

**COMMONWEALTH OF VIRGINIA  
BOARD OF CORRECTIONS  
JAIL REVIEW COMMITTEE MEETING**

Regular Meeting.....December 18, 2019

Location .....6900 Atmore Drive, Richmond, Virginia

Presiding.....William Dean, Chairman

Present.....John F. Anderson, Jr. Board of Corrections Member  
Vernie W. Francis, Jr., Board of Corrections Member  
Olivia J. Garland, Ph.D., Board of Corrections Member  
Heather Masters, MD, SFHM, FACP, Board of Corrections Member  
Karen Nicely, LPC, Board of Corrections Member  
Reverend Kevin L. Sykes, Board of Corrections Member  
Bobby Vassar, Board of Corrections Member  
Phillip Figura, Board Counsel, Office of the Attorney General  
Steve Goff, Board of Corrections  
Kemba Jennings, Board of Corrections  
Emmanuel Fontenot, Department of Corrections  
Donna Foster, Department of Corrections

The meeting was called to order and Chairman Dean welcomed all attendees.

The November 20, 2019 minutes were brought before the Committee for approval.

Upon a *Motion* by Chairman Dean and duly seconded, the attending members voted unanimously to *Approve* the November 20, 2019 Jail Review Committee meeting minutes.

**Public Comment**

None

**Presentation**

None

**Closed Session**

The following was offered by Dr. Garland as a motion:

**I *MOVE* that the Jail Review Committee begin *CLOSED* session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.**

Upon a *Motion* by Dr. Garland and duly seconded, the attending members voted unanimously to *Approve* the above recommendations.

**Pursuant to Virginia Code Section 2.2-3712(F) I *MOVE* that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:**

**Names of the individuals to be included:**

**Phillip Figura  
Kemba Jennings  
Steve Goff  
Emmanuel Fontenot  
Donna Foster**

Upon a *Motion* by Dr. Garland and duly seconded, the attending members voted unanimously to *Approve* the above recommendations.

**Reconvene Open Session**

Upon the members' return to open session, Mr. Anderson offered the following in the form of a motion:

**I *MOVE* that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel. I *MOVE* that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a Member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take role.**

Upon a **Motion** by Mr. Anderson and duly seconded, the attending members voted unanimously to **Approve** the above recommendations. All attending Board of Corrections' members **Certified** that the closed session discussion was limited to medical, mental health records and legally exempt matters.

**Actions**

**I make the following recommendations in the form of a Motion by Chairman Dean:**

The Jail Review Committee investigated the following case by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding the death. The Jail Review Committee further **FINDS** that the investigation **DID NOT** reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. **NOW THEREFORE, I MOVE** that the following case be recommended to the Full Board for closure.

<b>Case</b>	<b>Location</b>	<b>Date of Death</b>
18-0050	Pamunkey Regional Jail	7/10/18
18-0061	Western Tidewater Regional Jail	10/19/18
18-0057	Western Tidewater Regional Jail	9/27/18
18-0042	SWVRJA-Duffield	4/24/18
18-0049	SWVRJA-Abingdon Adult Detention Center	6/30/18
18-0045	Fairfax Adult Detention Center	5/23/18
18-0056	Fairfax Adult Detention Center	9/13/18
18-0053	Middle Peninsula Regional Jail	7/29/18
18-0059	Sussex County Jail	10/10/18
18-0064	Northwest Regional Adult Detention Center	11/30/18

Upon a **Motion** by Chairman Dean and duly seconded, the attending members voted unanimously to **Approve** the above recommendations.

**General Discussion**

None

**Other Comments**

There being nothing further, the meeting was **Adjourned**.