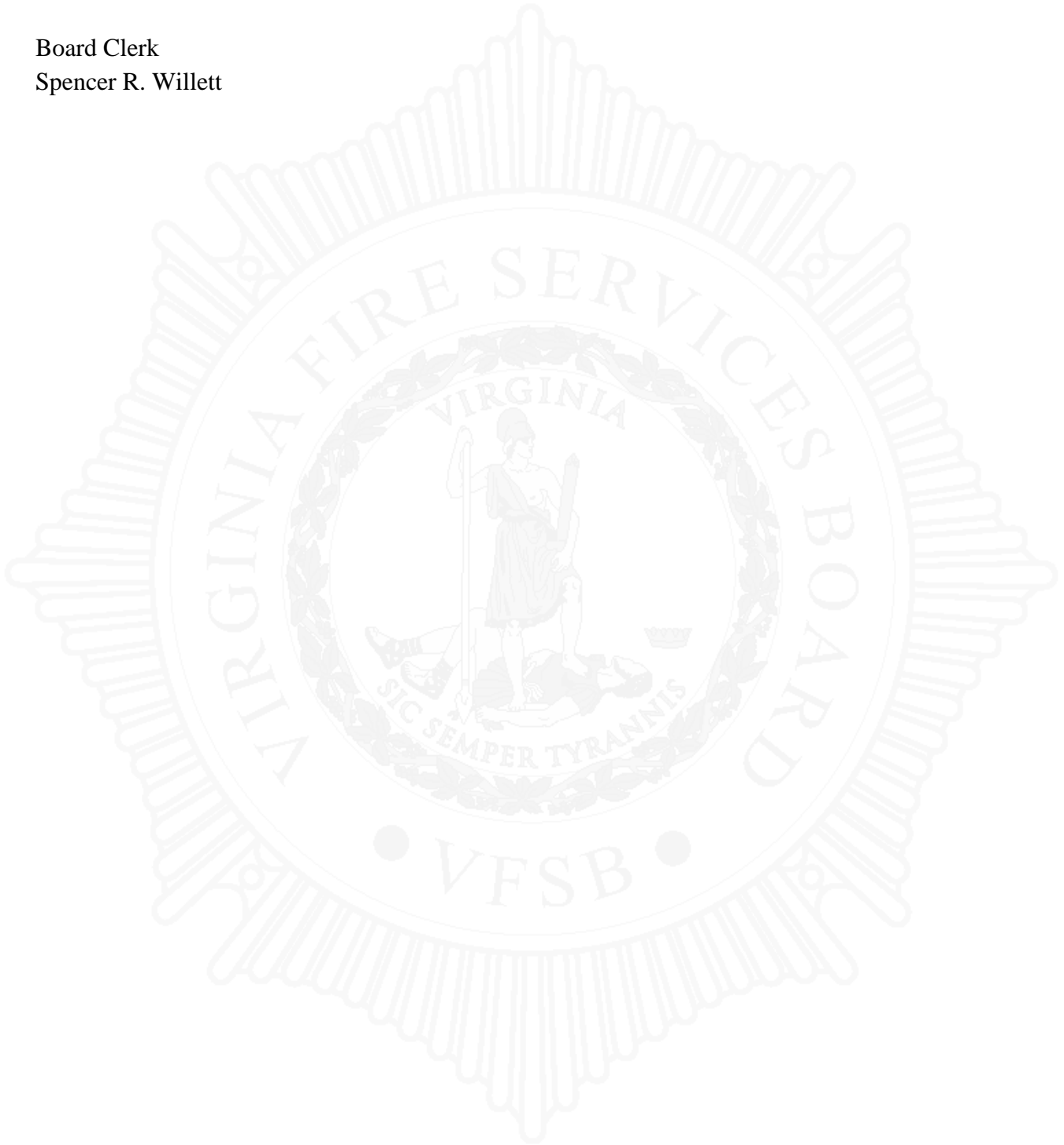
Action: Motion Carries

VIRGINIA FIRE SERVICES BOARD

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ADJOURNMENT

Board Clerk
Spencer R. Willett





A. Applicant Information										
1. Title of Jurisdiction Making Application (Check <input checked="" type="checkbox"/> only one, then make entry)	<table border="1"> <tr> <td><input type="checkbox"/></td> <td>County of</td> <td></td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>City of</td> <td>Roanoke</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Incorporated Town of</td> <td></td> </tr> </table>	<input type="checkbox"/>	County of		<input checked="" type="checkbox"/>	City of	Roanoke	<input type="checkbox"/>	Incorporated Town of	
<input type="checkbox"/>	County of									
<input checked="" type="checkbox"/>	City of	Roanoke								
<input type="checkbox"/>	Incorporated Town of									
2. Employer Identification Number (EIN)	[REDACTED]									
3. Principal Point of Contact (Include salutation, name & title.)	David Hoback									
4. Mailing Address (Include zip code+4) Identify COUNTY if appropriate →	713 3rd Street, S.W. Roanoke, Virginia 24016									
5. Telephone Number	(540 853-2327									
6. FAX Number	(540 853-1172									
7. Internet e-mail address	David.Hoback@roanokeva.gov									
8. Application Scope (Check <input checked="" type="checkbox"/> only one)	<table border="1"> <tr> <td><input type="checkbox"/></td> <td>Sole Jurisdiction as identified in [A]</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>Multiple Jurisdictions - Complete [F]</td> </tr> </table>	<input type="checkbox"/>	Sole Jurisdiction as identified in [A]	<input checked="" type="checkbox"/>	Multiple Jurisdictions - Complete [F]					
<input type="checkbox"/>	Sole Jurisdiction as identified in [A]									
<input checked="" type="checkbox"/>	Multiple Jurisdictions - Complete [F]									

B. Facility Information (Burn Building)	
	The term "burn building" refers to an unoccupied structure. The purpose of the Burn Building is to provide live fire training to fire service personnel in support of Fire Fighter I and Fire Fighter II Training throughout the Commonwealth of Virginia.
1. Current / Proposed Owner of Facility	(Party holding /to hold title to the property) County of Roanoke
2. In-Service Date or Age of Structure	(Leave blank if NOT an existing structure as reported in [C1] below.) Date [REDACTED] Unknown If unknown, enter approximate age in years [REDACTED]
3. Address of Structure (If appropriate, identify COUNTY where located.)	1220 Kessler Mill Road Salem, Virginia 24153
4. Will the renovation or repair bring the the burn building into compliance with the current standard of NFPA 1403, including appropriate NFPA 1403 signage? If no, explain in 6. Comments.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
5. Will the construction of the burn building be in compliance with the current edition of Sections I through IV of the Summary of Burn Building Prop Grant Program as included in the VDFP Project Manual for Burn Building Props and the current standard of NFPA 1403? If no, explain in 6. Comments.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
6. Comments (pertaining to Facility)	None

C. Facility Usage		
1. Number of annual burns (must be documented) (for New construction, this figure is projected)	VDFP FFI Burns <input type="text" value="4"/> (in compliance with NFPA 1403 standards)	
	VDFP FFII Burns <input type="text" value="4"/> (in compliance with NFPA 1403 standards)	
	In-Service Burns <input type="text" value="25"/>	
	Other Burns <input type="text"/> (specify types of burns)	
	Other Burns <input type="text"/> (specify types of burns)	
2. Travel to another facility	Distance traveled to closest alternate facility <input type="text" value="40"/> (in miles)	
	Time traveled to closest alternate facility <input type="text" value="45 Min"/> (rounded to whole hours)	
3. Other localities served (list number of stations and number of firefighters served for each locality) (for New construction, this figure is projected) (if more than 5 localities are served, additional localities must be included on Additional Localities Served tab)	Name of Locality <input type="text" value="County of Roanoke"/> Number of stations <input type="text" value="11"/> Number of Firefighters <input type="text" value="400"/>	
	Name of Locality <input type="text" value="City of Salem"/> Number of stations <input type="text" value="3"/> Number of Firefighters <input type="text" value="64"/>	
	Name of Locality <input type="text" value="County of Botetourt"/> Number of stations <input type="text" value="7"/> Number of Firefighters <input type="text" value="255"/>	
	Name of Locality <input type="text" value="City of Roanoke"/> Number of stations <input type="text" value="11"/> Number of Firefighters <input type="text" value="260"/>	
	Name of Locality <input type="text"/> Number of stations <input type="text"/> Number of Firefighters <input type="text"/>	
	TOTAL NUMBER OF STATIONS SERVED (from above and add') <input type="text" value="29"/>	
	TOTAL NUMBER OF FIREFIGHTERS SERVED (from above and add') <input type="text" value="979"/>	
	4. Maintenance of facility (for New construction, skip Section C.4. Section E.2. MUST be completed)	Annual Maintenance Inspections <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (documentation of annual inspections MUST be provided with application for inspections conducted after 12/2007)
		Previous Repair Projects <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (documentation MUST be provided with application for most recent repairs)

D. Project Description	
1. Level of work proposed (Check <input checked="" type="checkbox"/> only one)	<input type="checkbox"/> NEW Construction where no such structure previously existed <input checked="" type="checkbox"/> RENOVIATION of an existing burn building or substantially similar structure <input type="checkbox"/> REPAIR of an existing burn building (up to \$50,000)
2. Type of Building (proposed or existing)	<input checked="" type="checkbox"/> Class A fuel <input type="checkbox"/> Prototype I plans (brick, block, concrete) <input type="checkbox"/> Class B fuel <input type="checkbox"/> Prototype II plans (steel frame) <input type="checkbox"/> Other* <input type="checkbox"/> 3,168 Square Footage of Building (proposed or existing) <input type="checkbox"/> 1 Number of Burn Rooms on 1st floor <input type="checkbox"/> 1 Number of Burn Rooms on 2nd floor For New Construction: *If building plans deviate from Prototype I or II, applicant MUST define building concept and include proposed plans with application. For Renovations or Repairs: *If building plans deviate from Prototype I or II, applicant MUST include copy of existing building plans with proposed renovations/repairs.
3. Architectural and/or Engineering (A/E) (Check <input checked="" type="checkbox"/> only one for each)	Has an A/E study already been completed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Applicable If so, is a copy attached to this application? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable
4. Condemnation and/or fitness for use (Leave [C4] blank if this application is for totally new construction; otherwise Check <input checked="" type="checkbox"/> only one for each statement.)	time of application? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, is there currently a scheduled date to remove the structure from service? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, enter the month & year: _____ If not presently in service, has this structure been <u>condemned</u> by a building official or other such entity legally empowered to do so? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Applicable If yes, is a copy of such order attached to this application? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable

E. Financial Plan	An estimated project budget must be attached to this application. For renovation/repair projects, contractor estimates must be attached.	
1. Project Budget (Capital Expend)		
a. Expense		
i. Estimated Cost of Construction (Enter or check <input checked="" type="checkbox"/>)	\$ 78,908.75	<input type="checkbox"/> Unknown at time of application
ii. Estimated A/E Costs (Enter or check <input checked="" type="checkbox"/>)	\$ -	<input type="checkbox"/> Unknown at time of application
iii. Estimated Total Costs (Enter or check <input checked="" type="checkbox"/>)	\$ -	<input type="checkbox"/> Unknown at time of application
b. Revenue		
i. Grant Funding Being Requested New construction maximum \$450,000	\$ 78,908.75	
ii. Matching / Cost Share Funds		
iii. Source of Matching Funds (local contributions, donations, etc.)	Local Contributions (Roanoke City, Roanoke County, Salem City)	
2. Operating Budget (Maint. Expend)		
a. Is there a financial agreement among partnering localities?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> Not Applicable
b. Is there a local budget for annual maintenance costs?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
c. Is there a local budget for annual inspection costs?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
d. Is there a local budget for 5-year inspection costs?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

F. Additional Parties of Interest (Mark N/A and skip section [D] if not applicable - see [A.8])	Identify hereunder ALL jurisdictions (Not their Departments) otherwise participating in the proposed project. Attach additional sheets as may be required.
1. NON-Applicability	<input checked="" type="checkbox"/> No parties other than the jurisdiction identified in [A] above.
2. Formal Agreement Among Parties	Is there a formal agreement among parties with regard to the proposed project ? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, is a copy attached to this application? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Is there a formal agreement among parties with regard to the shared use of the facility ? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, is a copy attached to this application? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

{ Reproduce and complete as many additional blocs as may be necessary for complete disclosure. }

2a. Complete one each for ALL other Parties of Interest	Number <input type="text" value="3"/> of a total of <input type="text" value="3"/> parties to proposed project (Count the LEAD Locality as #1, thereby start with #2.)									
2b. Title of Jurisdiction (Check <input checked="" type="checkbox"/> only one, then make entry)	<table border="1"> <tr> <td><input type="checkbox"/></td> <td>County of</td> <td></td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>City of</td> <td>Roanoke</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Incorporated Town of</td> <td></td> </tr> </table>	<input type="checkbox"/>	County of		<input checked="" type="checkbox"/>	City of	Roanoke	<input type="checkbox"/>	Incorporated Town of	
<input type="checkbox"/>	County of									
<input checked="" type="checkbox"/>	City of	Roanoke								
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2c. Employer Identification Number (EIN)	<input type="text" value=""/>									
2d. Principal Point of Contact	(Include salutation, name & title.) David Hoback									
2e. Mailing Address Identify COUNTY if appropriate →	(Include zip code+4) 713 3rd Street, S.W. Roanoke, Virginia 24016									
2f. Telephone Number	(<input type="text" value="540"/>) <input type="text" value="853-2327"/>									
2g. FAX Number	(<input type="text" value="540"/>) <input type="text" value="853-1172"/>									
2h. Internet e-mail address	<input type="text" value="David.Hoback@roanokeva.gov"/>									

**G. Electronic Transfer
of Funds Information**

Note ☞ The completion of this section is optional at the time of application and will not hinder determination of eligibility, etc. However, if not provided and since funds will only be transferred electronically, disbursement will be delayed until this information is properly provided.

1. Account Ownership Information
Employer Identification Number

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SSN may **NOT** be substituted.

Complete next three (3) entries **ONLY** if Name is different than ACCOUNT TITLE as it appears in [E2].

NAME	(Last, First, Initials)	<input type="text"/>
	(Telephone Number)	<input type="text"/>
MAIN		<input type="text"/>
	(Telephone Number)	<input type="text"/>
ALTERNATE		<input type="text"/>

2. Direct Deposit Account Information
(Check one Type of Account)

Checking Savings

ROUTING TRANSIT NUMBER	(9 digits)	<input type="text"/>
ACCOUNT NUMBER		<input type="text"/>
ACCOUNT TITLE		<input type="text"/>
FINANCIAL INSTITUTION		<input type="text"/>



Note: This section of the application MUST be properly executed for the

- City Manager /or/ Deputy
- County Administrator /or/ Deputy
- Town Manager /or/ Mayor
- Or other duly authorized official but only when the application

Only completed applications can be acted upon.

CERTIFICATION

This application is made on behalf of the jurisdiction above described [A] with the full knowledge and belief that all representations herein made are true and correct.

Signature

Date

1/13/23

ROBERT S. COWELL, JR., CITY MANAGER

Printed Name

Title

(All applications must be notarized to be considered – incomplete forms shall be returned.)

State of Virginia }
 }
 City / County of Roanoke }

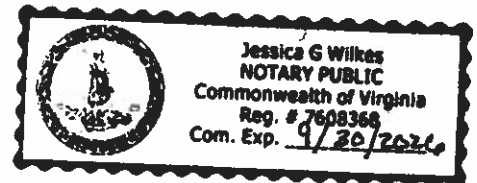
On this 13 day of January (month) in 2023 (year), before me, the undersigned a Notary Public for the Commonwealth of Virginia, personally appeared Robert S. Cowell Jr. to me known (or to me proved) to be the identical person named herein and having in my presence executed the above, and acknowledged that he executed same as his voluntary act and deed.

My Commission expires:

9/30/2026
Date

Jessica Wilkes
Notary Public

{Seal}





SRG Inc

311 Court St
Danville VA 24541

Estimate

Date	Estimate No.
1/19/2023	643 B

Customer Name/Address

Roanoke Regional Training Center
Chief Hoback
1220 Kessler Mill Rd
Salem VA

Municipality
Roanoke Regional

Line	Item	Description	Qty	Rate	Total
1	SVC General	Burn building repairs including and renovation as detailed on project sheet 643-01 Rev B Roanoke Regional Training Center	1	78,908.75	78,908.75
Total					\$78,908.75

Phone #	Fax #	E-mail	Web Site
434-799-0800		tech@srgus.net	www.srgus.net



Project Estimate 643-01 Rev B
 2023 Inspection and Upgrades
 Roanoke Valley Regional Training Center

1/19/2023

Item	Description of Issue	Remediation	Subtotal
1	Replace Bilco Latch	Replace	\$291.25
2	Rout and Seal Slab Cracks	Rout and Seal	\$802.50
3	Seal Slab to Parapet Wall	Clean and Seal	
4	Replace Rusted Safety Chains	Replace with SS	
5	Ridge Vent	Support and Cover Metal	\$3,105.00
6	Window Shocks Dept. Remove	Replace	
7	Replace Rappelling Anchors	Replace	\$1,990.00
8	Installed Fan	Frame out and rework Elec or Remove	\$1,235.00
9	Evaluate Load Rating Plywood Chop Out SE	Install Supports	\$2,105.00
10	Slab Cracks in Attic	Rout and Seal	\$1,172.50
11	Attic Window Safety Chains	Add Chain	\$867.50
12	Div. 2 Tower Slab Cracks	Rout and Seal	\$401.25
13	Exposed Conduit and Wires	Remove	\$185.00
14	Missing Door Sweep	Install Sweep	
15	Div. 1 Interior Tower Door	Rehinge, Add Sweep, Rem Debris	\$1,196.25
16	Heat Damaged Burn Room Windows	Clean and Repaint	
17	Slab to Knee Wall Gap	Clean Gap and Seal Polyurethane	
18	1402/VDFP Protect Burn Room Wind/Doors	Add Shields and Padgenite Exterior X4	\$6,855.00
19	Flashing on Extension Roof Decking	Cut to allow clean out	\$1,110.00
20	Signage	New Signage	\$1,963.75
21	Electrical Panel interior	Move to Exterior	
22	Heat Damage to Building Skin	Strip Paint Green	
23	Exterior Apron Cracks	Rout and Seal	
24	Roll Up Door Off Track	Repair	
25	Repair Div. One Burn Room Lining	Repairs	\$5,920.00
26	Lining Outside Interior Burn Room Doors	Install Lining	\$2,220.00
27	Burn Crib	Re-work or Replace * 2	\$2,845.00
28	Straw Debris above Headers Multiple	Remove Debris	
29	Plastic Smoke Generator Pipe Sagging	Replace with Metal	
30	Move TMS TO Exterior Shed/Bldg.	Move, Test Rework Sensors Guards	\$6,857.50
31	Corrosion on Joists Div. 1 Ceil	Pressure Wash and Paint	
32	Div. 2 Burn Room Interior Door Sprung	Rehinge	\$1,266.25
33	Rework Burn Room Lining	Reline and Close Openings	\$5,920.00
34	Remove & Mitigate Class B Cab. & Utility	Rem, Close Cap De-energize	
35	SE Inspection	SE Inspection Report	
36	Project Plan, Reports and Management	Conduct Throughout-Closing Report	\$2,590.00
37	Travel 1		\$5,400.00
38	Travel 2		\$4,410.00
Material Costs May Vary Slightly		SRG Total Project	\$60,708.75
		Material	\$18,200.00
		Total	\$ 78,908.75





Summary of Open Project 2-6-23

Burn Building Construction Projects: 5 open

FLUVANNA County awarded FY18 480,000

- Procurement solicitation completed in November 2022. Only one bidder for the building, no bidders for the site work. County Administrator is working on securing additional funding for the site work.

HANOVER County awarded FY20 450,000

- Project construction is near completion. Photos provided.

SUFFOLK County awarded FY21 480,000

- Working on building plans.

RICHMOND City awarded FY23 480,000

- Took part in special Committee meeting in January for design review. Committee voted to approve locality design meets NFPA standard only. Vote will be presented to Full Board.

GOOCHLAND County awarded FY23 480,000

- Took part in special Committee meeting in January for design review. Committee voted to approve locality design meets NFPA standard only. Vote will be presented to Full Board.

Burn Building Renovation / Repair Projects

ROCKBRIDGE County (renovation) awarded FY19 \$445,204

- TSG provided the 7th building plans reviewed.

LYNCHBURG City (repair) FY22 awarded \$38,849

- Issued 6 month no cost extension on January 26, 2023. New end date August 17, 2023