



Committee On Training

Patrick Henry Building – West Reading Room
Richmond, VA 23219

MINUTES

October 25, 2018

Members Present

Sheriff Anthony Roper
Mr. Edward Macon
Mr. Bryan Porter
Mayor Carolyn Dull
Chief James E. Williams
Ms. Mary Biggs
Captain Robert Holland
Chief Kelvin Wright
Mr. Luke Black
Ms. Angie Carrera
Superintendent William Smith

Members Absent

Sheriff Vanessa Crawford
Chief Cervera
Chief Tonya Chapman
Mr. Robert Soles
Mr. Patrick Bridge

1. **Call to Order.**

Colonel Russell called the meeting to order at 10:04 a.m.

2. **New COT members**

Sheriff Roper recognized and welcomed the newest members:

a) Superintendent William C. Smith – Western Tidewater Regional Jail, Representing the Virginia Association of Regional Jail Superintendents

b) Mr. Luke Black – Virginia Department of Corrections, Training Academy Director

3. **Election of COT Chairman**

Sheriff Roper asked if there were any motions for nomination of Chairman for the COT and Captain Holland made a motion to nominate Chief Wright as the Chairman of the Committee on Training. Chief Williams seconded the motion. Sheriff Roper asked if there was any discussion. Sheriff Roper asked all those in favor to please indicate by raising their hand. The motion passed unanimously.

4. Approval of past minutes.

Ms. Biggs moved to accept the minutes from the meeting on June 14, 2018. Mayor Dull seconded the motion. The minutes were unanimously approved.

5. Division Update.

Ms. Teresa Gooch, Division Manager, did not have any division updates.

6. New Business.

- a.** Review of Law Enforcement Curriculum Review Committee Members – Mr. Smith proposed the new candidates for the Law Enforcement Curriculum Review Committee.
1. Chesterfield Police Academy: Edward Pierpont to replace Mike Breden.
 2. Hampton Roads Regional Academy: Rebecca Warren to replace Scott Keller.
 3. Jeff Reiff from Fairfax County Criminal Justice Academy to replace Eric Barnheart from Prince William Academy.
 4. Chesapeake Police Academy: Jeff Jeffries filled a vacancy.

Chief Wright asked for a motion to approve the candidates for the Law Enforcement Curriculum Review Committee. Ms. Biggs moved to accept the recommendation. Captain Holland seconded the motion. There was no discussion and the motion was passed.

- b.** Mr. Smith and Ms. Gray provided the members with read ahead documents and a presentation of the changes in the Regulatory Action – DCJS Regulatory Separation of Responsibilities and public comment concerns. (Please the attachments and visit this website to locate the read ahead documents...
<https://www.dcjs.virginia.gov/law-enforcement>)

Chief Wright asked if there were any comments from the committee.

- Mr. Macon inquired whether DCJS made any changes in response to the comments received that were included in the read-ahead documents. Mr. Smith responded that several changes were made because of the comments. Mr. Macon also inquired about the definition of a satellite facility as being a temporary facility. Mr. Smith stated that a satellite facility is a temporary facility and they were never intended to be permanent location. Permanent facilities are those approved by the CJSB as criminal justice academies.
- Mr. Porter asked the difference between the terms Field Training and On-The-Job Training. Mr. Smith stated field training is required for law enforcement officers; on-the-job training is required for dispatchers.
- Captain Holland recommended that when DCJS defines the satellite facility as being a temporary facility, DCJS should either remove the term “temporary” or provide more clarification. He further suggested that DCJS consider added

language that the facility would be reviewed every 3-4 years. Ms. Gray stated that the reason the word temporary was needed is to avoid the use of a satellite facility as an approved criminal justice academy. Captain Holland asked how a Firing Range, Driving Range, or a Conference would be defined and was informed that those facilities are considered external classrooms.

Chief Wright asked if there were any comments from the public in regards to the regulatory actions.

- Mr. Mike Harvey, Executive Director from the Rappahannock Criminal Justice Academy. Mr. Harvey thanked Chief Wright for allowing him to speak and congratulated Chief Wright on his new appointment as Chair of the Committee on Training. He also thanked Teresa Gooch, Erik Smith and all the staff at DCJS for all their work that they put into the regulation updates. Mr. Harvey stated that Rappahannock has 42 membered agencies and some of those agencies are an hour and half to two hours away so it is not feasible to get to the academy for In-service for training. The satellite faculties are essential to his mission as a regional academy director. He appreciated DCJS creating a consistent format to be used across the state. Mr. Harvey made two recommendations:
 1. On the satellite worksheet, change "mandated training" to "mandated in-service training". DCJS accepted this recommendation and it will be reflected in the updated documents presented to the CJSB.
 2. On the satellite worksheet, remove or modify the request for information required in Table 2. DCJS accepted this recommendation and will modify the language to reflect that the Academy directors should maintain a list of all academy classes that are taught at that satellite facility that would be open to audit and inspection by DCJS Field Reps. This modification will be reflected in the updated documents presented to the CJSB

Chief Wright as if there were any further comments from the public in regards to the regulatory actions; there were none.

Chief Wright stated that the staff is requesting a motion recommend to the Board the submission of 6VAC20-20, 6VAC20-50, 6VAC20-60, 6VAC20-70, 6VAC20-90 and 6VAC20-100 to the Final Stage of the regulatory process as an exempt action. Mayor Dull moved to accept the recommendation. Chief Williams seconded the motion. Ms. Biggs third the motion. The motion passed unanimously.

7. Next Meeting.

The next meeting of the COT will be held on Thursday, December 6, 2018 at 10:00 a.m.

8. Adjournment.

The meeting adjourned at 10:44 a.m.

A motion for adjournment was made by Chief Williams, and seconded by Captain Holland. The motion passed unanimously.

Approved:



Kelvin Wright
Chair

12-6-2018

Date