

**COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
JAIL REVIEW COMMITTEE MEETING MINUTES**

Approved: 2/21/2024

Regular Meeting.....January 17, 2024; 10:00 a.m.

Location.....6900 Atmore Drive, Richmond, Virginia

Presiding.....Roland Sherrod, Committee Chairman

Present.....The Honorable Vernie Francis, Chairman, Board of Local and Regional Jails
The Honorable Charles Jett, Vice Chairman, Board of Local and Regional Jails
Dr. Cleopatra Booker, Board of Local and Regional Jails
Tiffany Jenkins, Board of Local and Regional Jails
Michael Carrera, Board of Local and Regional Jails
Jessica Vermont, Board of Local and Regional Jails
David Hackworth, Board of Local and Regional Jails
Geoff Garner, Executive Director, Board of Local and Regional Jails
Ashley Gordon, Executive Secretary, Board of Local and Regional Jails
Mary-Huffard Kegley, Policy Analyst, Board of Local and Regional Jails
Alison Lautz, Jail Death Investigator, Board of Local and Regional Jails
John Rock, Jail Death Investigator, Board of Local and Regional Jails
Tawana Ferguson, Regulatory Compliance Supervisor, Board of Local and Regional Jails
Paul Beaupre, Regulatory Compliance Analyst, Board of Local and Regional Jails
Keischer Brittingham, Regulatory Compliance Analyst, Board of Local and Regional Jails
Ayesha Osborne, Board Counsel, Office of the Attorney General

Due to the absence of Dr. Trent and Dr. Maybach, Chairman Francis appointed David Hackworth as a JRC committee member *pro tempore*.

Approval of Minutes

The December 20, 2023, minutes were brought before the Committee for approval.

Upon a ***Motion*** by Vice Chairman Jett with a second by Mr. Hackworth, the attending members voted unanimously to ***Approve*** the December 20, 2023, Jail Review Committee meeting minutes.

Public Comment

None

Presentation

None

Motion to include non-Board members in closed session

The following was offered by Mr. Carrera as a motion:

Pursuant to Virginia Code Section 2.2-3712(F) I MOVE that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:

Names of the individuals to be included:

**Geoff Garner
Alison Lautz
John Rock
Tawana Ferguson
Paul Beaupre
Keischer Brittingham
Ashley Gordon
Mary-Huffard Kegley
Ayesha Osborne**

Upon a *Motion* by Mr. Carrera and a second by Vice Chairman Jett, the attending members voted unanimously to *Approve* the above recommendations.

Closed Session

Mr. Carrera offered the following in the form of a motion:

I MOVE that the Jail Review Committee begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Upon a *Motion* by Mr. Carrera and a second by Vice Chairman Jett the attending members voted unanimously to *Approve* the above recommendation.

Reconvene Open Session

Upon the members' return to open session, Mr. Carrera offered the following in the form of a motion:

I MOVE that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel. I MOVE that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the

public meeting requirements and identified in the closed session motion. If a member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take roll.

All members in attendance certified by Roll Call.

Actions

Vice Chairman Jett as a motion offered the following:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee further finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:

Cases	
23-0041	23-0045
23-0047	

Upon a ***Motion*** by Vice Chirman Jett and a second by Mr. Carrera, all members except Mr. Hackworth, who recused himself, voted to ***Approve*** the above recommendation.

Mr. Carrera as a motion offered the following:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that the investigation did reveal evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. However, the Jail Review Committee finds that the corrective actions taken by the jail appropriately addresses the substance of the violation such that no further measures are necessary. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:

NONE

Recommendations for Changes to Board Standards

None

General Discussion

Dr. Booker provided a timeline for the completion of the Regulatory and Standards updates. All edits should be done by June 2024.

Chairman Francis appointed Mr. Hackworth to serve as a permanent fifth member of the JRC committee. Mr. Hackworth accepted the appointment.

There being nothing further, the meeting was *Adjourned*.