

**COMMONWEALTH OF VIRGINIA
BOARD OF CORRECTIONS
LIAISON COMMITTEE MINUTES**

Regular Meeting.....September 19, 2018

Location6900 Atmore Drive, Richmond, Virginia

Presiding.....Timothy Trent, Chairman

Present..... John F. Anderson, Board of Corrections
William T. Dean, Board of Corrections
Vernie W. Francis, Jr. Board of Corrections
Charles Jett, Board of Corrections
Heather Masters, Board of Corrections
Karen Nicely, Board of Corrections
Bobby Vassar, Board of Corrections
Steve Goff, Board of Corrections
Bill Wilson, RSW Regional Jail
David Hackworth, Hampton Roads Regional Jail
Josh Salmon, Blue Ridge Regional Jail
Matt Marsteller, Blue Ridge Regional Jail
Ned Oliver, Virginia Mercury
Phillip Figura, Office of the Attorney General
Robyn deSocio, Compensation Board
James Bruce, Department of Corrections
Dawn Kriigel, Department of Corrections
James Parks, Department of Corrections
Bob Casey, Department of Corrections
Donna Foster, Department of Corrections

The meeting was called to order and Chairman Trent welcomed all attendees.

I. Committee Chairman

Chairman Trent called for a motion to approve the May 16, 2018 minutes.

Upon a *MOTION* and duly seconded, the May 16, 2018 minutes were unanimously *APPROVED*.

II. Funding and Budget Issues (Ms. Robyn deSocio, State Compensation Board)

Ms. deSocio reported that the Budget has been approved since the May meeting. The Compensation Board released budgets on June 15, 2018. Some per diem increases were approved but the Compensation Board anticipates that their per diem payments will be less than the approved funding. The forecasting season will begin soon and they will again begin reviewing trends. These reviews will determine the per diem needs for this and the next fiscal years. A 2% across the board salary increase was approved effective 6/1/19 for constitutional officers, sheriff's deputies and state employees. Entry level deputies and sheriff's offices were approved for salary increases effective 2/1/19 that include revenue contingencies. They should know about the contingencies within the next couple of months. Approved funding also included preliminary staffing needs for Prince William/Manassas Regional Jail. Henry County Jail will not need staffing funding for some time.

Included in the Medicaid expansion was an issue involving rolling inmates into updates generated by the jurisdiction upon release. The Compensation Board expects to be involved in a data interface/exchange dmas system. Previously, a person who was incarcerated and was also enrolled in the Medicaid system was removed from Medicaid. The new system will place that person in a suspension category until they are near release or become hospitalized while still incarcerated. The LIDs program is expected to have additional screens added to the program to facilitate reactivation of programs easier. Ms. deSocio added that the Compensation Board would be seeking feedback once the new system is rolled out.

The Compensation Board has had some staffing changes recently with a new LIDs technician assisting Carrie Jackson as well as two new LIDs auditors. The new auditors are trying to complete audits before the retirement of Oliver Bradshaw in late July. Jen Bailey has retired and they expect to fill her position soon.

III. Prison/Local Jail Population Report and Jail Construction Update – Mr. Bob Casey

Mr. Casey reported that Chesapeake Correctional Center has reached substantial completion. The smoke test and walk-through of the final construction will be tomorrow. Piedmont Regional Jail is on schedule with final completion expected in mid-November 2018. Southside Regional Jail's security door upgrade/replacement is expected to reach completion at the end of this month. Northwestern Regional Adult Detention Center's Security control system upgrade/replacement has experienced delays due to the contractor out of Texas. It was originally expected to reach completion by the end of this month, but may be delayed until the end of the year. Prince William/Manassas Regional Jail's Phase II, 204-bed expansion, has an anticipated completion date of March 2020. Henry County Jails has completed 60% of the construction documentation. They received bids for the Value Management

Analysis yesterday with an anticipated a start date in June 2019 with completion expected in November 2021.

IV. **Offender Management Service Update - Mr. Jim Parks**

Jim Parks reported the out-of-compliance total was 3,502 with 3,200 being male and 302 being female. No additional beds for male offenders are anticipated, but Virginia Correctional Center for Women will add approximately 50 beds within the next month. These are all general population beds with access to medical and mental health treatment.

V. **Policy and Initiatives Unit- Dawn Kriigel**

Ms. Kriigel advised that Mr. Bruce has submitted fast track proposed changes to 6VAC15-40-77 Provision of Hygiene Items to the Secretary of Public Safety. The new language reads: "The facility shall provide a toothbrush and toothpaste or toothpowder to each inmate upon admission to the general population. Female hygiene items, as defined by the facility policy shall be provided to each female inmate without charge notwithstanding security considerations, shaving equipment including a mirror and haircuts shall be made available and the hygiene needs of all inmates shall be met." As a fast track action there is only one step involved in approval. This is considered non-controversial making it eligible for fast track.

VI. **Other Business**

Chairman Trent advised that 6VAC15-40-110 Serious Incident Reports, specifically erroneous release reports are not be followed-up at the end of the investigation as required in the standard. Mr. Trent noted that he would bring the issue up at the Regional Jail Association meeting and will contact Sheriff Crawford, chair of the Virginia Sheriff's Association, to advise her that this issue must be addressed.

Mr. Hackworth asked if there would be any changes to the standards for juveniles. He explained that the code was changed to comply with PREA (Prison Rape Elimination Act) standards. Juveniles can be transferred into the adult system, if they meet certain criteria and are certified by the Board of Corrections to hold juveniles. Previously, adjudicated juveniles were exempted. The definition in the standard still exempts adjudicated juveniles with requires separation to be sight and sound.

I. **Other Comments**

There being nothing further, by *MOTION* duly made and seconded, the meeting was *ADJOURNED*.