

**COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
POLICY AND REGULATIONS COMMITTEE MINUTES**

APPROVED OCTOBER 18, 2023

REGULAR MEETING..... May 17, 2023, 1:00 PM

PRESIDING.....Dr. Cleopatra Booker, Committee Chair

PRESENT.....Michael Carrera, Board of Local and Regional Jails
Tiffany Jenkins, Board of Local and Regional Jails
Jamie-Reese Roberts, Board of Local and Regional Jails
Tawana Ferguson, Regulatory Compliance Supervisor, Board of Local and Regional Jails
Colleen Maxwell, Policy Analyst, Board of Local and Regional Jails

Call to Order

Dr. Booker, Committee Chairman called the meeting to order and welcomed all attendees.

Public Comment

None

New Business

- A. Discussion of Workgroup Plans – the members of the committee approved a draft of workgroup composition for review and potential revision of regulations. Workgroups will be based on the specific regulations being reviewed. Following discussion with the Liaison Committee, subject matter experts will be recommended by the Virginia Association of Regional Jails (VARJ) and the Virginia Sheriff’s Association. Ms. Maxwell agreed to draft a letter to the President of VARJ and the Sheriff’s Association and have Committee Chair Dr. Booker approve prior to sending it. Members of the Committee approved the plan.

- B. Workgroup Meeting Format – members of the Committee agreed that virtual meetings would be an effective way to maximize participation from across the Commonwealth.

There being nothing further the meeting was *adjourned*.