



# COMMONWEALTH of VIRGINIA

## *Board of Local and Regional Jails*

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To whom it may concern,

The Board firmly believes that the public is best served by an open, responsible, and functional government. To date however, the COVID-19 pandemic has caused a significant disruption to the Board's ability to conduct in-person closed session inmate death investigations. This has resulted in a backlog in these critical investigations.

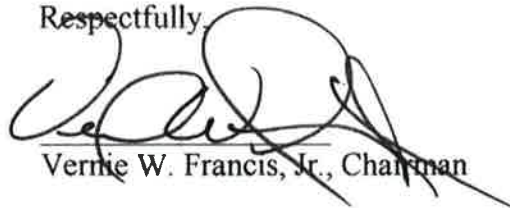
The Board must resume these closed-session inmate death investigations responsibly. To that end, the Board will meet in person on Thursday October 22, 2020 at the Department of Corrections Training Academy to conduct its first closed-session inmate death investigation since this pandemic began. This facility has sufficient room to accommodate the Board and its support staff while maintaining proper social distancing.

The public portions of this meeting will only address the appropriate closed session motions made pursuant to Virginia Code Section Virginia Code § 2.2-3711(16). It is anticipated that these public portions of the meeting will be less than five minutes in total. Because of the limited space available and the need for social distancing, it is requested that individuals who wish to attend the short public segments of this meeting, do so electronically by calling 1-916-750-3532 PIN #165723485 at 10:00 a.m. and 2:00 p.m. A transcript of the public portions of this meeting will be made available and posted to the Town Hall website.

The Board will make every effort to accommodate individuals who insist on personally attending the limited public portions of this meeting. The Board however, will utilize standard COVID-19 protocols. This will include COVID-19 specific health screening to gain entry into the building, the wearing of PPE at all times, and maintaining proper social distancing.

*I once again encourage individuals to attend this meeting electronically by calling 1-916-750-3532 PIN #165723485 at 10:00 a.m. and 2:00 p.m. In this way the Board can resume this critical work responsibly.*

Respectfully,



Vernie W. Francis, Jr., Chairman

**COMMONWEALTH OF VIRGINIA  
BOARD OF LOCAL AND REGIONAL JAILS  
JAIL REVIEW COMMITTEE AGENDA**

**Thursday, October 22, 2020, 10:00 a.m.**  
**Academy for Staff Development,**

1. Call to Order
2. Approval of February 19, 2020 meeting minutes.

**BOARD ACTION REQUIRED**

Proposed Board Motion to Approve/Disapprove Jail Review Committee February 19, 2020 meeting minutes.

**Suggested Motion**-I move that the JRC Approve/Disapprove the February 19, 2020 meeting minutes.

3. Public Comment\*
4. Closed Session

**Suggested Motion: I MOVE** that the Jail Review Committee begin **CLOSED** session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

**Suggested Motion to include Specific Non-Members to Join in Closed Session:**  
Pursuant to Virginia Code Section 2.2-3712(F) **I MOVE** that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:

**Names of the individuals to be included:**

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**\* Comments from the public are limited to five minutes per person on matters not on the agenda**

**Suggested Motion to Reconvene: I *MOVE* that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel. I *MOVE* that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a Member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take role.**

5. General Discussion
6. Adjournment