

Virginia Sexual and Domestic Violence Program Professional Standards Committee

Approved Meeting Minutes

Shelter for Help in Emergency's Community Outreach Center
Charlottesville, VA
July 17, 2018

Members Present:

Cathy Easter, Executive Director, Safe Harbor
Debbie Evans, Division Chief of the Sexual Assault Center & Domestic Violence Program, City of Alexandria Department of Community & Human Services
Jennifer Bourne, Director, Clinch Valley Community Action Agency
Kristina Vadas, Manager of Victims Services, DCJS
Linda Ellis-Williams, Director of Programs, YWCA of Central Virginia
Regina Pack Eller, Executive Director, Family Resource Center
Tamy Mann, Executive Director, Safehome Systems

Absent Members:

Caroline Jones, Executive Director, Doorways for Women & Families
Kandy Freeman, Assistant Executive Director, Madeline's House
Kristi VanAudenrove, Executive Director, VSDVAA
Mary Carter Lominack, Executive Director, Shelter for Help in Emergency
Rebecca Weybright, Executive Director, SARA Charlottesville
Teresa Christin, Director, Avalon

Others Present:

Courtney Meyer, Professional Standards Coordinator, DCJS
Kat Monusky, Prevention Director, VSDVAA (representing Kristi VanAudenrove)

Welcome & Remarks

The meeting started at 10:19 am without a quorum present. Tamy Mann introduced the two new committee members, Cathy Easter from Safe Harbor and Debbie Evans from the City of Alexandria's Department of Community & Human Services.

Approve Minutes from May and June 2018 Meetings

Ms. Mann presented the May 15, 2018 and June 19, 2018 minutes for members to review. There was not a quorum present, so the approval of the May 15, 2018 and June 19, 2018 minutes will be tabled to the August meeting.

Performance Measures Clean-Up

The committee began cleaning up the measures by going through each member's assigned homework. There was a discussion on a measure in Standard #1 about whether the civil rights training should be annual. Most were in agreement that diversity training should be ongoing. The committee decided to come back to the frequency of civil rights training later. There was a discussion on a measure in Standard #6 about the wording to reflect the confidentiality requirements per VAWA, FVPSA, and VOCA. For a measure in Standard #9, a member wondered how confidentiality would be handled with minors in a situation where a program would need to release information (a subpoena) about a minor (at the time of the offense). This member was going to look more into minors and confidentiality and report back to the committee later. For Standard #10, Kristina Vadas found a definition for a client's right to self-determination from the National Association of Social Work's Code of Ethics which the committee would like to utilize for the glossary.

September Online Comment Period

The committee discussed their goal of having the online comment period in September. The members present had concerns about meeting that goal due to the lack of quorum. The committee asked the Professional Standards Coordinator to send out a calendar scheduler for the August meeting to all members and at a week before the meeting, for those members who have not replied to the scheduler, the Professional Standards Coordinator was asked to then call those members to confirm whether or not they will be in attendance. Since a quorum was not present, an official decision was not made; however, the majority of the committee members present were in agreement to have the online comment period from August 27th through September 14th if possible, so that they could review the comments at the committee's September meeting. The committee asked Ms. Vadas and the Professional Standards Coordinator to find out more information from IT at DCJS regarding the mechanics and logistics of the online comment period.

Closing Remarks

The meeting adjourned at 4:00pm.

Actions before next meeting

The Professional Standards Coordinator will send all members a calendar scheduler for the August meeting. Then, a week before the August meeting, the Professional Standards Coordinator will call those members who did not respond to the scheduler to confirm whether or not they will be in attendance

Public Comment

No members of the public were present.

Next Meeting: Wednesday August 22, 2018

10am-4pm

Shelter for Help in Emergency in Charlottesville, VA