



## Committee On Training

Patrick Henry Building  
East Reading Room  
1111 E. Broad Street  
Richmond, VA 23219

### MINUTES

December 8<sup>th</sup>, 2022

#### Members Present

Ms. Mary Biggs  
Mr. Lamont Carrington  
Sheriff Michael Chapman  
Ms. Ebony Clark (via Zoom)  
Mr. Tim Coyne/PROXY for Ms. Maria Jankowski  
Captain Clifford Kincaid  
Mr. Jagdish Katyal  
D. Bradley Marshall  
Ms. Renee Maxey  
Mr. Bryan Porter  
Superintendent William Smith  
The Honorable Anthony C. Williams

#### Members Absent

Sheriff C. O. Balderson  
Chief Maggie Deboard  
Officer Bennie Evans, Jr.  
Chief Jeffrey Katz  
Mr. Edward Macon  
Dr. Sessa J. Moon  
Ms. Ashley Waddell

#### 1. Call to Order.

Superintendent William Smith called the Committee on Training (COT) meeting to order at 10:00 A.M.

#### 2. Approval of past minutes.

Colonel William Smith entertained a motion for approval of the minutes from October 13, 2022, and October 27, 2022, as submitted. Motion made by Ms. Renee Maxey and seconded by Ms. Mary Biggs. The motion was passed unanimously.

#### 3. Division Update.

Mr. Harvey Powers, Division Director, DCJS Division of Law Enforcement, provided updates on the hiring of personnel in two critical positions, Standards and Policy Manager and a second VLEPSC position. DCJS is in the interview process for the Standards and Policy Manager position with hopes of having that position filled and introduced by the next gathering in the new year. In the VLEPSC position, DCJS will bring on board Tina Sumpter, former accreditation manager for the Page County Sheriff's Office. We are eager to have her on board and hope the extra bandwidth will be integral in increasing the amount of assistance DCJS is able to offer to agencies that wish to become accredited.

The special session of the legislature in 2020 created a mandate to create uniform lesson plans for all regulated public safety training. One of the issues faced recently was the Courtroom Security and Civil Process job functions. There were issues with the job/task analysis that was

completed and DCJS is preparing to repeat the job/task analysis to determine if the initial outcome is validated or has changed by having a larger, more diverse pool of participants.

The initial draft of the process for how academies would seek a waiver for Uniform Lesson Plans will be presented today by Carolyn Naoroz. This is merely a starting point for conversation and discussion. We are several months out from having this in place so there is a lot of time to discuss and make sure it reflects the needs of agencies and academies.

On November 7, 2022, the Fairfax Police Academy started the first stand-alone Option 5 law-enforcement training class. Option 5 is the term used for out-of-state law enforcement officers wishing to become certified in the Commonwealth of Virginia. Thirteen members of the first class from agencies across the state graduated on December 3, 2022. Mr. Powers recognized Major Brooke Wright of the Fairfax County Police Department and her team at the Fairfax academy for their impressive work to get us to this point. He also recognized DCJS staff, Sharon Gray, Bob McHale, and others for their great work as well.

Since our last meeting, DCJS has received ten notifications for decertification and has finalized nine other decertifications without appeal requests. There have been 6 new decertification appeals requested with eleven appeals that will be taken up in the new year. So far this year, eighty-four decertifications have been initiated.

Committee member Bryan Porter asked Mr. Powers if he anticipated more decertifications once the Standards of Conduct go into effect. Mr. Powers indicated it is likely this will increase the number of submissions. He indicated an awareness of the time requirements this would place on the Executive Committee under the current process and is examining if there is a way that would be agreeable to all parties on how to hear those appeals.

#### **4. Old Business**

Colonel William Smith reported that there was no old business.

#### **5. New Business**

- a. Harvey Powers, Division Director, DCJS Division of Law Enforcement, on behalf of Todd Clingenpeel, DCJS Program Manager, requested the Chesterfield County Police Department be recertified as a Certified Crime Prevention Community after having met all the required objectives for recertification. A motion to approve the recommendation was made by Sheriff Michael Chapman, seconded by Ms. Mary Biggs. The motion passed unanimously.
- b. Harvey Powers, Division Director, DCJS Division of Law Enforcement, on behalf of Todd Clingenpeel, DCJS Program Manager, requested the Town of Christiansburg be recertified as a Certified Crime Prevention Community after having met all the required objectives for recertification. A motion to approve the recommendation was made by Mr. Bryan Porter, seconded by Mr. Jagdish Katyal. The motion passed unanimously. Ms. Mary Biggs recused herself due to the agency being in the county she represents.
- c. Carolyn Naoroz, DCJS provided information updates on the Uniform Curriculum Waiver Process

- d. Lois Kinch, DCJS requested approval of the CRC revisions to the Compulsory Minimum Training Standards for Jail Officers. A motion to approve the revisions was made by Ms. Mary Biggs, seconded by Mr. Anthony Williams. The motion passed unanimously.

**6. Public Comment**


There was no public comment.

**7. Next Meeting.**

To Be Determined

**8. Adjournment**

Colonel William Smith asked for a motion to adjourn the meeting which was made by Mr. Jagdish Katyal, and seconded by Ms. Mary Biggs. The meeting was concluded at 10:24 A.M.

Approved:  Date: 5-11-2023  
Chair