

**COMMONWEALTH OF VIRGINIA  
BOARD OF LOCAL AND REGIONAL JAILS  
JAIL REVIEW COMMITTEE  
MINUTES**

**APPROVED 9/18/24**

REGULAR MEETING

July 17, 2024; 10:30 a.m.

LOCATION

6900 Atmore Drive, Richmond, Virginia

PRESIDING

Mr. David Hackworth

PRESENT

Dr. Cleopatra Booker, PsyD, Board of Local and Regional Jails  
Captain Charles Carey, Board of Local and Regional Jails  
Tiffany Jenkins, Board of Local and Regional Jails  
The Honorable Charlie Jett, Chair, Board of Local and Regional Jails  
Dr. Anita Maybach, Board of Local and Regional Jails  
Lieutenant Joseph Tucker, Board of Local and Regional Jails  
Jessica Vermont, Board of Local and Regional Jails  
Brian Flaherty, Executive Director, Board of Local and Regional Jails  
Tawana Ferguson, Regulatory Compliance Supervisor, Board of Local and Regional Jails  
Ashley Gordon, Board of Local and Regional Jails  
Mary-Huffard Kegley, Policy Analyst, Board of Local and Regional Jails  
Alison Lautz, Death Investigator, Board of Local and Regional Jails  
John Rock, Death Investigator, Board of Local and Regional Jails  
Andrew Parker, Office of the Attorney General

**CALL TO ORDER**

Mr. Hackworth, called the meeting to order, welcomed attendees, and confirmed quorum. Mr. Hackworth welcomed gubernatorial appointee to the Board, Lieutenant Joseph Tucher, and re-appointed, Captain Charles Carey.

**PUBLIC COMMENT**

None

**Motion** by Chair Jett to approve minutes of the May 15, 2024, Committee meeting, second by Dr. Booker. Unanimous approval.

**Motion to include non-Board members in closed session**

The following was offered by Chair Jett as a **Motion**:

Pursuant to Virginia Code Section 2.2-3712(F) I MOVE that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:

- a. Brian Flaherty
- b. Ashley Gordon
- c. Tawana Ferguson
- d. John Rock
- e. Alison Lautz
- f. Mary-Huffard Kegley
- g. Andrew Parker

**Motion** by Chair Jett, second by Captain Carey. Unanimous approval.

### **CLOSED SESSION**

The following was offered by Chair Jett as a **Motion**:

I MOVE that the Jail Review Committee begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific matters requiring the provision of legal advice by such counsel.

**Motion** by Chair Jett, second by Captain Carey. Unanimous approval.

### **RECONVENE OPEN SESSION**

Upon the members' return to open session, the following was offered by Chair Jett, second by Ms. Trent, in the form of a **Motion**:

I MOVE that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific matters requiring the provision of legal advice by such counsel. I MOVE that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take roll.

All members in attendance certified by Roll Call.

### **ACTIONS**

The following was offered by Chair Jett in the form of a **Motion**:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances

surrounding each death. The Jail Review Committee further finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:

*Case number 23-0036*

*Case number 23-0050*

**Motion** by Chair Jett, second by Dr. Booker. Unanimous approval.

**Motion** to adjourn by Chair Jett, second by Dr. Booker. Unanimous approval.