



Criminal Justice Services Board (CJSB) Executive Committee

September 22, 2022, at 10:00 a.m.

*The meeting took place at DCJS, 1100 Bank Street, Richmond, Virginia
in the 12th floor Conference Room*

Members Present

Chief Maggie DeBoard
Chief Craig Branch, Chair
Ms. Maria Jankowski
Mr. Jagdish Katyal
Chief Jeffrey Katz
Lt. Col. Kirk Marlowe, Proxy for Colonel Gary Settle

Members Absent

Sheriff C. O. Balderson
The Hon. Bryan Porter, Vice-Chair

I. Call to Order

Chairman Craig Branch called the meeting of the Executive Committee of the Criminal Justice Services Board (CJSB) to order at 10:00 a.m. A quorum was present.

II. Approval of Minutes

Chief Jeffrey Katz made the motion, seconded by Mr. Jagdish Katyal, to accept the minutes of the July 21-22, 2022, meetings of the Executive Committee. The motion passed unanimously.

III. Old Business

There was no old business to discuss.

IV. New Business

Decertification – Mr. Gregory Gullace - Rappahannock Regional Jail

Chairman Branch called on Mr. Erik Smith, DCJS, to give a summary of Mr. Gullace's certification status and to present the facts resulting in his decertification as a law-enforcement officer from the Rappahannock Regional Jail. Mr. Gullace was decertified pursuant to clause (B)(vi) of § 15.2-1707 of the *Code of Virginia*.

The Executive Committee also heard from Mr. Gullace.

Chief Maggie DeBoard made the motion, seconded by LTC Kirk Marlowe, that the Executive Committee uphold the decertification of Mr. Gullace as a law-enforcement officer. The motion passed. *Recusals: Chief Branch.*

Decertification – Mr. Jason Helmlinger, Ashland Police Department

Chairman Branch called on Mr. Smith of DCJS to give a summary of Mr. Helmlinger's certification status and to present the facts resulting in his decertification as a law-enforcement officer from the Ashland Police Department. Mr. Helmlinger was decertified pursuant to clause (B)(vi) of § 15.2-1707 of the *Code of Virginia*.

The Executive Committee also heard from Mr. Helmlinger and his counsel..

Ms. Maria Jankowski made the motion, seconded by Chief DeBoard, that the Executive Committee defer making a decision on Mr. Helmlinger's appeal until after the Executive Committee could meet with legal counsel. The motion passed.

Decertification – Mr. Omar Higazi, Chesapeake Police Department

Chairman Branch called on Mr. Smith of DCJS to give a summary of Mr. Higazi's certification status and to present the facts resulting in his decertification as a law-enforcement officer from the Chesapeake Police Department. Mr. Higazi was decertified pursuant to clause (B)(iii) and (vi) of § 15.2-1707 of the *Code of Virginia*.

The Executive Committee also heard from Mr. Higazi and his counsel.

Chief DeBoard made the motion, seconded by Chief Katz, that the Executive Committee defer making a decision on Mr. Higazi's appeal until after the Executive Committee could meet with legal counsel. The motion passed.

Decertification – Mr. Matthew Riley, Virginia State Police

Chairman Branch called on Mr. Smith of DCJS to give a summary of Mr. Riley's certification status and to present the facts resulting in his decertification as a law-enforcement officer from the Virginia State Police. Mr. Riley was decertified pursuant to clause (B)(iii) and (vi) of § 15.2-1707 of the *Code of Virginia*.

The Executive Committee also heard from Mr. Riley and his counsel.

Chief Katz made the motion, seconded by Chief DeBoard, that the Executive Committee reinstate Mr. Riley's certification as a law-enforcement officer. The motion passed. *Recusal: LTC Marlowe.*

V. Public Comment

There was no public comment.

VI. Next Meetings

The next meeting date of the Executive Committee is scheduled for September 23, 2022.

VII. Adjournment

The meeting adjourned at 2:06 p.m.