



## Committee On Training

General Assembly Building – House Room C  
Capitol Square  
Richmond, VA 23219  
(804) 698-1788

### **DRAFT – DRAFT – DRAFT**

December 10, 2015

#### **Members Present**

Colonel Bobby Russell  
Captain Matthew Hanley  
Sheriff Charles Jett  
Sheriff Vanessa Crawford  
Chief James Williams  
Chief Kelvin Wright  
Lt. Scott Sheild Williams  
Mr. Robert Soles  
Mr. Michael Doucette  
Mr. Patrick Bridge  
Mr. Edward Macon

#### **Members Absent**

Chief Jeffrey Brown  
Ms. Michelle Mosby  
Mr. Gilbert Smith  
Representative from the Department of Corrections

1. **Call to Order.**

Colonel Russell called the meeting order at 10:01 a.m.

2. **Approval of past minutes.**

Sheriff Crawford moved to accept the minutes from the meeting on September 17, 2015. Sheriff Jett seconded the motion. With no objections, the minutes were unanimously approved.

3. **Review and approval of new Law Enforcement Curriculum Review Committee members.**

The Committee was provided a read ahead document and handout listing those new members recommended to the Law Enforcement Curriculum Review Committee.

Ms. Barbara Peterson-Wilson, Law Enforcement Program Coordinator, provided an overview of those recommended new members for the Law Enforcement Curriculum Review Committee.

Chief Williams moved to accept the recommendation. Chief Wright seconded the motion. The motion passed unanimously.

4. **Review and approval of new Jail/Court Security/Civil Process Curriculum Review Committee members.**

The Committee was provided a read ahead document and handout listing those new members recommended to the Jail/Court Security/Civil Process Curriculum Review Committee.

Ms. Barbara Peterson-Wilson, Law Enforcement Program Coordinator, provided an overview of those recommended new members for the Jail/Court Security/Civil Process Curriculum Review Committee.

Sheriff Crawford moved to accept the recommendation. Lt. Williams seconded the motion. The motion passed unanimously.

5. **Review and approval of new Dispatcher Curriculum Review Committee members.**

The Committee was provided a read ahead document and handout listing those new members recommended to the Dispatcher Curriculum Review Committee.

Ms. Barbara Peterson-Wilson, Law Enforcement Program Coordinator, provided an overview of those recommended new members for the Dispatcher Curriculum Review Committee.

Chief Williams asked why there was such a big turn over in losing two thirds of the Board. Ms. Peterson-Wilson explained the lack of inactivity for this committee. Therefore, membership needed to be updated due to members listed no longer serving in those positions. Chief Williams thanked Ms. Peterson-Wilson.

Chief Wright moved to accept the recommendation. Chief Williams seconded the motion. The motion passed unanimously. Sheriff Jett asked the record reflect recusal on behalf of Stafford County Sheriff's Office.

6. **Discussion of training standards related to terrorism training.**

The Committee was provided read ahead documents and memorandum addressing the revision of training standards related to terrorism awareness.

Ms. Barbara Peterson-Wilson, Law Enforcement Program Coordinator, provided an update on the revision of the training standards related to terrorism awareness. The current training standards across the board, for all functions, address a course which is no longer offered by the Virginia Department of Emergency Management, nor taught by DCJS. Recommended changes to the training standards will be presented at the next meeting of the Committee on Training.

Colonel Russell thanked Ms. Peterson-Wilson for her summary.

7. **Summary of Public Comment.**

There were no comments made during the public comment period.

8. **Next Meeting.**

The next meeting of the Committee on Training will be held on a date to be determined once 2016 dates have been approved by the Criminal Justice Services Board.

Mr. Doucette announced the first meeting of the CJSB was set for March 10, 2016 and offered information as to the proposed next meeting date.

9. **Adjournment.**

The meeting adjourned at 10:09 a.m.

Approved:

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Bobby Russell  
Co-Chair

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Date